LACCD TIME CONFLICT ENROLLMENT FORM

This form is to request enrollment in classes with conflicting times based on the following conditions:

CLASS TYPE #001 – Online with **NO** Live Class - conducted online with **NO REQUIRED** virtual scheduled meeting = Asynchronous

CLASS TYPE #002 - Online with Live Class - conducted online with **REQUIRED** virtual scheduled meeting = Synchronous

CLASS TYPE #003 - Online with Live Class - conducted online with **SOME REQUIRED** virtual scheduled meeting = Synchronous & Asynchronous

ACCEPTED COMBINATION	NOT-ACCEPTED COMBINATIONS
Class Type #001 & #002	Class Type #002 & #003
Class Type #001 & #003	Class Type #002 & #002
Class Type #001 & #001	Class Type #003 & #003

Last Name	First Name	Student ID #	Semester/Term	Year

Class Type #	Course name & number I am currently enrolled in		Class Number (five digits)

Class Type #	Course I request to be enrolled in – it has time conflict with the above class I am currently enrolled in	Class Number	Permission Number is required after class starts

Student's Signature	Date

DIRECTIONS FOR STUDENTS

1. **For faster service,** using Firefox or Chrome, the Time Conflict Enrollment Form can be uploaded when chatting live with Admissions and Records. To chat with Admissions & Records, click on the Online Counseling & Live Chat tile on your student homepage.
2. Email the Time Conflict Enrollment Form to the College's Admission's Office directly from your @student.LACCD account. Student will be notified once the request is processed; approximately three business days.