LACC EXTENSION

ALL CLASSES ONLINE FOR SPRING 2021

(323) 953-4000 ext. 2651 • communityservices.lacitycollege.edu
Venture into a new career in one of the most in-demand professions in California and the nation! Pharmacy Technicians in Southern California earn an average of over $37,000 per year with greater Los Angeles ranking as the third highest urban center for pharmacy technician employment in the nation (source: the U.S. Department of Labor, Bureau of Labor Statistics).

Prepare to work in a pharmacy and become a licensed California Pharmacy Technician through classroom instruction and a 120 hour pharmacy externship. Gain exposure to the preparation of medications, maintaining client records, assisting with inventory control, purchasing, collecting payments, coordinating billing, and much more.

This is not simply a “test prep” class and is a fraction of the cost of similar for-profit training programs. Students with satisfactory performance and attendance will receive certification from LACC necessary for the CA Board of Pharmacy license application, giving the student all they need to work as a Pharmacy Technician in California.

Payment plan available. Expenses & fees may be tax-deductible (consult with tax advisor).

Pharmacy Technician Evening Program

Attend one of our FREE Online Info Sessions
(#9374) Saturday, February 27, 10:00 AM
(#9375) Saturday, March 27, 10:00 AM
(#9376) Tuesday, April 20, 6:00 PM

<table>
<thead>
<tr>
<th>Program Code</th>
<th>Program Description</th>
<th>Fee</th>
<th>Start Date</th>
<th>Schedule</th>
</tr>
</thead>
<tbody>
<tr>
<td>9378</td>
<td>Pharm Tech Program</td>
<td>$1799</td>
<td>March 13</td>
<td>23 Saturdays + Externship 9:00 AM-5:30 PM</td>
</tr>
<tr>
<td>9393</td>
<td>Pharm Tech Program</td>
<td>$1799</td>
<td>May 4</td>
<td>23 Tues &amp; Thurs + Externship 6:00 PM-10:00 PM</td>
</tr>
</tbody>
</table>

Pharmacy Technician Program
Welcome from the College President

The new year is here and we are offering great online classes here at Los Angeles City College. Last year brought surprising changes to our LACC Extension program and 2021 expands our offerings online to meet your personal and professional goals. Our LACC Extension programs offer classes to enhance your career and explore your personal interests. Whether you seek a class to develop new skills, obtain workforce training, complete your high school education, start your own business or discover a new hobby, we are here to serve you. We have added to our spring curriculum with classes in training to be a live scan operator, creating the perfect dating profile, and many other topics.

Online classes are offered during the day, evenings and weekends so you can find the time that best fits your schedule. Like you, we look forward to the time we all will be back together on campus. Until then, be safe and stay well!

Los Angeles City College remains the place to believe, achieve and succeed.

Sincerely,
Dr. Mary Gallagher, MBA, PhD
President, Los Angeles City College

Register Now
323.953.4000 ext 2651
communityservices.lacitycollege.edu

Los Angeles City College Administration
Dr. Mary Gallagher, President
Dr. James Lancaster, Vice President, Academic Affairs
Ailen Andriassian, Acting Vice President, Student Services
VACANT, Vice President, Administrative Services
Dr. Anna Badalayan, Dean, Institutional Advancement
Dr. Thelma Day, Dean, Academic Affairs
Armineh Deroghishian, Acting Dean, Student Services
Dr. Armando Figueroa-Riviera, Dean, Academic Affairs
Dr. Jeffrey Holmes, Dean, Student Services
Dr. Hecan Joof, Dean, Student Services
Dr. Carol Kozeracki, Dean, Academic Affairs
Dr. Vi Ly, Dean, Academic Affairs
Dr. Saadia Porche, Dean, Student Services
Angelic Ramirez, Dean, Academic Affairs
Dr. Jeremy Villar, Dean, Student Services
VACANT, Associate Vice President, Administrative Services
Darren Groesch, Associate Dean, Academic Affairs
Dr. Dan Wanner, Associate Dean, Academic Affairs
Dr. Imelda Perez, Assistant Dean, Academic Affairs
Shaena Engle, Manager, Public Relations
Kahlil Harrington, Director of Facilities

Los Angeles Community College District Administration
Francisco C. Rodriguez, Ph.D., Chancellor
Melinda A. Nish, Ed.D., Deputy Chancellor
Ryan M. Comer, Ed.D., Vice Chancellor of Educational Programs and Institutional Effectiveness
Mercedes C. Gutierrez, Ed.D., Interim Vice Chancellor of Human Resources
Carmen V. Láz, MS, Vice Chancellor/Chief Information Officer
Jeanette L. Gordon, Chief Financial Officer/Treasurer
Jeffrey M. Prieto, J.D., General Counsel
Ruben C. Smith, D.C. Sc., Vice Chancellor/Chief Facilities Executive

Board of Trustees
Steven F. Vees, President
Gabriel Buelna, Ph.D., 1st Vice President
David Vela, 2nd Vice President
Mike Fong
Nichelle Henderson
Andra Hoffman
Ernest H. Moreno
Elias Geronimo, Student Trustee

LACC Extension Program
Jason Lesner, Program Manager
Marlin Martin, Community Services Aide
Lance Zakabi, Community Services Aide
Yovanna Campos, Office Assistant
323.953.4000 ext. 2651
communityservices.lacitycollege.edu
comsvcs@lacitycollege.edu

Los Angeles City College (USPS Publication Number 8100) Volume 9 issue 1 is published 4 times per year (February - April - August - December) by Los Angeles City College Office of Advertising & Public Relations, 855 N. Vermont Avenue, Los Angeles, CA 90029, PERIODICAL Postage Rates paid at Los Angeles, CA, and at additional mailing offices.
POSTMASTER: Send address corrections to Los Angeles City College, LACC Extension Program, 855 N. Vermont Avenue, Los Angeles, CA 90029.
Hello LACC Extension Students!

Spring is almost here again. It’s been nearly a year since LACC Extension started offering most of our classes online, and we’ve learned a great deal in that time. We’ve learned that change can be difficult but filled with wonderful opportunities. We’ve learned that access to high quality instruction is important no matter what the circumstances are. And we’ve learned how important it is that we understand what our community is dealing with, so we can offer classes that will be most beneficial to them.

Please take a look at this Spring’s catalogue and find something that speaks to you. We are offering many of our most popular classes and a good new number of new classes as well. In fact, we’ve added about 20 new classes in the last year. So let this Spring be the season you flourish by taking that class you’ve always wanted to take.

Thank you,

Jason Lesner
Program Manager, LACC Extension
Medical Terminology I
Students will study combining forms, prefixes, suffixes, Greek/Latin verbs and adjectives used to construct medical terms. Also study the skeletal system. This workshop is designed for those interested in health-science related occupations. Ages 14 years and up. Concurrent enrollment in Medical Terminology II & III encouraged.

No class on April 3rd.

9396  Fee: $75  John Ramirez
Mar 13- Apr 17  5 Sat  9:00 AM-10:30 AM

Medical Terminology II
Medical Terminology II will introduce muscular, circulatory, respiratory, endocrine, and gastrointestinal systems. Emphasis will be on understanding these terminologies, their functions and important relationship to general health. Ages 14 years and up. Concurrent enrollment in Medical Terminology I & III encouraged.

No class on April 3rd.

9397  Fee: $75  John Ramirez
Mar 13- Apr 17  5 Sat  10:30 AM-12:00 PM

Medical Terminology III
Medical Terminology III covers genitourinary, nervous system, integumentary systems, eye, ear, nose, mouth (the senses). Students will learn the meaning of these medical terms and their functions, greatly assisting those pursuing a career in the health field. Ages 14 years and up. Concurrent enrollment in Medical Terminology I & II encouraged.

No class on April 3rd.

9398  Fee: $75  John Ramirez
Mar 13- Apr 17  5 Sat  12:30 PM-2:00 PM

Medical Coding & ICD-10/CPT-4
In this class you will learn how to fulfill the obligations of the medical biller/coder. In physician practice it is very common for the biller to be the coder as well because the physicians are responsible for determining the procedures while depending on the biller/coder to determine the diagnostic codes. You will learn procedure and diagnostic codes including ICD-10, plus how insurance companies cover their patients, and how claims are paid. Some of the reasons many people choose this rewarding field is that it is much in demand:

- It involves detail-oriented work and organization.
- It does not require direct contact with patients or bodily fluids.
- It’s an easy transition from other fields, like the insurance or mortgage industry.


No class on April 3rd.

9284  Fee: $145  Tagamolina-Que
Mar 13-Apr 17  5 Sat  9:00 AM-2:00 PM

Medical Insurance Billing
Students will get a thorough know-how of billing all 3rd party payers for Physicians charges. Claim requirements for Workman’s Comp/Champus HMO’s Medicare/Medi-Cal will be covered, and claim forms will be completed for each. Medical billing is the process of submitting and following up on claims with health insurance companies in order to receive payment for services rendered by a healthcare provider. Class includes 1/2 hour break. Prerequisites: Working knowledge of Medical Terminology 1-3, & ICD-10/CPT-4. Have your ICD-10/CPT-4 coding books.

9283  Fee: $145  Tagamolina-Que
Apr 24-May 22  5 Sat  9:00 AM-2:00 PM

Need help communicating with Spanish speaking patients? See our Spanish for Medical Professionals course on page 11!

Pharmacy Technician Program
Venture into a new career in one of the most in-demand professions in California and the nation! Pharmacy Technicians in Southern California earn an average of over $37,000 per year with greater Los Angeles ranking as the third highest urban center for pharmacy technician employment in the nation (source: the U.S. Department of Labor, Bureau of Labor Statistics).

Pharmacy Technician Evening Program
Attend one of our FREE Online Info Sessions
(#9374) Saturday, February 27, 10:00 AM
(#9375) Saturday, March 27, 10:00 AM
(#9376) Tuesday, April 20, 6:00 PM

See inside front cover for class schedule and more details!
Career & Business Development

**How to Legally Start a Business in LA**

This is a course to learn what is required to start a business in Los Angeles and surrounding areas. The class begins with a look at the challenges the new business owner will face, the marketing basics, and a quick and easy guide through the forest of regulations faced by new business start-ups in Los Angeles. Learn what you need to know about city and county tax forms, business licenses and reporting systems, payroll and income taxes, and federal and California requirements.

Fee: $75

Gerald Anderson

Mar 20

9:00 AM-1:00 PM

**Create a Successful Nonprofit/Community Service Organization**

Fill a void in your community – or in society as a whole - by forming and managing a nonprofit or community service organization. This course will give you a roadmap for turning your ideas into viable and valuable programs. Explore how to define who your organization will help and craft an inspiring mission statement. Learn how to incorporate your organization, select a board of directors and write the bylaws. You’ll also get into the nuts and bolts of developing a budget, creating a marketing plan, obtaining tax-exempt status, and fundraising options.

Fee: $95

Gerald Anderson

Feb 20

9:00 AM-3:00 PM

Fee: $95

Gerald Anderson

Apr 10

9:00 AM-3:00 PM

Gerald Anderson, MBA, has been assisting business owners and entrepreneurs to design, build, and manage businesses for the last three decades. A Business Advisor with the Los Angeles Small Business Development Center Network, he has delivered over 15,000 hours of on-site management consultation and more than 1,500 hours of one-on-one management technical assistance to small business and entrepreneurs. Mr. Anderson is author of the e-book Look Before You Leap: How to Analyze & Plan Your Business Idea.

See Gerald’s Bookkeeping / Accounting Analysis & Concepts course on page 8!

**Auto Wholesale Business from Home**

Come learn how to make extra money buying and selling wholesale cars as a home-based business. Learn six easy techniques to earn $3000 just selling 2-3 cars a month. Find out how to get your auto dealer license and how to operate a profitable used car business. Get a FREE list of 300 dealer-only auctions in the USA where vehicles sell at below wholesale prices. This class is DMV approved and you’ll receive a DMV Certificate of Completion at the end of the class. With this certificate, you can take the 40 question exam with the DMV, and upon passing it you have 1 year to apply for a dealer license if you choose to do so.

Fee: $115

Wayne Williams

Feb 20

10:00 AM-4:00 PM

Fee: $115

Wayne Williams

May 15

10:00 AM-4:00 PM

ALL CLASSES ARE ONLINE!
Self-register online by Mar 7 with code VERNAL21 to get $5 OFF!

Register Now

323.953.4000 ext 2651

communityservices.lacitycollege.edu

☆ communityservices.lacitycollege.edu ☆
How to Be a Live Scan Fingerprint Operator

Every year, thousands of employees and volunteers are required to be fingerprinted by a Live Scan Operator. This class is your opportunity to learn the ins and outs of providing Live Scan services in California. From rolling fingerprints to buying the right equipment to attracting customers, find out what you need to know to get your own Live Scan business up and running.

No equipment required to take class.

Fee: $129
Ashton & Clarissa
Apr 15
Thurs
6:00 PM-9:00 PM

Register by April 8th to receive a $20 discount!

Restaurant Fundamentals Series

Sign up for all three parts for $279

and get a free Award of Completion

How to Successfully Open a Restaurant in L.A. Post-COVID-19

Have you ever dreamed of becoming a restaurant owner or operator but have no idea where to start? Are you hesitant to start a new food concept post-COVID-19? Join restaurant consultant Aja Beard for a 3-part series on how to transform your restaurant idea from paper into a successful business. She has helped several business owners pivot their existing restaurant model to a successful take out and delivery business so they can thrive during these challenging times.

*These classes can be taken as a series or individually. If you are new to the restaurant industry we highly recommend taking all 3 parts.*

Part 1: Getting Started: Obtaining permits, location licenses, implementing current social distancing requirements, writing a business plan, and navigating health inspections.

9403 PART 1
Fee: $99
Aja Beard
Apr 10
1 Sat
10:00 AM-12:30 PM

Part 2: Fundamentals of Creating a Great Restaurant: Costs of food and labor, menu engineering, POS selection, marketing and funding.

9404 PART 2
Fee: $99
Aja Beard
Apr 17
1 Sat
10:00 AM-12:30 PM


9405 PART 3
Fee: $99
Aja Beard
Apr 24
1 Sat
10:00 AM-12:30 PM

Career & Business Development

How to Successfully Open a Restaurant in L.A. Post-COVID-19

Have you ever dreamed of becoming a restaurant owner or operator but have no idea where to start? Are you hesitant to start a new food concept post-COVID-19? Join restaurant consultant Aja Beard for a 3-part series on how to transform your restaurant idea from paper into a successful business. She has helped several business owners pivot their existing restaurant model to a successful take out and delivery business so they can thrive during these challenging times.

*These classes can be taken as a series or individually. If you are new to the restaurant industry we highly recommend taking all 3 parts.*

Part 1: Getting Started: Obtaining permits, location licenses, implementing current social distancing requirements, writing a business plan, and navigating health inspections.

9403 PART 1
Fee: $99
Aja Beard
Apr 10
1 Sat
10:00 AM-12:30 PM

Part 2: Fundamentals of Creating a Great Restaurant: Costs of food and labor, menu engineering, POS selection, marketing and funding.

9404 PART 2
Fee: $99
Aja Beard
Apr 17
1 Sat
10:00 AM-12:30 PM


9405 PART 3
Fee: $99
Aja Beard
Apr 24
1 Sat
10:00 AM-12:30 PM

Part 1: Getting Started:

Obtaining permits, location licenses, implementing current social distancing requirements, writing a business plan, and navigating health inspections.

9403 PART 1
Fee: $99
Aja Beard
Apr 10
1 Sat
10:00 AM-12:30 PM

Part 2: Fundamentals of Creating a Great Restaurant:

Costs of food and labor, menu engineering, POS selection, marketing and funding.

9404 PART 2
Fee: $99
Aja Beard
Apr 17
1 Sat
10:00 AM-12:30 PM

Part 3: Building an Effective Team:

Recruiting and hiring, employee manual, training onboarding and scheduling best practices.

9405 PART 3
Fee: $99
Aja Beard
Apr 24
1 Sat
10:00 AM-12:30 PM

Career & Business Development

How to Successfully Open a Restaurant in L.A. Post-COVID-19

Have you ever dreamed of becoming a restaurant owner or operator but have no idea where to start? Are you hesitant to start a new food concept post-COVID-19? Join restaurant consultant Aja Beard for a 3-part series on how to transform your restaurant idea from paper into a successful business. She has helped several business owners pivot their existing restaurant model to a successful take out and delivery business so they can thrive during these challenging times.

*These classes can be taken as a series or individually. If you are new to the restaurant industry we highly recommend taking all 3 parts.*

Part 1: Getting Started: Obtaining permits, location licenses, implementing current social distancing requirements, writing a business plan, and navigating health inspections.

9403 PART 1
Fee: $99
Aja Beard
Apr 10
1 Sat
10:00 AM-12:30 PM

Part 2: Fundamentals of Creating a Great Restaurant: Costs of food and labor, menu engineering, POS selection, marketing and funding.

9404 PART 2
Fee: $99
Aja Beard
Apr 17
1 Sat
10:00 AM-12:30 PM


9405 PART 3
Fee: $99
Aja Beard
Apr 24
1 Sat
10:00 AM-12:30 PM

Part 1: Getting Started:

Obtaining permits, location licenses, implementing current social distancing requirements, writing a business plan, and navigating health inspections.

9403 PART 1
Fee: $99
Aja Beard
Apr 10
1 Sat
10:00 AM-12:30 PM

Part 2: Fundamentals of Creating a Great Restaurant:

Costs of food and labor, menu engineering, POS selection, marketing and funding.

9404 PART 2
Fee: $99
Aja Beard
Apr 17
1 Sat
10:00 AM-12:30 PM

Part 3: Building an Effective Team:

Recruiting and hiring, employee manual, training onboarding and scheduling best practices.

9405 PART 3
Fee: $99
Aja Beard
Apr 24
1 Sat
10:00 AM-12:30 PM

Career & Business Development

How to Successfully Open a Restaurant in L.A. Post-COVID-19

Have you ever dreamed of becoming a restaurant owner or operator but have no idea where to start? Are you hesitant to start a new food concept post-COVID-19? Join restaurant consultant Aja Beard for a 3-part series on how to transform your restaurant idea from paper into a successful business. She has helped several business owners pivot their existing restaurant model to a successful take out and delivery business so they can thrive during these challenging times.

*These classes can be taken as a series or individually. If you are new to the restaurant industry we highly recommend taking all 3 parts.*

Part 1: Getting Started: Obtaining permits, location licenses, implementing current social distancing requirements, writing a business plan, and navigating health inspections.

9403 PART 1
Fee: $99
Aja Beard
Apr 10
1 Sat
10:00 AM-12:30 PM

Part 2: Fundamentals of Creating a Great Restaurant: Costs of food and labor, menu engineering, POS selection, marketing and funding.

9404 PART 2
Fee: $99
Aja Beard
Apr 17
1 Sat
10:00 AM-12:30 PM


9405 PART 3
Fee: $99
Aja Beard
Apr 24
1 Sat
10:00 AM-12:30 PM

Part 1: Getting Started:

Obtaining permits, location licenses, implementing current social distancing requirements, writing a business plan, and navigating health inspections.

9403 PART 1
Fee: $99
Aja Beard
Apr 10
1 Sat
10:00 AM-12:30 PM

Part 2: Fundamentals of Creating a Great Restaurant:

Costs of food and labor, menu engineering, POS selection, marketing and funding.

9404 PART 2
Fee: $99
Aja Beard
Apr 17
1 Sat
10:00 AM-12:30 PM

Part 3: Building an Effective Team:

Recruiting and hiring, employee manual, training onboarding and scheduling best practices.

9405 PART 3
Fee: $99
Aja Beard
Apr 24
1 Sat
10:00 AM-12:30 PM

Part 1: Getting Started:

Obtaining permits, location licenses, implementing current social distancing requirements, writing a business plan, and navigating health inspections.

9403 PART 1
Fee: $99
Aja Beard
Apr 10
1 Sat
10:00 AM-12:30 PM

Part 2: Fundamentals of Creating a Great Restaurant:

Costs of food and labor, menu engineering, POS selection, marketing and funding.

9404 PART 2
Fee: $99
Aja Beard
Apr 17
1 Sat
10:00 AM-12:30 PM

Part 3: Building an Effective Team:

Recruiting and hiring, employee manual, training onboarding and scheduling best practices.

9405 PART 3
Fee: $99
Aja Beard
Apr 24
1 Sat
10:00 AM-12:30 PM

Part 1: Getting Started:

Obtaining permits, location licenses, implementing current social distancing requirements, writing a business plan, and navigating health inspections.

9403 PART 1
Fee: $99
Aja Beard
Apr 10
1 Sat
10:00 AM-12:30 PM

Part 2: Fundamentals of Creating a Great Restaurant:

Costs of food and labor, menu engineering, POS selection, marketing and funding.

9404 PART 2
Fee: $99
Aja Beard
Apr 17
1 Sat
10:00 AM-12:30 PM

Part 3: Building an Effective Team:

Recruiting and hiring, employee manual, training onboarding and scheduling best practices.

9405 PART 3
Fee: $99
Aja Beard
Apr 24
1 Sat
10:00 AM-12:30 PM

Part 1: Getting Started:

Obtaining permits, location licenses, implementing current social distancing requirements, writing a business plan, and navigating health inspections.

9403 PART 1
Fee: $99
Aja Beard
Apr 10
1 Sat
10:00 AM-12:30 PM

Part 2: Fundamentals of Creating a Great Restaurant:

Costs of food and labor, menu engineering, POS selection, marketing and funding.

9404 PART 2
Fee: $99
Aja Beard
Apr 17
1 Sat
10:00 AM-12:30 PM

Part 3: Building an Effective Team:

Recruiting and hiring, employee manual, training onboarding and scheduling best practices.

9405 PART 3
Fee: $99
Aja Beard
Apr 24
1 Sat
10:00 AM-12:30 PM
Become a Notary Public or Renew Your Commission

Government institutions, banks, real estate and mortgage companies, plus many other businesses are seeking notaries. All prospective notaries must complete a course approved by the California Secretary of State. Our approved course will give you the most updated notary information and the knowledge you need to perform the duties correctly and to pass the state exam. Resources will be provided during class regarding the notary exam. Becoming a notary and notary loan signing agent can be a great way to earn extra money, start your own business, or enhance your current career. Class fee includes valuable 70-page manual, notary public handbook, Award of Completion, and sample forms notaries use every day.

Before signing up for this class, check to see that you meet eligibility requirements for becoming a notary; visit https://www.sos.ca.gov/notary/qualifications/. You must register with a valid email address.

Note: Due to strict State regulations, no one is admitted after class begins. Check-in begins at 7:30AM and class begins promptly at 8:00AM. Have your current, official photo ID ready.

Notary Loan Signing Seminar

A Notary Signing Agent is a notary public who has specialized expertise in the handling of mortgage loan documents. With the housing market on the rebound, this will be an in-demand service for notary publics! Currently, Notary Signing Agents can make anywhere from $80-$150 per loan package. In this six-hour webinar, explore the types of real estate sales and loans currently on the market, and receive hands-on instruction in the main documents a Notary Signing Agent will notarize. You’ll assemble a practice loan package and examine the ethical and administrative role of the notary and the notary’s sense of duty associated with being a Notary Signing Agent. Finally, learn about marketing and customer service, with practical information on how to start your new business – complete with a list of potential sources!

Prerequisite: current notary public commission or successful completion of six hours of notary education.

QuickBooks Fundamentals

Learn the fundamentals of QuickBooks, including navigating the software, setting up a company file, working with Lists, Bank Accounts, entering and paying bills, tracking and paying sales tax, and reconciling bank accounts.

An Award of Completion is provided by the instructor. This is an 8-hour class with a half-hour break. Advanced topics covered in Level II.

QuickBooks Online Plus required to participate in class. Get free 30-day trial at: quickbooks.intuit.com/online/plus.

All classes are online! Self-register online by Mar 7 with code VERNAL21 to get $5 OFF!

Register Now
323.953.4000 ext 2651
communityservices.lacitycollege.edu

Also see “A to Z Grant Writing Series” offered by Ed2Go, or “Cash is King”, a course on maximizing your business’s cash flow, from our partner UGotClass! See pages 20 and 21 for details!
Microsoft Excel for Windows  Take the Excel 1 & 2 Series for only $165!!!
The leader in creating spreadsheets and data presentation. Topics include basic worksheet navigation, entry techniques, cell references, using the command groups and settings, formulas and functions, charts and graphs, and simple database operations. Continuing classes include an overview of Excel's vast collection of formulas and functions.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Level</th>
<th>Fee</th>
<th>Instructor</th>
<th>Dates</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>9301 LEVEL 1</td>
<td>Fee: $85</td>
<td>Gregory Frank</td>
<td>Feb 20, 1 Sat</td>
<td>10:00 AM-4:00 PM</td>
<td></td>
</tr>
<tr>
<td>9302 LEVEL 2</td>
<td>Fee: $95</td>
<td>Gregory Frank</td>
<td>Feb 27, 1 Sat</td>
<td>10:00 AM-4:00 PM</td>
<td></td>
</tr>
</tbody>
</table>

Adobe Photoshop Training for Everyone
If you're new to Adobe Photoshop, you'll learn the fundamental concepts and features you'll need to master the program. If you've been using Photoshop for a while, you'll find our training programs teach many advanced features and concepts. Students will create their own movie poster and pop art, and will be able to take their work with them for printing. Learn graphic design, photo manipulation, layout, and restoration. Photoshop is a very detailed program that can help businesses own as well as individuals really stand out in a crowd in design and imaging. You may use PC or MAC with any Adobe Photoshop software EXCEPT Photoshop Elements.

Adobe Photoshop required to participate in class. Get free 7-day trial at: https://www.adobe.com/products/photoshop/free-trial-download.html.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Fee</th>
<th>Instructor</th>
<th>Dates</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>9411 LEVEL 1</td>
<td>$85</td>
<td>Gregory Frank</td>
<td>Apr 10, 1 Sat</td>
<td>10:00 AM-4:00 PM</td>
</tr>
<tr>
<td>9412 LEVEL 2</td>
<td>$95</td>
<td>Gregory Frank</td>
<td>Apr 17, 1 Sat</td>
<td>10:00 AM-4:00 PM</td>
</tr>
</tbody>
</table>

Adobe Illustrator Training for Everyone
Create vector-based graphics that can be easily rescaled without loss of quality. Learn basic tools and fundamentals, features for creating distinct designs include painterly/liquid brushes, shape-building tools, and path controls. There are also different transparency and gradients tools available for a variety of illustrations and mediums. Plus, create a personalized logo and business card. You may use PC or MAC.

Adobe Illustrator required participate in class. Get free 7-day trial at: https://www.adobe.com/products/illustrator/free-trial-download.html.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Fee</th>
<th>Instructor</th>
<th>Dates</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>9413</td>
<td>$115</td>
<td>Gregory Frank</td>
<td>Mar 16 &amp; 18, Tues/Thurs</td>
<td>6:30 PM-9:30 PM</td>
</tr>
</tbody>
</table>

Introduction to Lightroom
Have you been shooting images on a DSLR and are trying to figure out what to do with them? Learn how to organize, edit and share your images using Lightroom Classic. You'll take your archive of images and create a digital catalog where you can easily locate images. We'll go over metadata, cropping, exposure adjustments, and exporting images for print. Take advantage of this class now at this special introductory price!

Adobe Lightroom required to participate in class. Get free 7-day trial (then $9.99/month) at: https://www.adobe.com/products/photoshop-lightroom/free-trial-download.html.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Fee</th>
<th>Instructor</th>
<th>Dates</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>9415</td>
<td>$99</td>
<td>Elizabeth Preger</td>
<td>Apr 19-28, 2 Mon/Wed</td>
<td>12:00 PM-2:00 PM</td>
</tr>
</tbody>
</table>

Digital Video Editing Series  Levels 1 & 2 for $299

Digital Video Editing- Level 1 with Adobe Premiere Pro
In this beginner's class, learn how to ingest your video into Adobe Premiere Pro CC and edit it. Arrange audio, video, and clip effects on the timeline, and learn media management and insertion into the timeline sequence. Add cinema-quality effects, filters to video and audio tracks, as well as titles and credits to your finished projects.

Digital Video Editing- Level 2 with Adobe Premiere Pro
A non-beginner's class. The student must be familiar with browsing, logging on, setting up project, editing, and exporting edited timeline platforms in Adobe Premiere. This class will look at using tools, track audio menu, effects window, timeline pancaking, media browsing, working with different resolutions on a timeline, adjustment layer, ingesting, proxy's, color correction and presets, the Work bar, exporting different settings for YouTube and Vimeo, and more.

The instructor will have video files to work with. You may use MAC or PC. Adobe Premiere Pro required to participate in class. Single month access available at https://www.adobe.com/products/premiere.html.

February-March Series
<table>
<thead>
<tr>
<th>Course Code</th>
<th>Level 1</th>
<th>Level 2</th>
<th>Fee</th>
<th>Instructor</th>
<th>Dates</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>9306</td>
<td>$179</td>
<td></td>
<td>$179</td>
<td>André Campbell</td>
<td>Feb 6-Mar 6, 4 Sat</td>
<td>9:00 AM-12:00 PM</td>
</tr>
<tr>
<td>9307</td>
<td></td>
<td>$179</td>
<td></td>
<td>André Campbell</td>
<td>Mar 13-27, 3 Sat</td>
<td>9:00 AM-12:00 PM</td>
</tr>
</tbody>
</table>

April-May Series
<table>
<thead>
<tr>
<th>Course Code</th>
<th>Level 1</th>
<th>Level 2</th>
<th>Fee</th>
<th>Instructor</th>
<th>Dates</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>9416</td>
<td>$179</td>
<td></td>
<td>$179</td>
<td>André Campbell</td>
<td>Apr 10-May 1, 4 Sat</td>
<td>9:00 AM-12:00 PM</td>
</tr>
<tr>
<td>9417</td>
<td></td>
<td>$179</td>
<td></td>
<td>André Campbell</td>
<td>May 8-22, 3 Sat</td>
<td>9:00 AM-12:00 PM</td>
</tr>
</tbody>
</table>

André has worked as a videographer and in the television and film industry since 1980. André holds over a dozen awards in producing, directing and editing, and most recently won the 2019 Indie Filmmakers Award in the Black MovieFest category for his films 'Lew's Up First' and 'Twinkies & Root Beer'.

poster and pop art, and will be able to take their work with them for printing. Learn graphic design, photo manipulation, layout, and restoration. Photoshop is a very detailed program that can help businesses own as well as individuals really stand out in a crowd in design and imaging. You may use PC or MAC with any Adobe Photoshop software EXCEPT Photoshop Elements.

Adobe Photoshop required to participate in class. Get free 7-day trial at: https://www.adobe.com/products/photoshop/free-trial-download.html.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Fee</th>
<th>Instructor</th>
<th>Dates</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>9413</td>
<td>$115</td>
<td>Gregory Frank</td>
<td>Mar 16 &amp; 18, Tues/Thurs</td>
<td>6:30 PM-9:30 PM</td>
</tr>
</tbody>
</table>

Adobe Illustrator Training for Everyone
Create vector-based graphics that can be easily rescaled without loss of quality. Learn basic tools and fundamentals, features for creating distinct designs include painterly/liquid brushes, shape-building tools, and path controls. There are also different transparency and gradients tools available for a variety of illustrations and mediums. Plus, create a personalized logo and business card. You may use PC or MAC.

Adobe Illustrator required participate in class. Get free 7-day trial at: https://www.adobe.com/products/illustrator/free-trial-download.html.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Fee</th>
<th>Instructor</th>
<th>Dates</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>9414</td>
<td>$115</td>
<td>Gregory Frank</td>
<td>Mar 30 &amp; Apr 1, Tues/Thurs</td>
<td>6:30 PM-9:30 PM</td>
</tr>
</tbody>
</table>

Introduction to Lightroom
Have you been shooting images on a DSLR and are trying to figure out what to do with them? Learn how to organize, edit and share your images using Lightroom Classic. You’ll take your archive of images and create a digital catalog where you can easily locate images. We’ll go over metadata, cropping, exposure adjustments, and exporting images for print. Take advantage of this class now at this special introductory price!

Adobe Lightroom required to participate in class. Get free 7-day trial (then $9.99/month) at: https://www.adobe.com/products/photoshop-lightroom/free-trial-download.html.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Fee</th>
<th>Instructor</th>
<th>Dates</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>9415</td>
<td>$99</td>
<td>Elizabeth Preger</td>
<td>Apr 19-28, 2 Mon/Wed</td>
<td>12:00 PM-2:00 PM</td>
</tr>
</tbody>
</table>
### Cooking & Healthy Lifestyle

#### Homemde Protein Bars
Save money by getting the hang of making your own delicious protein bars at home. Plus you’ll learn how much protein you should be eating everyday for optimal health. You’ll get an ingredients list sent to you before class so you can cook along with the instructor in your kitchen. Participation requires a food processor.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Fee</th>
<th>Instructor</th>
<th>Dates</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>9368</td>
<td>$29</td>
<td>Carrie Bonfitto</td>
<td>Feb 20</td>
<td>1 Sat 10:00 AM-11:00 AM</td>
</tr>
<tr>
<td>9489</td>
<td>$29</td>
<td>Carrie Bonfitto</td>
<td>May 1</td>
<td>1 Sat 10:00 AM-11:00 AM</td>
</tr>
</tbody>
</table>

#### Knife Skills
Feel more comfortable in the kitchen and improve your cooking efficiency by learning how to use a chef’s knife properly. This class focuses on the essential knife skills for a home cook, and teaches you slicing, dicing, chopping, knife sharpening and more to help you enjoy cooking! You’ll get a produce list sent to you before class so you can choose to cut along with the instructor in your kitchen. Participation requires a chef’s knife and cutting board. Upon registration, check your confirmation letter for the list of ingredients and supplies you will need for this class!

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Fee</th>
<th>Instructor</th>
<th>Dates</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>9369</td>
<td>$35</td>
<td>Carrie Bonfitto</td>
<td>Feb 27</td>
<td>1 Sat 10:00 AM-11:30 AM</td>
</tr>
<tr>
<td>9488</td>
<td>$35</td>
<td>Carrie Bonfitto</td>
<td>May 8</td>
<td>1 Sat 10:00 AM-11:30 AM</td>
</tr>
</tbody>
</table>

#### Essential Soups
Soups are healing, hydrating, and healthy! Learn to how simple, quick, and budget friendly it can be to make delicious soups from scratch! You’ll get an ingredients list sent to you before class so you can choose to cook along with the instructor in your kitchen.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Fee</th>
<th>Instructor</th>
<th>Dates</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>9370</td>
<td>$39</td>
<td>Carrie Bonfitto</td>
<td>Mar 6</td>
<td>1 Sat 10:00 AM-12:00 PM</td>
</tr>
<tr>
<td>9490</td>
<td>$39</td>
<td>Carrie Bonfitto</td>
<td>May 22</td>
<td>1 Sat 10:00 AM-12:00 PM</td>
</tr>
</tbody>
</table>

See page 14 for more about Carrie and her Fasting for Longevity course, which is part of our NEW Your Awesome Life Series!

#### Pastry Decorating: Cupcake, Cake Pops & Mini Cakes
Students will use proper ingredients to make delicious flavorful frosting, and get tips and secrets of decorating cake pops, cupcakes and cakes. Learn how to color the frosting with tubing incorporating edible glitter and other cake decor. Learn the fine details of intricate edible design and the cleanest way to work with cupcakes. You will dazzle your friends and family with beautiful and delicious edible works of art. Please provide an email address at time of registration for the instructor to provide a list of materials for class. **No class on April 3rd.**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Fee</th>
<th>Instructor</th>
<th>Dates</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>9463</td>
<td>$65</td>
<td>Blanca Garcia</td>
<td>Mar 13-Apr 17</td>
<td>5 Sat 1:00 PM-3:00 PM</td>
</tr>
<tr>
<td>9464</td>
<td>$65</td>
<td>Blanca Garcia</td>
<td>May 1-29</td>
<td>5 Sat 1:00 PM-3:00 PM</td>
</tr>
</tbody>
</table>

#### Quick & Dirty Self Defense
Learn how to protect yourself in the streets, how to turn your fear into anger and switch yourself into attack mode. Defend yourself against an attacker and learn why size is not a factor. Students will learn effective techniques on how to quickly subdue their attacker. Teens welcome with parent/guardian permission.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Fee</th>
<th>Instructor</th>
<th>Dates</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>9452</td>
<td>$59</td>
<td>Jojo Aguilar</td>
<td>Mar 13-27</td>
<td>3 Sat 4:30 PM-6:30 PM</td>
</tr>
<tr>
<td>9453</td>
<td>$59</td>
<td>Jojo Aguilar</td>
<td>Apr 24-May 8</td>
<td>3 Sat 4:30 PM-6:30 PM</td>
</tr>
</tbody>
</table>

#### Yoga
Engage your body with joy, delight, and curiosity. Connect with the rich history of traditional yoga practices through simple and fun mindfulness movements, stretches and breathing techniques. **Equipment: YOGA mat (not an “exercise” mat).** Optional - 2 yoga blocks and an 8 foot yoga belt/strap. **No class on April 3rd.**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Fee</th>
<th>Instructor</th>
<th>Dates</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>9449</td>
<td>$55</td>
<td>Jino De Castro</td>
<td>Mar 13-Apr 17</td>
<td>5 Sat 9:30 AM-10:30 AM</td>
</tr>
</tbody>
</table>

#### Beginner Strength & Cardio
Heart throbhing. Breath flowing. Temperatures rising. Guided by fun, move your body in simple to follow exercises that will leave your heart with a huge smile! **Equipment: Yoga or exercise mat, towel, water.** Our main exercise tools are our own bodies and an excellent attitude! **No class on April 4th.**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Fee</th>
<th>Instructor</th>
<th>Dates</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>9450</td>
<td>$55</td>
<td>Jino De Castro</td>
<td>Mar 14-Apr 18</td>
<td>5 Sun 9:30 AM-10:30 AM</td>
</tr>
</tbody>
</table>

---

**NEW!**

10 communityservices.lacitycollege.edu
Accent Reduction Intensive
This continuation class is specifically designed to assist foreign born residents to improve English language clarity through easy accent reduction techniques. Develop the rhythm and proper speech sounds that will assist your career and also help in winning new friends.

Prerequisite: Must have taken Accent Reduction Beginning.

No class on April 3rd.

9346 LEVEL 1 Fee: $95 Pablo Jacome
Mar 13-Apr 17 5 Sat 1:00 PM-3:30 PM

9337 LEVEL 2 Fee: $95 Pablo Jacome
May 1-29 5 Sat 1:00 PM-3:30 PM

Spanish for Medical Professionals
This class is designed to help medical professionals have effective communication with their Spanish-speaking patients. Addressing realistic situations, students will learn the specific vocabulary needed to communicate in their daily work. Activities will include taking patient registration information, basic grammar exercises, dialogue completions, and anatomical diagrams of the human body labeled in Spanish and English. This class is a great benefit to any healthcare professional interested in better communication with their patients that only speak Spanish.

9444 Fee: $119 Pablo Jacome
Apr 16-May 14 5 Fri 4:00 PM-7:00 PM

Spanish Conversation and Pronunciation
Level 1 focuses on the fundamentals of communicating in Spanish. The student will learn the vowels and their tones, the alphabet, numbers, greetings and farewells, and the differences between speaking formally and informally in a conversation. Emphasis will be on basic grammar, personal pronouns, pronunciation, and conversational dialogue. By the end of the course, the student should be able to identify themselves and others, express emotions, and talk about daily activities.

Level 2 expands on speaking and writing in Spanish. The student will increase their vocabulary and the conjugation of the most common verbs in the present, past, and future tenses. Emphasis will be on the use of accentuation, pronunciation, and conversational dialogue. Please provide a valid email address for class materials. No class on April 3rd.

9336 LEVEL 1 Fee: $95 Pablo Jacome
Mar 13-Apr 17 5 Sat 1:00 PM-3:30 PM

9337 LEVEL 2 Fee: $95 Pablo Jacome
May 1-29 5 Sat 1:00 PM-3:30 PM

Is Spanish your preferred language? We offer Lenguaje de Señas Americano, an ASL class for Spanish speakers! See page 19 for details!

American Sign Language
Have you ever wanted to learn how to sign, but don’t know where to start? This is the class for you to unfold your potential signing skills. Students will learn the basic language structure of American Sign Language (ASL) and Deaf culture through fun activities. This is a combined course designed to introduce you to American Sign Language (ASL) and finger spelling as it is used within Deaf culture. You will also learn how to use facial grammar, expressive and receptive skills to communicate in ASL, and intriguing facts about Deaf culture and community. Required book: American Sign Language Workbook: Exercises to Build Your Signing Vocabulary, ISBN: 978-1646119509. No class on April 3rd.

9445 LEVEL 1 Fee: $55 Kelly Martinez
Mar 13-Apr 17 5 Sat 11:30 AM-12:30 PM

9339 LEVEL 2 Fee: $55 Kelly Martinez
Apr 24-May 22 5 Sat 11:30 AM-12:30 PM

Public Speaking
Do you worry about having to speak in public? Learn to use your unique personality strengths to conquer the fear and improve your public speaking ability. Prepare informative and persuasive speeches for special and professional occasions. Get individual assessment of voice and speech production, plus gain practical online skills for speaking in a virtual setting. We will make Zoom our new best friend! No class on April 3rd.

9447 Fee: $75 Edythe Davis
Mar 13-Apr 17 5 Sat 3:30 PM-5:30 PM

Creative Writing
We live in exciting times, but how will we remember our thoughts and feelings? Creative writing is the perfect way to capture the moment and connect with others in our community. Learn five distinct ways to share your thoughts and feelings creatively. Class exercises will include writing a biography, an opinion piece, text inspired by a musical prompt, a 5 senses exercise and poetry. Writers at all levels are encouraged to join. No class on April 3rd.

9448 Fee: $59 Ande Richards
Mar 13-Apr 17 5 Sat 11:00 AM-12:15 PM

Accent Reduction Intensive
This continuation class is specifically designed to assist foreign born residents to improve English language clarity through easy accent reduction techniques. Develop the rhythm and proper speech sounds that will assist your career and also help in winning new friends. Prerequisite: Must have taken Accent Reduction Beginning. No class on April 3rd.

9345 INTENSIVE Fee: $149 Jennifer Greer
Mar 13- May 8 8 Sat 11:00 AM-1:00 PM

ALL CLASSES ARE ONLINE!
Self-register online by Mar 7 with code VERNAL21 to get $5 OFF!
Creative Writing for Youth (Ages 10-16)
Creative writing is fun and useful for school and eventually work. Learn how to write your own biographical statement – very important for college – and how to effectively speak your mind in an opinion piece. Music will be used to inspire free-form writing and incorporate all five senses in our text. And, no creative writing class would be complete without a little poetry. Explore and write haiku, limericks, ballads and more. No class on April 3rd.

9423                   Fee: $55          Ande Richards
Mar 13-Apr 17          5 Sat
12:30 PM-1:30 PM

American Sign Language For Youth (Ages 8-16)
Have you ever wanted to learn how to sign, but don’t know where to start? This is the class for you to unfold your potential signing skills. You’ll learn the basic language structure of American Sign Language (ASL) and Deaf culture through great activities. This is a fun introduction to American Sign Language (ASL) and finger spelling as it is used within Deaf culture. You will also learn how to use facial grammar, expressive and receptive skills to communicate in ASL, and intriguing facts about Deaf culture and community. Required book: American Sign Language Workbook: Exercises to Build Your Signing Vocabulary, ISBN: 978-1646119509.
No class on April 3rd.

9424 LEVEL 1          Fee: $55          Kelly Martinez
Mar 13-Apr 17          5 Sat
10:00 AM-11:00 AM

9313 LEVEL 2          Fee: $55          Kelly Martinez
Apr 24-May 22          5 Sat
10:00 AM-11:00 AM

Reading & Study Skills
Help your child improve their grades and reading comprehension! This class will cover various levels of reading, phonics, vocabulary & study skills. Students will have the opportunity to sharpen their presentation and reading skills by reading aloud to the class online. Homework assignments will be given. No class on April 5th.

GRADES 3-4                 Mar 15-Apr 19
9429                   Fee: $49          Brian King
5 Mon                  4:00 PM-4:50 PM

GRADES 5-6                 Mar 15-Apr 19
9430                   Fee: $49          Brian King
5 Mon                  5:00 PM-5:50 PM

Spanish for Kids (Ages 7-10)
An introductory class open to young people who want to learn the basic fundamentals of reading and speaking Spanish. In addition to providing the practice needed to aid retention, this class will also provide the opportunity to develop a higher level of thinking skills as it aims at teaching how to use the language creatively. This class is limited to 15 students.
No class on April 3rd.

9319 LEVEL 1            Fee: $59          Blanca Garcia
Mar 13-Apr 17          5 Sat
10:00 AM-12:00 PM

9320 LEVEL 2            Fee: $59          Blanca Garcia
May 1-29               5 Sat
10:00 AM-12:00 PM

Math Success for Kids
Assist your child with their school studies by enrolling them in this intensive math program. Focus will be on the specific problem areas your child is having with math. Designed to help your child improve test skills, increase scores and advance in school. Students are welcome to use their school books and ask homework questions.
No class on April 3rd.

GRADES 4-5                 Mar 13-Apr 17
9425                   Fee: $49          Jonathan Mejia
5 Sat                  10:00 AM-11:00 AM

GRADES 6-8                 Mar 13-Apr 17
9427                   Fee: $49          Jonathan Mejia
5 Sat                  12:00 PM-1:00 PM

ALGEBRA                  Mar 13-Apr 17
9428                   Fee: $49          Jonathan Mejia
5 Sat                  1:00 PM-2:00 PM

GEOMETRY

communityservices.lacitycollege.edu
### Piano/Keyboarding for Young People (Ages 8-17)

Learn basic music note reading, written note theory, development in finger coordination, and critical sense of listening; notations in pitch and rhythm; discipline in good practice habits with an appreciation of music. Students will choose music comparable to their level. **Must have your own keyboard. No class on April 3rd.**

- **BEGINNING**
  - Code: 9442
  - Fee: $65
  - Alfred Baray
  - Mar 14-Apr 18
  - 5 Sat
  - 10:00 AM-11:30 AM

- **INTERMEDIATE**
  - Code: 9443
  - Fee: $65
  - Alfred Reganyan
  - Apr 24-May 22
  - 5 Sat
  - 10:00 AM-11:30 AM

### Singing for Children (Ages 5-10)

Learn proper vocal and breathing techniques to strengthen and bring out your child's full singing potential and develop confidence for any musical setting. Topics may include basic ear training, scales, vowels, and learning simple melodies.

- Code: 9443
- Fee: $55
- Linda Stevens
- Apr 10-May 8
- 5 Sat
- 1:30 PM-2:30 PM

### Judo for Kids (Ages 6-17)

This is a traditional Japanese martial arts class, specializing in throws and takedowns, that will help kids develop coordination, self-confidence and agility. **No class on April 3rd.**

- Code: 9435
- Fee: $55
- Jojo Aguilar
- Mar 14-Apr 18
- 5 Sat
- 1:00 PM-2:00 PM

- Code: 9436
- Fee: $55
- Jojo Aguilar
- Apr 24-May 22
- 5 Sat
- 1:00 PM-2:00 PM

### Gymnastics for Kids (Ages 5-12)

Have fun tumbling, running, doing song/dance and motor skill exercises. These fun activities will help to build proper body coordination, growth and development and encourage self-confidence. Parent participation is recommended. **No class on April 3rd.**

- Code: 9439
- Fee: $55
- Jojo Aguilar
- Mar 14-Apr 18
- 5 Sat
- 3:00 PM-4:00 PM

- Code: 9440
- Fee: $55
- Jojo Aguilar
- Apr 24-May 22
- 5 Sat
- 3:00 PM-4:00 PM

### Kindergarten Gym (Ages 2-4)

Enjoy an hour of fun and exercise. Games, songs, and motor skill activities will help your child develop coordination, confidence, and physical fitness. Parent participation is required. **No class on April 3rd.**

- Code: 9437
- Fee: $55
- Jojo Aguilar
- Mar 14-Apr 18
- 5 Sat
- 2:00 PM-3:00 PM

- Code: 9438
- Fee: $55
- Jojo Aguilar
- Apr 24-May 22
- 5 Sat
- 2:00 PM-3:00 PM

### Judo for Kids (Ages 6-17)

This is a traditional Japanese martial arts class, specializing in throws and takedowns, that will help kids develop coordination, self-confidence and agility. **No class on April 3rd.**

- Code: 9435
- Fee: $55
- Jojo Aguilar
- Mar 14-Apr 18
- 5 Sat
- 1:00 PM-2:00 PM

- Code: 9436
- Fee: $55
- Jojo Aguilar
- Apr 24-May 22
- 5 Sat
- 1:00 PM-2:00 PM

### Guitar for Young People (Ages 9-17)

Discover the true and fun way to play the guitar. This class will teach proper finger coordination, how to tune your guitar, and reading basic music notes. Have fun while learning how to play this wonderful instrument. Class is limited to 15 students. **Must have your own guitar. No class on April 3rd.**

- Code: 9441
- Fee: $65
- Anthony Baray
- Mar 13-Apr 17
- 5 Sat
- 10:00 AM-11:30 AM

- Code: 9442
- Fee: $65
- Anthony Baray
- Apr 24-May 22
- 5 Sat
- 10:00 AM-11:30 AM

### Draw Comic Book & Cartoon Characters for Kids (Ages 8-15)

Have fun learning various drawing techniques needed in order to create the many cartoon characters we see on TV, in the movies, and in comics. Create your own cartoon characters too! Bring your ideas, imagination and passion for this popular art. No experience needed. Register before class fills up! Have pencil, eraser, pad of paper, and colored pencils. **No class on April 4th.**

- Code: 9433
- Fee: $65
- Israel Lopez
- Mar 14-Apr 18
- 5 Sun
- 10:00 AM-11:30 AM

- Code: 9434
- Fee: $65
- Israel Lopez
- Apr 25-May 23
- 5 Sun
- 10:00 AM-11:30 AM

### Singing for Children (Ages 5-10)

Learn proper vocal and breathing techniques to strengthen and bring out your child's full singing potential and develop confidence for any musical setting. Topics may include basic ear training, scales, vowels, and learning simple melodies.

- Code: 9433
- Fee: $55
- Alfred Reganyan
- Apr 10-May 8
- 5 Sat
- 1:30 PM-2:30 PM

### Drum Lesson for Kids (Ages 8-15)

Does your teen want to learn to play the drums? See our Music section on page 16 for details on our NEW Drum Lesson for Adults & Teens class!
LA City College Extension is proud to host a new series of classes called *Your Awesome Life*! These classes are designed to help you take your life to the next level. Whether you have problems sticking to your goals or your love life needs a boost or you just want to get organized, *Your Awesome Life* is a great opportunity to work with professional Coaches dedicated to inspiring you to make your life the best it can be!

#### Develop Your Personal Style
Do you struggle with your style and battle with your closet on a daily basis? Here is your chance to be taught by one of Los Angeles’s most successful Style Coaches™ on how to develop a personal style you love. This class will walk you through a trusted step by step process on how to do your own mini-makeover resulting in a more fine tuned image. All are welcome, but this class will focus on feminine style. **No class on April 5th.**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Fee</th>
<th>Instructor</th>
<th>Dates</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>9492</td>
<td>$75</td>
<td>Rayne Parvis</td>
<td>Mar 15-Apr 12</td>
<td>4 Mon 8:00 PM-9:00 PM</td>
</tr>
</tbody>
</table>

Rayne Parvis is an LA-based certified personal stylist, Style Coach™, media personality, and author of Ultimate Guide to Style: From Drab to Fab! Featured on networks such as CBS/KCAL, FOX, companies like Nordstrom, in magazines, and on numerous blogs and podcasts, Rayne has provided transformational style and fashion tips for individuals who want to look their best since 2010. Visit RayneParvis.com/about for more information.

#### 5 Step Guide to Organize Your Life & Money
Mastery over your finances can help you live a life with less stress and more freedom. This class offers an easy-to-understand guide to gain confidence around your money and inspire smarter financial decisions. Designed for individuals of all levels to expand their knowledge and find the right mindset to live a healthy financial life.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Fee</th>
<th>Instructor</th>
<th>Dates</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>9391</td>
<td>$65</td>
<td>Ryan Miyamoto</td>
<td>Feb 6</td>
<td>1 Sat 9:00 AM-11:00 AM</td>
</tr>
<tr>
<td>9493</td>
<td>$65</td>
<td>Ryan Miyamoto</td>
<td>Apr 24</td>
<td>1 Sat 9:00 AM-11:00 AM</td>
</tr>
</tbody>
</table>

Ryan is a Certified Financial Planner and Managing Director of Derive Wealth, an independent financial planning firm. He helps individuals, families, and business owners design personal financial plans and make smarter financial decisions.

#### Create the Perfect Dating Profile
Join dating expert Damona Hoffman, as you learn the ins and outs of online dating, from choosing your ideal app to creating a dating profile that will attract the person you’ve been looking for. This class will help you move your dating offline and into the real world.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Fee</th>
<th>Instructor</th>
<th>Dates</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>9496</td>
<td>$89</td>
<td>Damona Hoffman</td>
<td>Apr 22</td>
<td>1 Thur 6:00 PM-8:00 PM</td>
</tr>
</tbody>
</table>

Damona Hoffman is a dating coach and media personality who starred in two A+E Networks’ TV series: #BlackLove and A Question of Love. She’s a regular contributor to The Drew Barrymore Show, The LA Times, The Washington Post, NPR, CNN Headline News (HLN), BET.com, and more. She also hosts and produces the weekly podcast, Dates & Mates with Damona Hoffman.
Find Your Life’s Purpose
Are you stressed and unfulfilled? Are you looking for less struggle and more joy? Take a life-transforming day with Certified Life Coach Kent Scheibel, who has spent the last two decades studying with leading personal development experts worldwide. Learn how to be in the flow with who you are and share your gifts with the world. Kent will show you how peace comes from cooperating with life, and finding purpose comes from cooperating with who you naturally are. Learn to discard inner obstacles, relax, and be free to be you.

Fee: $65
Kent Scheibel
Feb 20
1 Sat
10:00 AM-4:30 PM

Fee: $65
Kent Scheibel
Apr 17
1 Sat
10:00 AM-4:30 PM

Kent Scheibel was born in Kentucky in 1972 and spent his teens and twenties dealing with what he describes as “crippling depression and anxiety.” Through his struggles, he became determined to find happiness and meaning in life. After dedicating twenty years of his life to studying with personal development experts, meditation masters, and world-traveling, he found the answer to be quite direct and straightforward: “The more one can live in the present moment and be themselves; the happier and more effective they will be.” Kent’s mission is to coach people from all backgrounds to discover true peace and express themselves with authenticity, trust, and love.

Fasting for Longevity
In this 3-week course, you will learn about shifting meal timing and using your body’s natural circadian rhythms to heal your cells, reduce risk of disease, and live longer. You may choose to start intermittent fasting during the class and get guidance on how to safely increase fat burning, lose weight, and promote longevity while still eating your normal foods.

Fee: $75
Carrie Bonfitto
Apr 10-24
3 Sat
10:00 AM-11:00 AM

Board Certified Holistic Nutritionist, Carrie Bonfitto, NC., is a wellness educator in the Los Angeles area. Through her private practice, Two Hearts Nutrition, she helps you make the connection between what you eat and how you feel. As a professionally trained chef, she combines her knowledge of food therapy and culinary skills to help you form healthy and delicious eating habits that enhance your body’s innate healing power.

Let’s Get Organized:
A Master Class in Organizing Your Life
Just a little bit of organization can do wonders for your peace of mind and productivity. In this 3-part series you will learn how to get organized in your home and life. Professional Organizer, Laura Ellis, will walk you through the process. You will get real hands-on experience by organizing your own space.

No class on April 24th.

Fee: $65
Laura Ellis
Apr 10-May 1
3 Sat
10:00 AM-11:30 AM

Laura Ellis, CPO®, of Organized by Ellis, is a certified professional organizer based in Los Angeles. Her passion is creating organized environments that empower her clients to live a simplified life. Her style is aimed at original solutions tailored to each individual’s lifestyle, always with an eye for good design. She cares about her clients and their stuff, and never judges either.
Music

**Piano/Keyboarding for Adults**
Students will learn how to read basic music notes along with practicing and perfecting proper finger and hand coordination. Both classical and popular repertoire will be introduced. Individual instruction is emphasized; students will also gain critical sense of listening notations in pitch and rhythm; discipline in good practice habits with an appreciation of music. Students will choose music comparable to their level. **Students must have their own keyboard. No class on April 3rd.**

<table>
<thead>
<tr>
<th>BEGINNING</th>
<th>9357</th>
<th>Fee: $55</th>
<th>Alfred Reganyan</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mar 13-Apr 17</td>
<td>5 Sat</td>
<td>9:45 AM-10:45 AM</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>INTERMEDIATE</th>
<th>9358</th>
<th>Fee: $55</th>
<th>Alfred Reganyan</th>
</tr>
</thead>
<tbody>
<tr>
<td>Apr 24-May 22</td>
<td>5 Sat</td>
<td>9:45 AM-10:45 AM</td>
<td></td>
</tr>
</tbody>
</table>

**Drums for Adults & Teens (Beginner)**
Have you ever wanted to play the drums with one of your favorite songs? Whether you are brand new to music or only new to drums, this introductory class will get you started with rhythmic techniques that for styles such as pop, rock, hip-hop, punk, R&B, blues and more! Let's play some drums! Curriculum will be provided. **Must have a pair of drumsticks, a drum pad, and a metronome (or metronome app). No class on April 3rd and 10th.**

<table>
<thead>
<tr>
<th>9473</th>
<th>Fee: $75</th>
<th>Dan Hegarty</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mar 13-Apr 24</td>
<td>5 Sat</td>
<td>1:00 PM-3:00 PM</td>
</tr>
</tbody>
</table>

**Guitar Made Easy (Ages 18+)**
Guitar is one of the most played instruments. Learn about the guitar itself, tuning and minor maintenance, and how to play single-note melodies and chords. Class is limited to 15 students. **Please have your own acoustic guitar (or an electric guitar with a small amp). Optional suggested reading: Guitar Method 1, 2nd ed. by Schmidt and Kock, ISBN 0-7935-3392. No class on April 3rd.**

<table>
<thead>
<tr>
<th>9468</th>
<th>Fee: $75</th>
<th>Anthony Baray</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mar 13-Apr 17</td>
<td>5 Sat</td>
<td>11:30 AM-1:30 PM</td>
</tr>
</tbody>
</table>

**Ukulele - The Easy Way**
A beginner's first step on the way to a lifelong passion with this charming and beautiful Hawaiian instrument. Learn basic finger positioning, strumming techniques and songs. Class limited to 15 students. **Please have your own ukulele. No class on April 3rd.**

<table>
<thead>
<tr>
<th>9470</th>
<th>Fee: $75</th>
<th>Anthony Baray</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mar 13-Apr 17</td>
<td>5 Sat</td>
<td>1:30 PM-2:30 PM</td>
</tr>
</tbody>
</table>

**Singing’s Workshop (Ages 15+)**
Singing skills development including work on vocal technique, breathing, performance skills and developing audience rapport. Topics may include basic ear training, scales, vowels, and learning simple melodies. Each student may perform solo and in a group. **No class on April 3rd.**

<table>
<thead>
<tr>
<th>9472</th>
<th>Fee: $115</th>
<th>Nicolette Holman</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mar 13-Apr 17</td>
<td>5 Sat</td>
<td>1:30 PM-3:30 PM</td>
</tr>
</tbody>
</table>

**Introduction to Music Creation (GarageBand)**
Would you like to bring the music that you hear in your head out into the world? This introductory music composition and production course is great for anyone who’s brand new to music and/or production. Musicians who have experience with their instruments but not much with recording are welcome, too. We will capture and develop your sonic ideas using GarageBand, though many of the practices and techniques will apply to any Digital Audio Workstation. Let’s make some music! **Must have GarageBand. No class on April 6th.**

<table>
<thead>
<tr>
<th>9474</th>
<th>Fee: $75</th>
<th>Dan Hegarty</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mar 16-Apr 20</td>
<td>5 Tues</td>
<td>7:00 PM-9:00 PM</td>
</tr>
</tbody>
</table>

Composer, drummer, educator, and music business professional from New York, Dan Hegarty attended UMass Amherst, Musicians Institute and UCLA Extension, studying literature and music. Dan’s passion for great music and epic storytelling led him to Hollywood, where he performed, recorded and toured with bands, singer-songwriters and musical theatre ensembles as a drummer. “The Starmind Record” is an award-winning series that launched his composing career. He is a member of ASCAP, the Production Music Association (PMA), the Society of Composers & Lyricists (SCL), and the Vic Firth Private Drum Teacher Program. Dan has also worked in the music industry for companies that include The Harry Fox Agency, Warner Music Group, APM Music, and Concord.

Maria Baray

Sandra Kowalchyk (Columbia) on pedagogy culminated in Richman (Julliard) on performance and Dr. Gayle Schmidt and Kock, ISBN 0-7935-3392. Please have your own ukulele. **No class on April 3rd.**
**Draw Comic Book & Cartoon Characters**
If you always wanted to become a cartoon artist this beginners class is for you. Sketch out your favorite characters while learning some fundamental drawing concepts. Draw familiar comics or invent your own cartoon characters. **Have drawing and color pencils, eraser and pad of paper. Instructor will address additional materials at first meeting. No class on April 4th.**

<table>
<thead>
<tr>
<th>Date</th>
<th>Fee</th>
<th>Instructor</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>9456</td>
<td>$65</td>
<td>Israel Lopez</td>
<td>5 Sun 11:30 AM-1:00 PM</td>
</tr>
<tr>
<td>9457</td>
<td>$65</td>
<td>Israel Lopez</td>
<td>5 Sun 11:30 AM-1:00 PM</td>
</tr>
</tbody>
</table>

**Sketching Life (Ages 15+)**
Students will learn techniques that will assist them in sketching the urban landscape. The instructor will guide the learners through exercises that will implement elements of linear perspective, composition, lighting, modeling, and a variety of other methods that will aid them to capture the scene. Class exercise mediums include colored pencils, graphite pencils and ink pens (water color set optional); students are welcome to use any of these or all three. **Required materials for the first meeting are 9x12 or larger mixed media sketch pad, 12” ruler, vinyl eraser, Hb or 2hb pencil. Additional materials discussed at first meeting. No previous experience needed. No class on April 4th.**

<table>
<thead>
<tr>
<th>Date</th>
<th>Fee</th>
<th>Instructor</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>9454</td>
<td>$65</td>
<td>Israel Lopez</td>
<td>5 Sun 1:00 PM-2:30 PM</td>
</tr>
<tr>
<td>9455</td>
<td>$65</td>
<td>Israel Lopez</td>
<td>5 Sun 1:00 PM-2:30 PM</td>
</tr>
</tbody>
</table>

**Knitting- Beginning**
Welcoming both men and women alike, knitting can be used to create garments and patterns of many varieties. You will be introduced to needle and string types, stitching patterns, and how to cast-on, kn- t, purl stitch and cast-off or finish-off. By end of class have fun garment(s) made by you! **See the class description on our website to view material list and where to purchase. No class on April 4th.**

<table>
<thead>
<tr>
<th>Date</th>
<th>Fee</th>
<th>Instructor</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>9458</td>
<td>$65</td>
<td>Blanca Garcia</td>
<td>5 Sun 10:00 AM-12:00 PM</td>
</tr>
<tr>
<td>9459</td>
<td>$65</td>
<td>Blanca Garcia</td>
<td>5 Sun 10:00 AM-12:00 PM</td>
</tr>
</tbody>
</table>

**Wire Art Jewelry Making: Hoop Earrings and Bracelets**
Create very exclusive jewelry! Design earrings with a combination of various techniques and diverse media. Topics include stringing, leather feather, wire wrapping, wire sewing, etc. Materials used: feathers, leather cord, wire, crystal beads, pearls, semi-precious stones, jewelry findings and more. Ages 16 and up. **Required tools to use in class: Round nose pliers, flat nose pliers and wire cutters.**

<table>
<thead>
<tr>
<th>Date</th>
<th>Fee</th>
<th>Instructor</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>9462</td>
<td>$35</td>
<td>Rosy Espinoza</td>
<td>1 Sat 10:00 AM-1:00 PM</td>
</tr>
</tbody>
</table>

**Wire Art Jewelry Making: Beginning Wire Wrapping**
Learn linking techniques for earrings, bracelets and necklace; how to make jump rings, spacers, charms, and clasps with a particular design. Class will also cover how to attach beads with solderless wire. Bring your ideas & imagination. Ages 16 and up. **Required tools to use in class: round nose pliers, chain nose pliers & wire cutters.**

<table>
<thead>
<tr>
<th>Date</th>
<th>Fee</th>
<th>Instructor</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>9460</td>
<td>$35</td>
<td>Rosy Espinoza</td>
<td>1 Thur 6:00 PM-9:00 PM</td>
</tr>
</tbody>
</table>

**Bath Products (Shampoo, Shower Gel & Bubble Bath)**
In this fun, online virtual presentation participants will discover simple techniques for making unique bath products (shampoo, shower gel, bubble bath, bath salt & exfoliate). Topics include: • Ingredients and equipment • Where to obtain supplies • Tips for making bath gels • Adding herbs, glycerin, extracts. • Aroma therapeutic effects of oils. Why buy expensive commercial bath products when you can delight in making your own – reasonably? Participants will discover simple techniques for making unique bath products (shampoo, shower gel, bubble bath, bath salt & exfoliate). **Where to obtain supplies • Tips for making bath**

<table>
<thead>
<tr>
<th>Date</th>
<th>Fee</th>
<th>Instructor</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>9483</td>
<td>$39</td>
<td>Quayum Abdul</td>
<td>1 Sat 9:00 AM-12:00 PM</td>
</tr>
<tr>
<td>9484</td>
<td>$39</td>
<td>Quayum Abdul</td>
<td>1 Fri 6:30 PM-9:30 PM</td>
</tr>
</tbody>
</table>

**Body Butter**
Don’t you agree that the hurried, stressful pace of your daily life often makes it difficult to find ways to relax? In this online virtual presentation, get the chance to create a restful retreat in your home – one in which you can relax and rejuvenate your mind, body and soul. Make your own body butter using the same tools you already have in your kitchen. Most body butter recipes include just a handful of ingredients – you can make them with whatever scent and therapeutic qualities you like to make a unique product. Body butter is awesome and so rich and luxurious that you just can’t help but love it. Participants will receive Zoom class link and ingredient list by email before day of class.

<table>
<thead>
<tr>
<th>Date</th>
<th>Fee</th>
<th>Instructor</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>9389</td>
<td>$39</td>
<td>Quayum Abdul</td>
<td>1 Fri 2:00 PM-5:00 PM</td>
</tr>
</tbody>
</table>

**Soap Making**
Your bath can become your at-home getaway when you add beautiful and fragrant handmade glycerin soaps. Making these beautiful soaps is easy and enjoyable and expressing your creativity is part of the fun. In this online course, students will create different types of soaps while learning how to use colors, molds, fragrances, essential oil, extract, herbs, and novelties. There will be a virtual discussion on how to make organic, natural or therapeutic soap. Each participant will receive Zoom class link and ingredient list in their email week before the class. **Total online class time is 3 hours.**

<table>
<thead>
<tr>
<th>Date</th>
<th>Fee</th>
<th>Instructor</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>9463</td>
<td>$65</td>
<td>Israel Lopez</td>
<td>5 Sun 11:30 AM-1:00 PM</td>
</tr>
<tr>
<td>9464</td>
<td>$65</td>
<td>Israel Lopez</td>
<td>5 Sun 11:30 AM-1:00 PM</td>
</tr>
</tbody>
</table>

**NEW!**

**NEW!**

**NEW!**

[communityservices.lacitycollege.edu](http://communityservices.lacitycollege.edu)
Intro to Magic (Ages 17+)

In this class students will learn basic sleight of hand principles with cards, coins, and everyday objects. They will also learn basic magic theory, and performance skills. If you ever wanted to learn a few tricks to fool your friends, and coworkers, this class is for you!

The material fee of $25 is due upon registration, and covers a magic kit that will be mailed to the student. Sign up early and allow at least 4 days for shipping. No class on March 31st and April 7th.

9420  Fee: $55 | Mat: $25  Michael Rangel
Mar 17-Apr 28  5 Wed 7:00 PM-8:00 PM

Michael is a professional magician, speaker, and consultant from Los Angeles. He is a regular performer at the world famous Magic Castle in Hollywood, and has been teaching magic for 20 years.

Intro to Television Production

Ever think about working in the television industry? Here's your chance to learn how to begin and maintain a successful career in television production. In this class, you will gain a thorough understanding of the basics of TV production - how to behave on set, reading a call sheet, how to put domestic and international shoots together, and of course, tips on finding your first production job.

9422  Fee: $35  Annie Malvasi
Mar 20 & 27  2 Sat 12:00 PM-1:30 PM

Annie Malvasi has been in the television industry for 9 years. In that time, she has been the Production Manager on over 13 shows, and has facilitated film shoots in 20 countries around the world.

Write a Feature Screenplay in 5 Weeks

If you’ve been wanting to write a feature screenplay but don’t know where to begin, this class is your chance to start (and finish!) a screenplay in just over a month. Learn the bare bones structure for working fast and smart in a style that fits your story. Bring your idea — whether it be a paragraph, a synopsis, a character, or an unfinished work — and be ready to work!

9497  Fee: $79  Michael R. Morris
Apr 17-May 15  5 Sat 10:30 AM-12:00 PM

Michael R. Morris has written eight produced feature films and six screenplays for hire. As a guerrilla filmmaker, he has produced and directed five feature films and is currently producing a web series.
Clases en Español

**Computadora Básica para Principiantes: Parte 1**

Iniciaremos conociendo que es y cuáles son los hardware básicos que forman una computadora como encender la computadora y el uso de sus partes, y como ingresar a los iconos del monitor. Definicion de algunos terminos básicos y utiles en el uso del a computadora. Exploraremos el programa basico para la escritura, copiar, correccion, almacenamiento e impresion de documentos en Word, y el uso del programa de Powerpoint para las presentaciones.

9478  
Abril 10  
Costo: $55  
Alexander Gonzalez  
9:30 AM-3:30 PM

**Crea Tu Propia Página Web**

¿Quiere aprender diseño web pero no sabes por dónde empezar? Bienvenido al curso de diseño web en el que aprenderás paso por paso y desde lo más básico a diseñar cualquier página web de una forma práctica y sencilla. No importa si no tienes conocimiento de páginas web. En cada sección de la clase hay al menos un proyecto real con el cual vas a poder trabajar con todos tus conocimientos adquiridos, incluyendo un portafolio de trabajos, una página para una empresa, una página para un restaurante y un blog desde el cual podrás ganar ingresos con publicidad. Al final de la clase serás capaz de diseñar cualquier sitio web, ya sea el de tu propia empresa, o el de tus clientes. Los beneficios que obtendrás con este curso son infinitos.

9480  
Abril 24 y mayo 8  
Costo: $55  
Alexander Gonzalez  
9:30 AM-3:30 PM

**Horneo y Decoracion de Pasteles y Cupcakes Basico**

Podemos hornearlos y rellenarlos de nuestro sabor favorito, usando harinas de una manera facil. Esta es una buena oportunidad para aprender a hornear y decorar deliciosos y atractivos pasteles preparados y una decoracion basica. Esta manera es muy sencilla y practica, utilizando utensilios que son muy comunes en casa de uso constante. Estar dando consejos para que tu puedas hacer pasteles deliciosos para tus seres queridos y amistades y, ¿porque no? ¡tambien puedes conseguir un dinero extra!

9475  
Marzo 13-abril 10  
Costo: $69  
Connie Vasquez  
1:00 PM-4:00 PM

9476  
Abril 17-mayo 8  
Costo: $69  
Connie Vasquez  
1:00 PM-4:00 PM

9477  
Mayo 15-29  
Costo: $59  
Connie Vasquez  
1:00 PM-3:30 PM

**Computadora Básica para Principiantes: Parte 2**

Continuaremos conociendo algunos hardware como el uso de USB, CD y su utilizacion como unidades de almacenamiento. Aprenderemos a ingresar al internet, a utilizar los más importantes operadores de búsqueda como Google y Bing, y búsqueda de sitios web de interes. Aprenderemos como abrir un correo electrónico, y a enviar y recibir archivos. Crearemos acceso a las diferentes redes sociales de interes.

9479  
Abril 17  
Costo: $55  
Alexander Gonzalez  
9:30 AM-3:30 PM

**Lenguaje de Señas Americano**


9446  
Marzo 13-abril 17  
Costo: $55  
Kelly Martinez  
1:00 PM-2:00 PM

9341  
Abril 24-mayo 22  
Costo: $55  
Kelly Martinez  
1:00 PM-2:00 PM

**Usos de Tabletas y Celulares Inteligentes**

¡TODAS LAS CLASES ESTAN EN LÍNEA!

**Regístrate ahora!**

communityservices.lacitycollege.edu

¡Reciba descuento de $5 cuando se registra por la web con el código VERNAL21 antes del 17 de Enero!

¡TODAS LAS CLASES ESTAN EN LÍNEA!

¡Clases para toda la comunidad, con registro fácil y asistencia amigable!

323 953-4000 ext. 2651

communityservices.lacitycollege.edu
LACC Extension has partnered with UGotClass to offer even more great online courses!

Experts in their field design and teach these courses, and are available to promptly answer your questions. This is a multimedia learning experience, with 24/7 access anywhere from the convenience of your computer!

Some of our best courses are in:

- Business
- Data Science
- Technology Skills
- Human Resources
- Leadership
- Personal Development

View these and many more!
Visit our website and register online today!

www.yougotclass.org/index.cfm/LACC
Taking education to the next level. Introducing Online Learning

Online Courses

• Instructor-led
• Online Discussion Areas
• 6 Weeks of Instruction
• Awards of Completion

Our instructors are famous for their ability to create warm and supportive communities of learners, any time day or night.

Online Career Training Programs

• Personal Instructor Assistance
• All Materials and Books are included!
• Certificates of Completion

You can begin these programs at any time and learn at your own pace. Any time of the day or night.

Visit communityservices.lacitycollege.edu and click “Online Courses.”

Click View Catalog or search for your class. Create your account, and pay and check out online.

To access your courses, click on “My Classroom.” Sign in with your email and password.

Want to find out more?
Visit communityservices.lacitycollege.edu and click “Online Courses.”
FREE ONLINE CLASSES

This course provides a solid foundation of Medical Terminology and relates that terminology to various health related careers. Emphasis is placed on correct spelling, abbreviation use, and review of the basics of word building. Receive an in-depth look at body structure and body systems. This course is the second in a sequence of two courses on medical terminology. Visit our website for a full list of our spring 2021 classes.

Introduction to Medical Terminology

<table>
<thead>
<tr>
<th>Class Nr</th>
<th>Subject</th>
<th>Catalog</th>
<th>Start Date</th>
<th>End Date</th>
<th>Meetings</th>
<th>Mtg Start</th>
<th>Mtg End</th>
<th>TBA Hours</th>
<th>Faculty</th>
</tr>
</thead>
<tbody>
<tr>
<td>26232</td>
<td>VOC ED</td>
<td>400CE</td>
<td>2/15/2021</td>
<td>3/13/2021</td>
<td>S</td>
<td>9:00AM</td>
<td>11:20AM</td>
<td>1Hr 35Min/Wk</td>
<td>Brown,Carlos</td>
</tr>
<tr>
<td>26235</td>
<td>VOC ED</td>
<td>435CE</td>
<td>3/15/2021</td>
<td>5/29/2021</td>
<td>S</td>
<td>9:00AM</td>
<td>11:20AM</td>
<td>0Hr 50Min/Wk</td>
<td>Brown,Carlos</td>
</tr>
</tbody>
</table>

Learn the skills and information necessary to apply in the field of home care services. IHSS providers get paid to provide services to low-income elderly, and blind or disabled individuals, including children, so they may remain safely in their own home. Requirements: Voc. Ed 002CE Voc. Ed 059CE and Voc. Ed. 200CE to complete the certificate.

IN-HOME SUPPORTIVE SERVICES SKILLS SPRING 2021

In-Home Supportive Services Spanish

<table>
<thead>
<tr>
<th>Class Nr</th>
<th>Subject</th>
<th>Catalog</th>
<th>Start Date</th>
<th>End Date</th>
<th>Meetings</th>
<th>Mtg Start</th>
<th>Mtg End</th>
<th>TBA Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>12869</td>
<td>VOC ED</td>
<td>002CE</td>
<td>2/19/2021</td>
<td>5/28/2021</td>
<td>F</td>
<td>8:00AM</td>
<td>11:35AM</td>
<td>2Hr 50Min/Wk</td>
</tr>
<tr>
<td>14702</td>
<td>VOC ED</td>
<td>059CE</td>
<td>2/19/2021</td>
<td>5/28/2021</td>
<td>F</td>
<td>11:45AM</td>
<td>12:55PM</td>
<td>None</td>
</tr>
<tr>
<td>12887</td>
<td>VOC ED</td>
<td>002CE</td>
<td>2/20/2021</td>
<td>5/29/2021</td>
<td>S</td>
<td>8:00AM</td>
<td>11:35AM</td>
<td>2Hr 25Min/Wk</td>
</tr>
<tr>
<td>14713</td>
<td>VOC ED</td>
<td>059CE</td>
<td>2/20/2021</td>
<td>5/29/2021</td>
<td>S</td>
<td>11:45AM</td>
<td>12:50PM</td>
<td>none</td>
</tr>
<tr>
<td>23151</td>
<td>VOC ED</td>
<td>002CE</td>
<td>2/8/2021</td>
<td>6/7/2021</td>
<td>T-TH</td>
<td>6:00PM</td>
<td>8:05PM</td>
<td>0Hr 50Min/Wk</td>
</tr>
<tr>
<td>23153</td>
<td>VOC ED</td>
<td>059CE</td>
<td>2/8/2021</td>
<td>5/22/2021</td>
<td>TH</td>
<td>8:15PM</td>
<td>9:20PM</td>
<td>None</td>
</tr>
</tbody>
</table>

In-Home Supportive Services English

<table>
<thead>
<tr>
<th>Class Nr</th>
<th>Subject</th>
<th>Catalog</th>
<th>Start Date</th>
<th>End Date</th>
<th>Meetings</th>
<th>Mtg Start</th>
<th>Mtg End</th>
<th>TBA Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>12829</td>
<td>VOC ED</td>
<td>002CE</td>
<td>2/8/2021</td>
<td>6/7/2021</td>
<td>MW</td>
<td>6:00PM</td>
<td>8:05PM</td>
<td>1Hr 05Min/Wk</td>
</tr>
<tr>
<td>14700</td>
<td>VOC ED</td>
<td>059CE</td>
<td>2/8/2021</td>
<td>5/28/2021</td>
<td>W</td>
<td>8:15PM</td>
<td>9:20PM</td>
<td>None</td>
</tr>
</tbody>
</table>

In-Home Supportive Services Korean

<table>
<thead>
<tr>
<th>Class Nr</th>
<th>Subject</th>
<th>Catalog</th>
<th>Start Date</th>
<th>End Date</th>
<th>Meetings</th>
<th>Mtg Start</th>
<th>Mtg End</th>
<th>TBA Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>12819</td>
<td>VOC ED</td>
<td>002CE</td>
<td>2/8/2021</td>
<td>6/6/2021</td>
<td>T</td>
<td>9:00AM</td>
<td>11:35AM</td>
<td>2Hr 25Min/Wk</td>
</tr>
<tr>
<td>14697</td>
<td>VOC ED</td>
<td>059CE</td>
<td>2/8/2021</td>
<td>5/18/2021</td>
<td>T</td>
<td>11:45AM</td>
<td>12:50PM</td>
<td>None</td>
</tr>
</tbody>
</table>

In these classes, students will learn about the important reasons to become U.S. citizens and paths to citizenship. The Citizenship program provides opportunities for students to learn about the United States naturalization process. Citizenship courses teach the reading, writing, listening, and speaking skills needed to complete naturalization forms and pass the naturalization test/interview.

CITIZENSHIP CLASSES

Learn
- about U.S. history
- about U.S. culture
- about U.S. government
- about the rights and responsibilities of U.S. citizens

Achieve
- improve their English skills
- increase knowledge of U.S. government, history, and culture
- increase civic awareness and participation
- pass the USCIS Naturalization Test
- become U.S. citizens

Citizenship

<table>
<thead>
<tr>
<th>Class Nr</th>
<th>Subject</th>
<th>Catalog</th>
<th>Start Date</th>
<th>End Date</th>
<th>Meetings</th>
<th>Mtg Start</th>
<th>Mtg End</th>
<th>TBA Hours</th>
<th>Faculty</th>
</tr>
</thead>
<tbody>
<tr>
<td>14243</td>
<td>ESLVCOS</td>
<td>014CE</td>
<td>2/8/2021</td>
<td>5/6/2021</td>
<td>T-TH</td>
<td>8:00AM</td>
<td>10:05AM</td>
<td>None</td>
<td>Cheshmedzhiyan.A</td>
</tr>
<tr>
<td>14338</td>
<td>ESLVCOS</td>
<td>030CE</td>
<td>2/8/2021</td>
<td>6/7/2021</td>
<td>MW</td>
<td>6:00PM</td>
<td>8:05PM</td>
<td>2Hr 10Min/Wk</td>
<td>Amaro Jr.,Angel</td>
</tr>
<tr>
<td>14418</td>
<td>ESLVCOS</td>
<td>031CE</td>
<td>2/8/2021</td>
<td>6/7/2021</td>
<td>T-TH</td>
<td>6:00PM</td>
<td>8:20PM</td>
<td>1Hr 20Min/Wk</td>
<td>Amaro Jr.,Angel</td>
</tr>
</tbody>
</table>

Citizenship Spanish (Student must co-enroll in an ESL class)

<table>
<thead>
<tr>
<th>Class Nr</th>
<th>Subject</th>
<th>Catalog</th>
<th>Start Date</th>
<th>End Date</th>
<th>Meetings</th>
<th>Mtg Start</th>
<th>Mtg End</th>
<th>TBA Hours</th>
<th>Faculty</th>
</tr>
</thead>
<tbody>
<tr>
<td>14374</td>
<td>ESLVCOS</td>
<td>030CE</td>
<td>2/8/2021</td>
<td>6/3/2021</td>
<td>MW</td>
<td>9:00AM</td>
<td>11:05AM</td>
<td>2Hr 20Min/Wk</td>
<td>Arellano,Patricia</td>
</tr>
<tr>
<td>14256</td>
<td>ESLVCOS</td>
<td>015CE</td>
<td>2/8/2021</td>
<td>5/29/2021</td>
<td>S</td>
<td>9:00AM</td>
<td>11:20AM</td>
<td>1Hr 10Min/Wk</td>
<td>Mari,Karla</td>
</tr>
</tbody>
</table>

REGISTER WITH US BY ZOOM: HTTPS://LACCCD.ZOOM.US/My/LACCCNONCREDITZOOM

MEETING ID: LACCCNONCREDIT

GET IN TOUCH: 323 953-4000 ext. 2230

www.lacitycollege.edu noncreditadulted@lacitycollege.edu
FREE GED CLASSES ONLINE

WHY GET A HIGH SCHOOL CREDENTIAL?
- Better paying job opportunities
- Possible promotion in your current job
- Improved job security
- Opportunity for additional training to earn a technical diploma or degree
- Greater self-worth - feeling really good about yourself

LACC Noncredit Program offers free classes to help you prepare for the GED and the HiSET. Classes are Open Entry. This spring we offer online class instruction in all test areas and also have computer software, textbooks, and workbooks to complement your study plan. Some classes have Zoom access to talk to your professors scheduled during the morning, afternoon, evening and weekends to accommodate your schedule. For the GED in Spanish students must co-enroll in an LACC ESL class.

<table>
<thead>
<tr>
<th>GED Preparation</th>
<th>Class Nbr</th>
<th>Subject</th>
<th>Catalog</th>
<th>Start Date</th>
<th>End Date</th>
<th>Meetings</th>
<th>Mtg Start</th>
<th>Mtg End</th>
<th>TBA Hours</th>
<th>Faculty</th>
</tr>
</thead>
<tbody>
<tr>
<td>Level 2</td>
<td>10985</td>
<td>BASIC SKL</td>
<td>034CE</td>
<td>2/8/2021</td>
<td>6/7/2021</td>
<td>M/W</td>
<td>9:00AM</td>
<td>11:20AM</td>
<td>2HR 10/0 Min /Wk</td>
<td>Larson, Gregory</td>
</tr>
<tr>
<td></td>
<td>17944</td>
<td>BASIC SKL</td>
<td>023CE</td>
<td>3/1/2021</td>
<td>5/29/2021</td>
<td>M/W</td>
<td>11:30AM</td>
<td>12:50PM</td>
<td>None</td>
<td>Larson, Gregory</td>
</tr>
<tr>
<td>Level 1</td>
<td>19043</td>
<td>BASIC SKL</td>
<td>034CE</td>
<td>2/8/2021</td>
<td>6/7/2021</td>
<td>M/W</td>
<td>9:00AM</td>
<td>11:20AM</td>
<td>2HR 10/0 Min /Wk</td>
<td>Villa, Andrea</td>
</tr>
<tr>
<td></td>
<td>22966</td>
<td>BASIC SKL</td>
<td>034CE</td>
<td>3/8/2021</td>
<td>6/7/2021</td>
<td>T-TH</td>
<td>9:00AM</td>
<td>12:20PM</td>
<td>2HR 20 Min /Wk</td>
<td>Robinson, Tahara</td>
</tr>
<tr>
<td></td>
<td>10976</td>
<td>BASIC SKL</td>
<td>034CE</td>
<td>2/8/2021</td>
<td>6/7/2021</td>
<td>M/W</td>
<td>6:00PM</td>
<td>8:20PM</td>
<td>2HR 10/0 Min /Wk</td>
<td>Robinson, Tahara</td>
</tr>
<tr>
<td></td>
<td>22295</td>
<td>BASIC SKL</td>
<td>023CE</td>
<td>4/12/2021</td>
<td>8/1/2021</td>
<td>T-TH</td>
<td>6:00PM</td>
<td>8:10PM</td>
<td>None</td>
<td>Robinson, Tahara</td>
</tr>
<tr>
<td></td>
<td>19055</td>
<td>BASIC SKL</td>
<td>023CE</td>
<td>2/20/2021</td>
<td>5/29/2021</td>
<td>S</td>
<td>9:00AM</td>
<td>10:25AM</td>
<td>0HR 50 Min /Wk</td>
<td>Larson, Gregory</td>
</tr>
</tbody>
</table>

GED Preparation in Spanish (Student must co-enroll in an LACC ESL class)

<table>
<thead>
<tr>
<th>GED Preparation</th>
<th>Class Nbr</th>
<th>Subject</th>
<th>Catalog</th>
<th>Start Date</th>
<th>End Date</th>
<th>Meetings</th>
<th>Mtg Start</th>
<th>Mtg End</th>
<th>TBA Hours</th>
<th>Faculty</th>
</tr>
</thead>
<tbody>
<tr>
<td>Level 2</td>
<td>19058</td>
<td>BASIC SKL</td>
<td>023CE</td>
<td>2/19/2021</td>
<td>5/29/2021</td>
<td>F</td>
<td>9:00AM</td>
<td>10:30AM</td>
<td>0HR 50 Min /Wk</td>
<td>Villa, Andrea</td>
</tr>
<tr>
<td></td>
<td>22917</td>
<td>BASIC SKL</td>
<td>023CE</td>
<td>2/8/2021</td>
<td>5/29/2021</td>
<td>TH</td>
<td>9:00AM</td>
<td>10:10AM</td>
<td>0HR 50 Min /Wk</td>
<td>Villa, Andrea</td>
</tr>
<tr>
<td></td>
<td>19042</td>
<td>BASIC SKL</td>
<td>023CE</td>
<td>2/20/2021</td>
<td>5/29/2021</td>
<td>S</td>
<td>9:00AM</td>
<td>10:25AM</td>
<td>0HR 50 Min /Wk</td>
<td>Segura, Michelle</td>
</tr>
<tr>
<td></td>
<td>22724</td>
<td>BASIC SKL</td>
<td>023CE</td>
<td>3/20/2021</td>
<td>6/5/2021</td>
<td>S</td>
<td>11:30AM</td>
<td>12:50PM</td>
<td>0HR 50 Min /Wk</td>
<td>Villa, Andrea</td>
</tr>
</tbody>
</table>

Math College Ready and GED

<table>
<thead>
<tr>
<th>Math College Ready and GED</th>
<th>Class Nbr</th>
<th>Subject</th>
<th>Catalog</th>
<th>Start Date</th>
<th>End Date</th>
<th>Meetings</th>
<th>Mtg Start</th>
<th>Mtg End</th>
<th>TBA Hours</th>
<th>Faculty</th>
</tr>
</thead>
<tbody>
<tr>
<td>Spanish for the Workplace</td>
<td>13409</td>
<td>BASIC SKL</td>
<td>007CE</td>
<td>2/8/2021</td>
<td>5/29/2021</td>
<td>TH</td>
<td>6:00PM</td>
<td>7:10PM</td>
<td>0HR 15 Min /Wk</td>
<td>Bernhard, Gregory</td>
</tr>
<tr>
<td></td>
<td>13447</td>
<td>BASIC SKL</td>
<td>007CE</td>
<td>2/8/2021</td>
<td>6/7/2021</td>
<td>TH</td>
<td>9:00AM</td>
<td>10:05AM</td>
<td>0HR 50 Min /Wk</td>
<td>Rodriguez, Jose I</td>
</tr>
<tr>
<td></td>
<td>22957</td>
<td>BASIC SKL</td>
<td>007CE</td>
<td>4/12/2021</td>
<td>6/5/2021</td>
<td>F</td>
<td>9:00AM</td>
<td>10:35AM</td>
<td>2HR 20 Min /Wk</td>
<td>Barraclough, R.</td>
</tr>
<tr>
<td></td>
<td>26048</td>
<td>BASIC SKL</td>
<td>007CE</td>
<td>4/12/2021</td>
<td>6/7/2021</td>
<td>TH</td>
<td>12:30PM</td>
<td>2:00PM</td>
<td>2HR 25 Min /Wk</td>
<td>Bernhard, Gregory</td>
</tr>
</tbody>
</table>

This course is designed to provide knowledge of workplace Spanish to individuals who serve, or are in contact with, populations whose primary language is Spanish. When you and other English-speaking employees learn some basic words and phrases in Spanish, you’ll show your Spanish-speaking employees that they’re an important part of the team. You’ll also be able to improve communication with customers, vendors, and other Spanish speakers you interact with as part of your job.

LEARN SPANISH ONLINE

Spanish for the Workplace

<table>
<thead>
<tr>
<th>Spanish for the Workplace</th>
<th>Class Nbr</th>
<th>Subject</th>
<th>Catalog</th>
<th>Start Date</th>
<th>End Date</th>
<th>Meetings</th>
<th>Mtg Start</th>
<th>Mtg End</th>
<th>TBA Hours</th>
<th>Faculty</th>
</tr>
</thead>
<tbody>
<tr>
<td>Course 1</td>
<td>26161</td>
<td>VOC ED</td>
<td>053CE</td>
<td>2/8/2021</td>
<td>4/4/2021</td>
<td>M/W</td>
<td>6:00PM</td>
<td>8:50PM</td>
<td>3HR 20 Min /Wk</td>
<td>Delgado, Carmen L</td>
</tr>
<tr>
<td>Course 2</td>
<td>26163</td>
<td>VOC ED</td>
<td>053CE</td>
<td>2/20/2021</td>
<td>6/7/2021</td>
<td>S</td>
<td>9:00AM</td>
<td>11:05AM</td>
<td>3HR 10 Min /Wk</td>
<td>STAFF, LACC</td>
</tr>
</tbody>
</table>

APPLY AND ENROLL TO ONLINE CLASSES BY PHONE
ENGLISH/ESPANOL: 747-236-3216 OR 323-388-4019 OR 323-389-5171

REGISTER WITH US BY ZOOM: HTTPS://LACCD.ZOOM.US/MY/LACCNONCREDIT
ZOOM MEETING ID: LACCNONCREDIT

GET IN TOUCH: 323 953-4000 ext. 2230
www.lacitycollege.edu
noncreditadulted@lacitycollege.edu
INTRODUCTION TO COMPUTERS SPRING 2021 CERTIFICATE OF COMPLETION
The Introduction to Computers course provides foundational knowledge and practical skills for students preparing for employment or educational programs that use computers and the internet. Content includes basic keyboarding, software, and navigating the internet. **Requirements** completing all required courses with a grade of "Pass."

**Certificate of completion: Introduction to Computers**

<table>
<thead>
<tr>
<th>Class Nbr</th>
<th>Subject</th>
<th>Catalog Start Date</th>
<th>End Date</th>
<th>Meetings</th>
<th>Mtg Start</th>
<th>Mtg End</th>
<th>TBA Hours</th>
<th>Faculty</th>
</tr>
</thead>
<tbody>
<tr>
<td>26188</td>
<td>VOC ED</td>
<td>128CE</td>
<td>2/8/2021</td>
<td>6/7/2021</td>
<td>M</td>
<td>9:00AM</td>
<td>11:20AM</td>
<td>0Hr 50Min /Wk</td>
</tr>
<tr>
<td>26190</td>
<td>VOC ED</td>
<td>129CE</td>
<td>2/8/2021</td>
<td>6/7/2021</td>
<td>W</td>
<td>9:00AM</td>
<td>11:20AM</td>
<td>0Hr 50Min /Wk</td>
</tr>
</tbody>
</table>

TECHNOLOGY FOR SUCCESS IN THE WORKPLACE CERTIFICATE OF COMPLETION
The Technology for Success in the Workplace provides basic computing skills necessary for success in the workplace. Introduction to word processing, spreadsheets, multimedia presentations, the internet, and workplace soft skills. Students select their specific area of interest (word processing, spreadsheets, or multimedia presentations) for the final course in this certificate. **Requirements** completing all required courses and one elective course with a grade of "Pass."

**Certificate of completion: Technology for Success in the Workplace**

<table>
<thead>
<tr>
<th>Class Nbr</th>
<th>Subject</th>
<th>Catalog Start Date</th>
<th>End Date</th>
<th>Meetings</th>
<th>Mtg Start</th>
<th>Mtg End</th>
<th>TBA Hours</th>
<th>Faculty</th>
</tr>
</thead>
<tbody>
<tr>
<td>22811</td>
<td>VOC ED</td>
<td>003CE</td>
<td>2/8/2021</td>
<td>5/29/2021</td>
<td>M</td>
<td>12:30PM</td>
<td>3:00PM</td>
<td>0Hr 50Min /Wk</td>
</tr>
<tr>
<td>26190</td>
<td>VOC ED</td>
<td>129CE</td>
<td>2/8/2021</td>
<td>6/7/2021</td>
<td>W</td>
<td>9:00AM</td>
<td>11:20AM</td>
<td>0Hr 50Min /Wk</td>
</tr>
<tr>
<td>26217</td>
<td>VOC ED</td>
<td>230CE</td>
<td>4/12/2021</td>
<td>5/2/2021</td>
<td>S</td>
<td>1.00PM</td>
<td>2.00PM</td>
<td>0Hr 50Min /Wk</td>
</tr>
</tbody>
</table>

Plus one elective course

**Intro To Multimedia Presentations**

<table>
<thead>
<tr>
<th>Class Nbr</th>
<th>Subject</th>
<th>Catalog Start Date</th>
<th>End Date</th>
<th>Meetings</th>
<th>Mtg Start</th>
<th>Mtg End</th>
<th>TBA Hours</th>
<th>Faculty</th>
</tr>
</thead>
<tbody>
<tr>
<td>26187</td>
<td>VOC ED</td>
<td>105CE</td>
<td>2/8/2021</td>
<td>6/5/2021</td>
<td>T</td>
<td>6.00PM</td>
<td>8.10PM</td>
<td>0Hr 50Min /Wk</td>
</tr>
</tbody>
</table>

**Introduction to Spreadsheets**

<table>
<thead>
<tr>
<th>Class Nbr</th>
<th>Subject</th>
<th>Catalog Start Date</th>
<th>End Date</th>
<th>Meetings</th>
<th>Mtg Start</th>
<th>Mtg End</th>
<th>TBA Hours</th>
<th>Faculty</th>
</tr>
</thead>
<tbody>
<tr>
<td>26185</td>
<td>VOC ED</td>
<td>104CE</td>
<td>2/8/2021</td>
<td>6/5/2021</td>
<td>T</td>
<td>6.00PM</td>
<td>8.10PM</td>
<td>0Hr 50Min /Wk</td>
</tr>
</tbody>
</table>

**Introduction to Computer**
Practice using email, word processing, spreadsheets, and multimedia presentation software

<table>
<thead>
<tr>
<th>Class Nbr</th>
<th>Subject</th>
<th>Catalog Start Date</th>
<th>End Date</th>
<th>Meetings</th>
<th>Mtg Start</th>
<th>Mtg End</th>
<th>TBA Hours</th>
<th>Faculty</th>
</tr>
</thead>
<tbody>
<tr>
<td>22988</td>
<td>VOC ED</td>
<td>003CE</td>
<td>2/8/2021</td>
<td>6/7/2021</td>
<td>T</td>
<td>9:00AM</td>
<td>11:10AM</td>
<td>0Hr 50Min /Wk</td>
</tr>
<tr>
<td>22232</td>
<td>VOC ED</td>
<td>003CE</td>
<td>2/8/2021</td>
<td>5/29/2021</td>
<td>T</td>
<td>9:00AM</td>
<td>11:20AM</td>
<td>0Hr 50Min /Wk</td>
</tr>
<tr>
<td>22221</td>
<td>VOC ED</td>
<td>003CE</td>
<td>2/20/2021</td>
<td>6/7/2021</td>
<td>S</td>
<td>11:30AM</td>
<td>1:35PM</td>
<td>1Hr 10Min /Wk</td>
</tr>
<tr>
<td>22228</td>
<td>VOC ED</td>
<td>003CE</td>
<td>2/8/2021</td>
<td>5/29/2021</td>
<td>S</td>
<td>9:00AM</td>
<td>11:10AM</td>
<td>1Hr 50Min /Wk</td>
</tr>
<tr>
<td>22811</td>
<td>VOC ED</td>
<td>003CE</td>
<td>2/8/2021</td>
<td>5/29/2021</td>
<td>M</td>
<td>12:30PM</td>
<td>3:00PM</td>
<td>0Hr 50Min /Wk</td>
</tr>
<tr>
<td>22873</td>
<td>VOC ED</td>
<td>003CE</td>
<td>2/19/2021</td>
<td>5/16/2021</td>
<td>F</td>
<td>12:00PM</td>
<td>2:50PM</td>
<td>1Hr 35Min /Wk</td>
</tr>
</tbody>
</table>

**Introduction to Computer in Spanish** (Student must co-enroll is an LACC ESL class)

<table>
<thead>
<tr>
<th>Class Nbr</th>
<th>Subject</th>
<th>Catalog Start Date</th>
<th>End Date</th>
<th>Meetings</th>
<th>Mtg Start</th>
<th>Mtg End</th>
<th>TBA Hours</th>
<th>Faculty</th>
</tr>
</thead>
<tbody>
<tr>
<td>22225</td>
<td>VOC ED</td>
<td>003CE</td>
<td>2/19/2021</td>
<td>6/5/2021</td>
<td>F</td>
<td>9:00AM</td>
<td>11:20AM</td>
<td>1:05TBA</td>
</tr>
<tr>
<td>22222</td>
<td>VOC ED</td>
<td>003CE</td>
<td>2/8/2021</td>
<td>4/2/2021</td>
<td>T-TH</td>
<td>9:00AM</td>
<td>11:20AM</td>
<td>1Hr 20Min /Wk</td>
</tr>
<tr>
<td>22890</td>
<td>VOC ED</td>
<td>003CE</td>
<td>4/12/2021</td>
<td>6/7/2021</td>
<td>T-TH</td>
<td>9:00AM</td>
<td>11:20AM</td>
<td>1Hr 20Min /Wk</td>
</tr>
<tr>
<td>22233</td>
<td>VOC ED</td>
<td>003CE</td>
<td>2/8/2021</td>
<td>6/7/2021</td>
<td>T-TH</td>
<td>8:00AM</td>
<td>8:10PM</td>
<td>0Hr 50Min /Wk</td>
</tr>
</tbody>
</table>

**Introduction to Keyboarding & Windows for the Workplace**
Learn how to use a computer, keyboard and mouse.

<table>
<thead>
<tr>
<th>Class Nbr</th>
<th>Subject</th>
<th>Catalog Start Date</th>
<th>End Date</th>
<th>Meetings</th>
<th>Mtg Start</th>
<th>Mtg End</th>
<th>TBA Hours</th>
<th>Faculty</th>
</tr>
</thead>
<tbody>
<tr>
<td>26188</td>
<td>VOC ED</td>
<td>128CE</td>
<td>2/8/2021</td>
<td>6/7/2021</td>
<td>M</td>
<td>9:00AM</td>
<td>11:20AM</td>
<td>0Hr 50Min /Wk</td>
</tr>
</tbody>
</table>

**Introduction to the Internet**

<table>
<thead>
<tr>
<th>Class Nbr</th>
<th>Subject</th>
<th>Catalog Start Date</th>
<th>End Date</th>
<th>Meetings</th>
<th>Mtg Start</th>
<th>Mtg End</th>
<th>TBA Hours</th>
<th>Faculty</th>
</tr>
</thead>
<tbody>
<tr>
<td>26190</td>
<td>VOC ED</td>
<td>129CE</td>
<td>2/8/2021</td>
<td>6/7/2021</td>
<td>W</td>
<td>9:00AM</td>
<td>11:20AM</td>
<td>0Hr 50Min /Wk</td>
</tr>
</tbody>
</table>

**Career Exploration: Workplace Office Administration Skills**

<table>
<thead>
<tr>
<th>Class Nbr</th>
<th>Subject</th>
<th>Catalog Start Date</th>
<th>End Date</th>
<th>Meetings</th>
<th>Mtg Start</th>
<th>Mtg End</th>
<th>TBA Hours</th>
<th>Faculty</th>
</tr>
</thead>
<tbody>
<tr>
<td>26231</td>
<td>VOC ED</td>
<td>279CE</td>
<td>2/8/2021</td>
<td>4/2/2021</td>
<td>T-TH</td>
<td>9:00AM</td>
<td>11:20AM</td>
<td>1Hr 20Min /Wk</td>
</tr>
<tr>
<td>26229</td>
<td>VOC ED</td>
<td>279CE</td>
<td>2/20/2021</td>
<td>6/7/2021</td>
<td>S</td>
<td>9:00AM</td>
<td>11:20AM</td>
<td>1Hr 05Min /Wk</td>
</tr>
</tbody>
</table>

**Intro To Multimedia Presentations - Power Point**

<table>
<thead>
<tr>
<th>Class Nbr</th>
<th>Subject</th>
<th>Catalog Start Date</th>
<th>End Date</th>
<th>Meetings</th>
<th>Mtg Start</th>
<th>Mtg End</th>
<th>TBA Hours</th>
<th>Faculty</th>
</tr>
</thead>
</table>

**Introduction to Spreadsheets - Excel**

<table>
<thead>
<tr>
<th>Class Nbr</th>
<th>Subject</th>
<th>Catalog Start Date</th>
<th>End Date</th>
<th>Meetings</th>
<th>Mtg Start</th>
<th>Mtg End</th>
<th>TBA Hours</th>
<th>Faculty</th>
</tr>
</thead>
<tbody>
<tr>
<td>26185</td>
<td>VOC ED</td>
<td>104CE</td>
<td>2/8/2021</td>
<td>6/5/2021</td>
<td>T</td>
<td>6.00PM</td>
<td>8.10PM</td>
<td>0Hr 50Min /Wk</td>
</tr>
</tbody>
</table>

**REGISTER WITH US BY ZOOM:** HTTPS://LACCD.ZOOM.US/MYLACCONNCREDCERTIFICATINGREETING ID: LACCONNCREDCERTIFICATE
GET IN TOUCH: 323 953-4000 ext. 2230 noncredit.lacitycollege.edu noncreditadulted@lacitycollege.edu
Students will develop listening, speaking, reading and writing skills in preparation to enter college credit courses or beginning level for students that are new to the English language. There are three ESL levels: beginning, intermediate, and high. Specialized skills classes: conversation, computer basics for ESL students, citizenship, and classes for older adults. Visit our website for a full list of our spring 2021 classes.

### ESL Level 0

<table>
<thead>
<tr>
<th>Class Nbr</th>
<th>Subject</th>
<th>Catalog</th>
<th>Start Date</th>
<th>End Date</th>
<th>Meetings</th>
<th>Mtg Start</th>
<th>Mtg End</th>
<th>TBA Hours</th>
<th>Faculty</th>
</tr>
</thead>
<tbody>
<tr>
<td>14359</td>
<td>ESLCVCS</td>
<td>030CE</td>
<td>2/8/2021</td>
<td>8/5/2021</td>
<td>MTW</td>
<td>9:00AM</td>
<td>11:10AM</td>
<td>2hr</td>
<td>none</td>
</tr>
<tr>
<td>23265</td>
<td>ESLCVCS</td>
<td>030CE</td>
<td>2/8/2021</td>
<td>5/11/2021</td>
<td>MTW</td>
<td>5:30PM</td>
<td>8:20PM</td>
<td>2hr</td>
<td>None</td>
</tr>
<tr>
<td>14403</td>
<td>ESLCVCS</td>
<td>030CE</td>
<td>4/12/2021</td>
<td>6/7/2021</td>
<td>MTW</td>
<td>5:30PM</td>
<td>8:40PM</td>
<td>2hr</td>
<td>None</td>
</tr>
<tr>
<td>19045</td>
<td>ESLCVCS</td>
<td>030CE</td>
<td>2/19/2021</td>
<td>6/6/2021</td>
<td>FS</td>
<td>9:00AM</td>
<td>11:20AM</td>
<td>2hr</td>
<td>Torres-Rezio, A</td>
</tr>
</tbody>
</table>

### ESL Level 1

<table>
<thead>
<tr>
<th>Class Nbr</th>
<th>Subject</th>
<th>Catalog</th>
<th>Start Date</th>
<th>End Date</th>
<th>Meetings</th>
<th>Mtg Start</th>
<th>Mtg End</th>
<th>TBA Hours</th>
<th>Faculty</th>
</tr>
</thead>
<tbody>
<tr>
<td>14423</td>
<td>ESLCVCS</td>
<td>031CE</td>
<td>2/8/2021</td>
<td>6/5/2021</td>
<td>MTW</td>
<td>9:00AM</td>
<td>11:10AM</td>
<td>2hr</td>
<td>Hill, Veda M.</td>
</tr>
<tr>
<td>14567</td>
<td>ESLCVCS</td>
<td>031CE</td>
<td>2/8/2021</td>
<td>5/20/2021</td>
<td>MW</td>
<td>9:00AM</td>
<td>11:20AM</td>
<td>2hr</td>
<td>Nava, Mikeya</td>
</tr>
<tr>
<td>19249</td>
<td>ESL NC</td>
<td>001CE</td>
<td>2/8/2021</td>
<td>4/3/2021</td>
<td>T-TH</td>
<td>9:00AM</td>
<td>11:20AM</td>
<td>1hr</td>
<td>Williams, Winnie</td>
</tr>
<tr>
<td>19382</td>
<td>ESL NC</td>
<td>001CE</td>
<td>4/12/2021</td>
<td>6/7/2021</td>
<td>T-TH</td>
<td>9:00AM</td>
<td>11:20AM</td>
<td>1hr</td>
<td>Wunnack, Terry</td>
</tr>
<tr>
<td>22219</td>
<td>ESLNC</td>
<td>001CE</td>
<td>2/8/2021</td>
<td>6/7/2021</td>
<td>MW</td>
<td>12:30PM</td>
<td>2:35PM</td>
<td>2hr</td>
<td>Rodriguez, Jose I</td>
</tr>
<tr>
<td>22289</td>
<td>ESLCVCS</td>
<td>031CE</td>
<td>2/8/2021</td>
<td>6/7/2021</td>
<td>MW</td>
<td>6:00PM</td>
<td>8:20PM</td>
<td>1hr</td>
<td>Arrellano, Patricia</td>
</tr>
<tr>
<td>14511</td>
<td>ESLCVCS</td>
<td>031CE</td>
<td>2/8/2021</td>
<td>6/7/2021</td>
<td>MW</td>
<td>6:00PM</td>
<td>8:20PM</td>
<td>1hr</td>
<td>An, Hannah</td>
</tr>
<tr>
<td>16890</td>
<td>ESL NC</td>
<td>001CE</td>
<td>2/9/2021</td>
<td>6/5/2021</td>
<td>T</td>
<td>6:00PM</td>
<td>8:10PM</td>
<td>0hr</td>
<td>An, Hannah</td>
</tr>
<tr>
<td>14551</td>
<td>ESLCVCS</td>
<td>031CE</td>
<td>2/22/2021</td>
<td>5/31/2021</td>
<td>T-TH</td>
<td>6:00PM</td>
<td>8:35PM</td>
<td>2hr</td>
<td>Romero, Fabian</td>
</tr>
<tr>
<td>16893</td>
<td>ESL NC</td>
<td>001CE</td>
<td>2/19/2021</td>
<td>6/7/2021</td>
<td>F</td>
<td>9:00AM</td>
<td>11:20AM</td>
<td>1hr</td>
<td>Block, Joshua</td>
</tr>
<tr>
<td>16891</td>
<td>ESL NC</td>
<td>001CE</td>
<td>2/20/2021</td>
<td>5/29/2021</td>
<td>S</td>
<td>9:00AM</td>
<td>11:20AM</td>
<td>1hr</td>
<td>Muradian, Monska</td>
</tr>
</tbody>
</table>

### ESL Level 2 (Transition to Credit ESL)

<table>
<thead>
<tr>
<th>Class Nbr</th>
<th>Subject</th>
<th>Catalog</th>
<th>Start Date</th>
<th>End Date</th>
<th>Meetings</th>
<th>Mtg Start</th>
<th>Mtg End</th>
<th>TBA Hours</th>
<th>Faculty</th>
</tr>
</thead>
<tbody>
<tr>
<td>22224</td>
<td>ESLCVCS</td>
<td>032CE</td>
<td>2/8/2021</td>
<td>6/7/2021</td>
<td>T-TH</td>
<td>9:00AM</td>
<td>11:20AM</td>
<td>1hr</td>
<td>Hong, Iva T.</td>
</tr>
<tr>
<td>16904</td>
<td>ESL NC</td>
<td>002CE</td>
<td>2/8/2021</td>
<td>6/7/2021</td>
<td>W</td>
<td>9:00AM</td>
<td>10:50AM</td>
<td>1hr</td>
<td>Hong, Iva T.</td>
</tr>
</tbody>
</table>

### ESL Level 3

<table>
<thead>
<tr>
<th>Class Nbr</th>
<th>Subject</th>
<th>Catalog</th>
<th>Start Date</th>
<th>End Date</th>
<th>Meetings</th>
<th>Mtg Start</th>
<th>Mtg End</th>
<th>TBA Hours</th>
<th>Faculty</th>
</tr>
</thead>
<tbody>
<tr>
<td>19048</td>
<td>ESLCVCS</td>
<td>033CE</td>
<td>2/8/2021</td>
<td>4/4/2021</td>
<td>MTW</td>
<td>9:00AM</td>
<td>11:20AM</td>
<td>3hr</td>
<td>Clayton, Martha</td>
</tr>
<tr>
<td>13491</td>
<td>ESLCVCS</td>
<td>033CE</td>
<td>4/12/2021</td>
<td>6/6/2021</td>
<td>MTW</td>
<td>9:00AM</td>
<td>11:20AM</td>
<td>3hr</td>
<td>Clayton, Martha</td>
</tr>
<tr>
<td>23380</td>
<td>ESLCVCS</td>
<td>033CE</td>
<td>2/8/2021</td>
<td>7/6/2021</td>
<td>MW</td>
<td>9:00AM</td>
<td>11:20AM</td>
<td>3hr</td>
<td>Clayton, Martha</td>
</tr>
<tr>
<td>17761</td>
<td>ESLCVCS</td>
<td>033CE</td>
<td>2/8/2021</td>
<td>7/6/2021</td>
<td>MW</td>
<td>12:30PM</td>
<td>2:35PM</td>
<td>2hr</td>
<td>Clayton, Martha</td>
</tr>
<tr>
<td>19047</td>
<td>ESLCVCS</td>
<td>033CE</td>
<td>2/8/2021</td>
<td>7/6/2021</td>
<td>T-TH</td>
<td>6:00PM</td>
<td>8:25PM</td>
<td>1hr</td>
<td>Hilario, Michelle</td>
</tr>
<tr>
<td>17762</td>
<td>ESLCVCS</td>
<td>033CE</td>
<td>2/19/2021</td>
<td>6/5/2021</td>
<td>FS</td>
<td>9:00AM</td>
<td>11:20AM</td>
<td>2hr</td>
<td>Stolz, Philip L.</td>
</tr>
<tr>
<td>22895</td>
<td>VOC ED</td>
<td>079CE</td>
<td>2/20/2021</td>
<td>5/4/2021</td>
<td>S</td>
<td>9:00AM</td>
<td>11:20AM</td>
<td>2hr</td>
<td>Guppy, Kimberly</td>
</tr>
</tbody>
</table>

### ESL For Special Uses

<table>
<thead>
<tr>
<th>Class Nbr</th>
<th>Subject</th>
<th>Catalog</th>
<th>Start Date</th>
<th>End Date</th>
<th>Meetings</th>
<th>Mtg Start</th>
<th>Mtg End</th>
<th>TBA Hours</th>
<th>Faculty</th>
</tr>
</thead>
<tbody>
<tr>
<td>26123</td>
<td>ESL NC</td>
<td>360CE</td>
<td>2/20/2021</td>
<td>5/22/2021</td>
<td>S</td>
<td>11:30AM</td>
<td>1:05PM</td>
<td>0hr</td>
<td>Clayton, Martha</td>
</tr>
<tr>
<td>26132</td>
<td>ESL NC</td>
<td>360CE</td>
<td>2/15/2021</td>
<td>4/2/2021</td>
<td>T-TH</td>
<td>2:30PM</td>
<td>4:50PM</td>
<td>None</td>
<td>Clayton, Martha</td>
</tr>
</tbody>
</table>

### Conversation

<table>
<thead>
<tr>
<th>Class Nbr</th>
<th>Subject</th>
<th>Catalog</th>
<th>Start Date</th>
<th>End Date</th>
<th>Meetings</th>
<th>Mtg Start</th>
<th>Mtg End</th>
<th>TBA Hours</th>
<th>Faculty</th>
</tr>
</thead>
<tbody>
<tr>
<td>26119</td>
<td>ESL NC</td>
<td>050CE</td>
<td>2/8/2021</td>
<td>4/2/2021</td>
<td>T-TH</td>
<td>9:00AM</td>
<td>11:20AM</td>
<td>1hr</td>
<td>Morales, David</td>
</tr>
<tr>
<td>22789</td>
<td>ESL NC</td>
<td>050CE</td>
<td>4/12/2021</td>
<td>6/7/2021</td>
<td>T-TH</td>
<td>9:00AM</td>
<td>11:20AM</td>
<td>1hr</td>
<td>Martini, M</td>
</tr>
<tr>
<td>22771</td>
<td>ESL NC</td>
<td>050CE</td>
<td>2/22/2021</td>
<td>6/1/2021</td>
<td>T-TH</td>
<td>12:30PM</td>
<td>2:20PM</td>
<td>None</td>
<td>STAFF, LACC</td>
</tr>
<tr>
<td>22784</td>
<td>ESL NC</td>
<td>050CE</td>
<td>2/8/2021</td>
<td>5/30/2021</td>
<td>T</td>
<td>6:00PM</td>
<td>8:20PM</td>
<td>0hr</td>
<td>Gorence, Justin</td>
</tr>
<tr>
<td>25121</td>
<td>ESL NC</td>
<td>050CE</td>
<td>2/19/2021</td>
<td>5/30/2021</td>
<td>F</td>
<td>12:00PM</td>
<td>2:35PM</td>
<td>1hr</td>
<td>Ulinski, Kate</td>
</tr>
<tr>
<td>22499</td>
<td>ESL NC</td>
<td>050CE</td>
<td>2/20/2021</td>
<td>5/29/2021</td>
<td>S</td>
<td>9:00AM</td>
<td>11:20AM</td>
<td>1hr</td>
<td>Clayton, Martha</td>
</tr>
</tbody>
</table>

REGISTER WITH US BY ZOOM: HTTPS://LACCD.ZOOM.US/IMG/LACCCONCREDIT ZOOM MEETING ID: LACCCONCREDIT GET IN TOUCH: 323 953-4000 ext. 2230 www.lacitycollege.edu noncreditadulited@lacitycollege.edu 25
Class Cancellations
The State of California mandates that LACC Extension programs be entirely self-supporting. This means that from time to time, we have to cancel a class that does not have enough enrollments. Classes canceled by us are eligible for full refunds and students may always opt to transfer their payment toward another class. Help us avoid cancellations and guarantee your spot — register early and register a friend! Refunds are processed as quickly as possible. Refunds for cash payments may require up to 30 working days.

Authorized Registrant
Attendance at/within a LACC Extension offering is limited to paid/registered students, unless otherwise specifically authorized in the offering description or by the instructor. Instructors and LACC personnel reserve the right to bar/expel unauthorized persons or guests of registered students. Any person deemed to be disruptive to the class or a safety hazard may be subject to discipline or legal action pursuant to LACC/LACCD rules/regulations.

Classroom Material Fees
Please be aware that some LACC Extension classes have material fees (for handouts/supplies) required by the instructor. Material fees are always optional. However should you choose not to purchase supplies or materials, your participation in the class may be limited.

Credits & Electronic Vouchers
Electronic Vouchers or Credits may be granted to students in lieu of refunds or for other purposes. These vouchers are non-refundable and must be used within 365 days of issuance. Electronic Gift Cards purchased by students do not expire.

Physical Activity
Some LACC Extension offerings require a degree of physical activity and capability. All participants should check with their physician prior to beginning a new activity.

Refunds & Transfers: Choose your classes carefully!
All requests for refunds must be in writing at least two days before the start of class and are subject to a $10 cancellation fee per class. Because enrollment numbers determine whether a class is canceled, there are no refunds nor transfer requests made after the 2-day-prior-to-class starting mark. Partial credits for future use may be available minus a processing fee at our discretion. There are no refunds for credit vouchers or after a class begins.

Contact Us
Office Hours: 323.953.4000 x-2651
comsvcs@lacitycollege.edu

Economic Workforce Development Building
840 N. Heliotrope Dr.
Los Angeles, CA 90029

Room Assignments
Due to ongoing construction, campus renovations, and other factors, LACC Extension has limited access to facilities. Rooms will typically be assigned by the college 1-2 days prior to the start of class. We appreciate your patience and will notify students via the phone and/or email information provided at registration as soon as possible. To aid us in this process, we appreciate a valid email address and local area code phone number on file with your account.

Grades, Certificates, Awards of Completion & Attendance
LACC Extension class offerings are not-for-credit. We do not maintain grades or transcripts and do not grant degrees or Certificates as defined by the California Education Code and Title V of the CA Code of Regulations.

Students may request an Award of Completion for any LACC Extension class for just $10. Students must have 90% or better attendance to be eligible.

LACC Extension and Los Angeles City College do not certify quality of work done nor competencies gained within our offerings unless specifically delineated. Some offerings lead to separate certification of competency or offer credentials from entities separate from LACC and the LACCD, and are specifically noted.

Authorized Registrant
Attendance at/within a LACC Extension offering is limited to paid/registered students, unless otherwise specifically authorized in the offering description or by the instructor. Instructors and LACC personnel reserve the right to bar/expel unauthorized persons or guests of registered students. Any person deemed to be disruptive to the class or a safety hazard may be subject to discipline or legal action pursuant to LACC/LACCD rules/regulations.

Classroom Material Fees
Please be aware that some LACC Extension classes have material fees (for handouts/supplies) required by the instructor. Material fees are always optional. However should you choose not to purchase supplies or materials, your participation in the class may be limited.

Credits & Electronic Vouchers
Electronic Vouchers or Credits may be granted to students in lieu of refunds or for other purposes. These vouchers are non-refundable and must be used within 365 days of issuance. Electronic Gift Cards purchased by students do not expire.

Physical Activity
Some LACC Extension offerings require a degree of physical activity and capability. All participants should check with their physician prior to beginning a new activity.

Refunds & Transfers: Choose your classes carefully!
All requests for refunds must be in writing at least two days before the start of class and are subject to a $10 cancellation fee per class. Because enrollment numbers determine whether a class is canceled, there are no refunds nor transfer requests made after the 2-day-prior-to-class starting mark. Partial credits for future use may be available minus a processing fee at our discretion. There are no refunds for credit vouchers or after a class begins.

We are a nonprofit organization, funded separately from the college entirely by our own class fees and donations with a goal of keeping classes affordable.
HOSPITALITY TRAINING CERTIFICATE PROGRAMS

The Banquet & Restaurant Server Certificate of Completion provides knowledge and practical skills training for students preparing for employment in the hospitality food service industry. Courses cover kitchen and dining room skills and etiquette, customer service, and communication skills.

<table>
<thead>
<tr>
<th>Class Nbr</th>
<th>Subject</th>
<th>Catalog</th>
<th>Start Date</th>
<th>End Date</th>
<th>Meetings</th>
<th>Mtg Start</th>
<th>Mtg End</th>
<th>TBA Hours</th>
<th>Faculty</th>
</tr>
</thead>
<tbody>
<tr>
<td>22217</td>
<td>VOC ED</td>
<td>079CE</td>
<td>2/8/2021</td>
<td>5/23/2021</td>
<td>TH</td>
<td>6:00PM</td>
<td>6:05PM</td>
<td>1 Hr 20 Min /WK</td>
<td>Guppy,Kimberly</td>
</tr>
<tr>
<td>22745</td>
<td>VOC ED</td>
<td>214CE</td>
<td>2/8/2021</td>
<td>5/23/2021</td>
<td>W</td>
<td>6:00PM</td>
<td>7:10PM</td>
<td>None</td>
<td>Maschi,Lucas</td>
</tr>
<tr>
<td>22741</td>
<td>VOC ED</td>
<td>246CE</td>
<td>2/8/2021</td>
<td>5/23/2021</td>
<td>W</td>
<td>7:20PM</td>
<td>8:30PM</td>
<td>None</td>
<td>Maschi,Lucas</td>
</tr>
<tr>
<td>22628</td>
<td>VOC ED</td>
<td>247CE</td>
<td>2/8/2021</td>
<td>5/23/2021</td>
<td>T</td>
<td>6:00PM</td>
<td>7:05PM</td>
<td>None</td>
<td>Maschi,Lucas</td>
</tr>
<tr>
<td>22744</td>
<td>VOC ED</td>
<td>239CE</td>
<td>2/8/2021</td>
<td>5/23/2021</td>
<td>T</td>
<td>7:15PM</td>
<td>8:20PM</td>
<td>None</td>
<td>Valencia,Sandra</td>
</tr>
</tbody>
</table>

Students who complete required courses are eligible to take the American Hotel & Lodging Association (AHLA) certificate exam.

Take the first step towards your goals with this FREE Noncredit Certificate Program.

Do you have a new business or social enterprise idea? This program helps you develop a plan while strengthening your entrepreneurial thinking and understanding of business concepts, strategies, and technology to plan, develop and operate a business.

Goals and outcomes:
- Apply entrepreneurship and customer service concepts to analyze and improve various business ideas.
- Develop a business plan, marketing strategies, and measure business success.

ENTREPRENEURSHIP

CERTIFICATE OF COMPLETION IN ENTREPRENEURSHIP SKILLS

<table>
<thead>
<tr>
<th>Class Nbr</th>
<th>Subject</th>
<th>Catalog</th>
<th>Start Date</th>
<th>End Date</th>
<th>Meetings</th>
<th>Mtg Start</th>
<th>Mtg End</th>
<th>TBA Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>26184</td>
<td>VOC ED</td>
<td>084CE</td>
<td>2/8/2021</td>
<td>6/7/2021</td>
<td>TH</td>
<td>6:00PM</td>
<td>6:30PM</td>
<td>1 Hr 05 Min /WK</td>
</tr>
<tr>
<td>22754</td>
<td>VOC ED</td>
<td>239CE</td>
<td>2/8/2021</td>
<td>5/23/2021</td>
<td>TH</td>
<td>7:00PM</td>
<td>8:05PM</td>
<td>None</td>
</tr>
</tbody>
</table>

Additional training available for entrepreneurship students. Learn to manage your books, inventory and income by mastering Excel skills.

<table>
<thead>
<tr>
<th>Class Nbr</th>
<th>Subject</th>
<th>Catalog</th>
<th>Start Date</th>
<th>End Date</th>
<th>Meetings</th>
<th>Mtg Start</th>
<th>Mtg End</th>
<th>TBA Hours</th>
<th>Faculty</th>
</tr>
</thead>
<tbody>
<tr>
<td>26185</td>
<td>VOC ED</td>
<td>104CE</td>
<td>2/8/2021</td>
<td>6/5/2021</td>
<td>T</td>
<td>6:00PM</td>
<td>8:10PM</td>
<td>1 Hr 50 Min /WK</td>
<td>Guppy,Kimberly</td>
</tr>
</tbody>
</table>

Do you dream of...
- Opening your own store or restaurant?
- Running an online business?
- Starting an organization to support your community?

APPLY ONLINE AT LACITYCOLLEGE.EDU OR ZOOM HTTPS://LACCD.ZOOM.US/My/LACCNONCREDIT

@lacnoncredit01
GET IN TOUCH: 323 953-4000 ext. 2230 noncredit.lacitycollege.edu noncreditadulted@lacitycollege.edu
LACC Extension Presents
Your Awesome Life

Want to make your life as great as it can be? LACC Extension is proud to offer a series of new classes that focuses on what’s most important to people... wellness, purpose, relationships, and finances.

Check out pages 14-15 for the new offerings in LACC Extension’s “Your Awesome Life” series!

(323) 953-4000 ext. 2651 • communityservices.lacitycollege.edu