Venture into a new career in one of the most in-demand professions in California and the nation! Pharmacy Technicians in Southern California earn an average of over $37,000 per year with greater Los Angeles ranking as the third highest urban center for pharmacy technician employment in the nation (source: the U.S. Department of Labor, Bureau of Labor Statistics).

Prepare to work in a pharmacy and become a licensed California Pharmacy Technician through classroom instruction and a 120 hour pharmacy externship. Gain exposure to the preparation of medications, maintaining client records, assisting with inventory control, purchasing, collecting payments, coordinating billing, and much more.

This is not simply a “test prep” class and is a fraction of the cost of similar for-profit training programs. Students with satisfactory performance and attendance will receive certification from LACC necessary for the CA Board of Pharmacy license application, giving the student all they need to work as a Pharmacy Technician in California.

Payment plan available. Expenses & fees may be tax-deductible (consult with tax advisor).
Welcome from the College President

Welcome to Los Angeles City College. I know this is a challenging time for everyone. While our campus is not offering in-person classes this fall due to the current health crisis, we remain committed to help you achieve your educational and personal goals.

Whether you seek a class to develop new skills, obtain workforce training, complete your high school education, start your own business, explore personal interests or discover a new hobby, we are here to serve you. We have added to our fall curriculum with classes in public speaking, meditation, beginning cardio, advanced cardio, magic, puppetry, creative writing and web design.

Online classes are offered during the day, evenings and weekends so you can find the time that best fits your schedule.

Los Angeles City College remains the place to believe, achieve and succeed.

Sincerely,

Dr. Mary Gallagher, MBA, PhD
President, Los Angeles City College

Los Angeles Community College Administration

Francisco C. Rodríguez, Ph.D., Chancellor
Melinda A. Nish, Ed.D., Interim Deputy Chancellor
Ryan M. Cornner, Ed.D., Vice Chancellor of Educational Programs and Institutional Effectiveness
Carmen V. Láz, MS, Vice Chancellor/Chief Information Officer
Albert J. Roman, DPA, Vice Chancellor of Human Resources
Jeannette L. Gordon, Chief Financial Officer/Treasurer
Jeffrey M. Prieto, J.D., General Counsel
Rueben C. Smith, D.C.Sc., Chief Facilities Executive

Los Angeles City College Administration

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Alen Andriassian, Acting Vice President, Student Services
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Vacant, Dean, Student Services
Vacant, Manager, Information Technology
Shaena Engle, Manager, Public Relations
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Register Now

323.953.4000 ext 2651
communityservices.lacitycollege.edu

Los Angeles Community College District Administration

Los Angeles Community College Extension Program

Jason Lesner, Program Manager
Marlin Martin, Community Services Aide
Lance Zakabi, Community Services Aide
Yovanna Campos, Office Assistant
323 953-4000 ext. 2651
communityservices.lacitycollege.edu
comsvcs@lacitycollege.edu
A Message from Our Program Manager

Hello LACC Extension Students!

We hope you and your loved ones are well. To continue promoting learning in a safe and healthy way, LACC Extension will be providing our classes online again for the Fall 2020 session. Even though we aren’t on campus, you will find the quality of our classes and instructors lives up to what you’ve come to expect from our program. In fact, we haven’t let the transition to online learning stop us from adding A LOT of new classes.

For those who still feel hesitant about taking classes online, we believe once you try it, you’ll get used to it quickly. You’ll likely grow to appreciate the ease of access, and if you have any difficulties, the LACC Extension staff are always here to help you. Best of all, you don’t even need to put shoes on to go to class. So now’s the time to dive in and take that class you’ve always wanted to!

Thank you,

Jason Lesner
Program Manager, LACC Extension
Medical Terminology I
Students will study combining forms, prefixes, suffixes, Greek/Latin verbs and adjectives used to construct medical terms. Also study the skeletal system. This workshop is designed for those interested in health-science related occupations. Ages 14 years and up. Concurrent enrollment in Medical Terminology II & III encouraged.

9159  Fee: $75  John Ramirez
Sep 19-Oct 17  5 Sat  9:00 AM-10:30 AM

Medical Terminology II
Medical Terminology II will introduce muscular, circulatory, respiratory, endocrine, and gastrointestinal systems. Emphasis will be on understanding these terminologies, their functions and important relationship to general health. Ages 14 years and up. Concurrent enrollment in Medical Terminology I & III encouraged.

9160  Fee: $75  John Ramirez
Sep 19-Oct 17  5 Sat  10:30 AM-12:00 PM

Medical Terminology III
Medical Terminology III covers genitourinary, nervous system, integumentary systems, eye, ear, nose, mouth (the senses). Students will learn the meaning of these medical terms and their functions, greatly assisting those pursuing a career in the health field. Ages 14 years and up. Concurrent enrollment in Medical Terminology I & II encouraged.

9161  Fee: $75  John Ramirez
Sep 19-Oct 17  5 Sat  12:30 PM-2:00 PM

Medical Insurance Billing
Students will get a thorough know-how of billing all 3rd party payers for Physicians charges. Claim requirements for Workman’s Comp/Champus HMO’s Medicare/Medi-Cal will be covered, and claim forms will be completed for each. Medical billing is the process of submitting and following up on claims with health insurance companies in order to receive payment for services rendered by a healthcare provider. Class includes 1/2 hour break. Prerequisites: Working knowledge of Medical Terminology I-III or equivalent. There will be a half-hour break. Required Books: ICD-10-CM for Physicians 2020 (Professional or Expert). Old editions permitted if only to be used for practice (2019, 2018, 2017). Current edition if to be used for current year’s license exam. CPT Professional Edition (CPT/Current Procedural Terminology). Published by American Medical Association. Old editions permitted if only to be used for practice (2019, 2018, 2017). Current edition if to be used for current year’s license exam.

9162  Fee: $145  Tagamolila-Que
Oct 24-Nov 21  5 Sat  9:00 AM-2:00 PM

Pharmacy Technician Program
Venture into a new career in one of the most in-demand professions in California and the nation! Pharmacy Technicians in Southern California earn an average of over $37,000 per year with greater Los Angeles ranking as the third highest urban center for pharmacy technician employment in the nation (source: the U.S. Department of Labor, Bureau of Labor Statistics).

Pharmacy Technician Evening Program
Attend a FREE Online Info Session (#9156)
Wednesday, September 16, 6:00 PM

Pharm Tech Program
Wigdan Nicola-Awad
Fee: $1799
October 5 - April 19, 6:00 PM - 10:00 PM
23 Mon & Wed + Externship
No classes Nov 11 & 25, Dec 21 - 30, Jan 18, Feb 15, Mar 31, and Apr 5 & 7

Medical Coding & ICD-10/CPT-4
In this class you will learn how to fulfill the obligations of the medical biller/coder. In physician practice it is very common for the biller to be the coder as well because the physicians are responsible for determining the procedures while depending on the biller/coder to determine the diagnostic codes. You will learn procedure and diagnostic codes including ICD-10, plus how insurance companies cover their patients, and how claims are paid. Some of the reasons many people choose this rewarding field that is very much in demand:

• It involves detail-oriented work and organization.
• It does not require direct contact with patients or bodily fluids.
• It’s an easy transition from other fields, like the insurance or mortgage industry.

Prerequisite: working knowledge of Medical Terminology I-III or equivalent. There will be a half-hour break. Required Books: ICD-10-CM for Physicians 2020 (Professional or Expert). Old editions permitted if only to be used for practice (2019, 2018, 2017). Current edition if to be used for current year’s license exam.

9158  Fee: $1799
Pharm Tech Program
Wigdan Nicola-Awad
October 5 - April 19, 6:00 PM - 10:00 PM
23 Mon & Wed + Externship
No classes Nov 11 & 25, Dec 21 - 30, Jan 18, Feb 15, Mar 31, and Apr 5 & 7

Awards of Completion are only $10. You must have at least 90% attendance. Request one for pickup at least a week before the last meeting.

ALL CLASSES ARE ONLINE!
Self-register online by Sep 12 with code FallFriends20 to get $5 OFF!
Apartment Management Series

**Sign up for parts 1 & 2 for $219** and receive a free Award of Completion

**Apartment Management- Part I & II**

*Live! Rent Free!!*

Don’t put off your career as an apartment manager! Join us and learn how to get the upper hand on securing a job as an apartment manager. Topics include renting and leasing, rent control, apartment repairs, security deposit, Health Department & SCEP compliance, housing discrimination laws, disability codes, and more.

Part two covers advertising techniques, promoting rental of apartment units, record keeping, rent laws, tenant manager etiquette, preparing an impressive manager’s resume, and job marketing skills. Award of Completion issued upon achievement of both parts 1 & 2.

<table>
<thead>
<tr>
<th>PART 1</th>
<th>Fee: $119</th>
<th>Robin Calderon</th>
<th>PART 2</th>
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<tr>
<td>9163</td>
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<td>Sep 21 &amp; 23</td>
<td>9164</td>
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<td>Sep 28 &amp; 30</td>
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<td>Mon &amp; Wed</td>
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**From Bright Idea to Smart Business**

Do you have an idea that you want to turn into a profitable business venture? Learn how to scrub your idea properly BEFORE you invest time and money in a full-on business plan. Lay the groundwork by identifying the “problem” your idea solves and who’s buying. Learn about small business management principles, pricing of goods and services, impacts on time, money, quality of life, and more. You’ll get an electronic workbook and spreadsheets, follow-on email assistance, and will leave with a working template to create a successful business.

<table>
<thead>
<tr>
<th>9165</th>
<th>Fee: $95</th>
<th>Gerald Anderson</th>
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<tr>
<td>9166</td>
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<tr>
<td>9167</td>
<td>$239</td>
<td>Quayum Abdul</td>
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**Create a Successful Nonprofit/Community Service Organization**

Fill a void in your community – or in society as a whole - by forming and managing a nonprofit or community service organization. This course will provide you with a roadmap for turning your ideas into viable and valuable programs. You’ll explore how to define who your organization will help and craft an inspiring mission statement. Learn how to incorporate your organization, select a board of directors and write the bylaws. You’ll also get into the nuts and bolts of developing a budget, creating a marketing plan, obtaining tax-exempt status, and fundraising options.

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<tr>
<td>9167</td>
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**Be a Solar Panel Installer in Less Than a Month**

Crash Course in Solar Installation

Solar-energy jobs are growing 12 times faster than the U.S. economy. Per the Bureau of Labor Statistics, solar installer employment is projected to grow 105 percent from 2016 to 2026, much faster than the average for all occupations. Starting in 2020, the State of California now requires that all new homes built have solar panels installed. This rapid expansion and adoption of solar installations in homes, commercial buildings, golf carts, swimming pools, water fountains, attic fans, and more will result in excellent job opportunities for qualified individuals.

Our crash course in solar design and installation can help make you one of those qualified individuals. The solar industry now employs more people than coal, oil, and gas combined. Great for engineers and engineering students, homeowners, contractors, infotech personnel (think smaller and remote-operated systems), and those who want to install, maintain, inspect, or design solar installations. An Award of Completion issued upon student’s achievement of the class.

Discount Special: Register by SEPTEMBER 30 and take $20 off!

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<th>9165</th>
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<td>9167</td>
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<td>Quayum Abdul</td>
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* No classes Nov 11 & 25-29 *

[communityservices.lacitycollege.edu](communityservices.lacitycollege.edu)
### How to Legally Start a Business in LA

This is a course to learn what is required to start a business in Los Angeles and surrounding areas. The class begins with a look at the challenges the new business owner will face, the marketing basics, and a quick and easy guide through the forest of regulations faced by new business startups in Los Angeles. Learn what you need to know about city and county tax forms, business licenses and reporting systems, payroll and income taxes, and federal and California requirements.

<table>
<thead>
<tr>
<th>Course ID</th>
<th>Fee</th>
<th>Instructor</th>
<th>Dates</th>
<th>Times</th>
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<tr>
<td>9174</td>
<td>$75</td>
<td>Karen Carr-Crawford</td>
<td>Nov 14</td>
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</tbody>
</table>

### Auto Wholesale Business from Home

Come learn how to make extra money buying and selling wholesale cars as a home-based business. Learn six easy techniques to earn $3000 just selling 2-3 cars a month. Find out how to get your auto dealer license and how to operate a profitable used car business. Get a FREE list of 300 dealer-only auctions in the USA where vehicles sell at below wholesale prices. This class is DMV approved and you’ll receive a DMV Certificate of Completion at the end of the class. With this certificate, you can take the 40 question exam with the DMV, and upon passing it you have 1 year to apply for a dealer license if you choose to do so.

<table>
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<tr>
<th>Course ID</th>
<th>Fee</th>
<th>Instructor</th>
<th>Dates</th>
<th>Times</th>
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<tbody>
<tr>
<td>8886</td>
<td>$115</td>
<td>Wayne Williams</td>
<td>Aug 22</td>
<td>1 Sat 10:00 AM-5:00 PM</td>
</tr>
<tr>
<td>9176</td>
<td>$115</td>
<td>Wayne Williams</td>
<td>Nov 15</td>
<td>1 Sun 11:00 AM-6:00 PM</td>
</tr>
</tbody>
</table>

### How to Successfully Open a Restaurant in L.A. During Covid-19

Have you ever dreamed of becoming a restaurant owner or operator but have no idea where to start? Are you hesitant to start a new food concept during COVID-19? Join restaurant consultant Aja Beard for a 3-part series on how to transform your restaurant idea from paper into a successful business. She has helped several business owners pivot their existing restaurant model to a successful take out and delivery business so they can thrive during these challenging times.

*These classes can be taken as a series or individually. If you are new to the restaurant industry we highly recommend taking all 3 parts.*

<table>
<thead>
<tr>
<th>Part</th>
<th>Course ID</th>
<th>Fee</th>
<th>Instructor</th>
<th>Dates</th>
<th>Times</th>
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<tbody>
<tr>
<td>1</td>
<td>9168</td>
<td>$99</td>
<td>Aja Beard</td>
<td>Sep 19</td>
<td>1 Sat 10:00 AM-12:30 PM</td>
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<tr>
<td>2</td>
<td>9169</td>
<td>$99</td>
<td>Aja Beard</td>
<td>Sep 26</td>
<td>1 Sat 10:00 AM-12:30 PM</td>
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<tr>
<td>3</td>
<td>9170</td>
<td>$99</td>
<td>Aja Beard</td>
<td>Oct 3</td>
<td>1 Sat 10:00 AM-12:30 PM</td>
</tr>
</tbody>
</table>

### Job Search Strategies

Finding a new job can be overwhelming. Learn how to make your job search easier and more effective. This interactive class will prepare you with a professionally edited resume, interview skills, networking strategies, and a game plan to identify high-quality positions and STAND OUT from the crowd.

<table>
<thead>
<tr>
<th>Course ID</th>
<th>Fee</th>
<th>Instructor</th>
<th>Dates</th>
<th>Times</th>
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<tbody>
<tr>
<td>9175</td>
<td>$30</td>
<td>Teddy M. Kapur</td>
<td>Sep 19-Oct 10</td>
<td>4 Sat 9:30 AM-10:30 AM</td>
</tr>
</tbody>
</table>

Teddy Kapur is a partner at the Law Firm of Pachulski Stang Ziff & Jones I.L.P. He has held senior positions in law and business, served on hiring committees and as job search mentor with nonprofit organizations.

---

**ALL CLASSES ARE ONLINE!**

Self-register online by Sep 12 with code FallFriends20 to get $5 OFF!

Register Now

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☆ No classes Nov 11 & 25-29 ☆ communityservices.lacitycollege.edu ☆

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Restaurant Fundamentals Series

Sign up for all three parts for $279 and receive a free Award of Completion

NEW!
**Become a Notary Public or Renew Your Commission**

Government institutions, banks, real estate and mortgage companies, plus many other businesses are seeking notaries. All prospective notaries must complete a course approved by the California Secretary of State. Our approved course will give you the most updated notary information and the knowledge you need to perform the duties correctly and to pass the state exam. Resources will be provided during class regarding the notary exam. Becoming a notary and notary loan signing agent can be a great way to earn extra money, start your own business, or enhance your current career. Class fee includes valuable 70-page manual, notary public handbook, Award of Completion, and sample forms notaries use every day.

Before signing up for this class, check to see that you meet eligibility requirements for becoming a notary; visit [https://www.sos.ca.gov/notary/qualifications/](https://www.sos.ca.gov/notary/qualifications/). You must register with a valid email address.

Note: Due to strict State regulations, no one is admitted after class begins. Check-in begins at 7:30AM and class begins promptly at 8:00AM. Have your current, official photo ID ready.

**Notary Loan Signing Seminar**

A Notary Signing Agent is a notary public who has specialized expertise in the handling of mortgage loan documents. With the housing market on the rebound, this will be an in-demand service for notary publics! Currently, Notary Signing Agents can make anywhere from $80-$150 per loan package. In this six-hour webinar, explore the types of real estate sales and loans currently on the market, and receive hands-on instruction in the main documents a Notary Signing Agent will notarize. You’ll assemble a practice loan package and examine the ethical and administrative role of the notary and the notary’s sense of duty associated with being a Notary Signing Agent. Finally, learn about marketing and customer service, with practical information on how to start your new business – complete with a list of potential sources!

Prerequisite: current notary public commission or successful completion of six hours of notary education.

**Bookkeeping/Accounting-Analysis & Concepts**

A class on how to operate a business using basic record keeping, accounting, reporting, and modes of analysis. Students will learn how to set-up a Chart of Accounts, how business transactions are processed, and how to prepare a Profit & Loss Statement, a Balance Sheet, and a Statement of Cash Flows. Financial operations and reporting for all forms of business are covered, however the sole proprietor form of business will be demonstrated. Students will learn how to prepare and file a Schedule C from their generated reports. This is a hands-on class where students learn the importance of timely reporting of business transaction by performing financial analysis, using graphs and ratios. This class is highly recommended before enrolling into QuickBooks Fundamentals classes.

**QuickBooks Fundamentals**

Learn the fundamentals of QuickBooks, including navigating the software, setting up a company file, working with Lists, Bank Accounts, entering and paying bills, tracking and paying sales tax, and reconciling bank accounts.

An Award of Completion is provided by the instructor. This is an 8-hour class with a half-hour break. Advanced topics covered in Level II.

QuickBooks Online Plus required for participation in class. Free 30-day trial offered at: [quickbooks.intuit.com/online/plus](http://quickbooks.intuit.com/online/plus)

**ALL CLASSES ARE ONLINE!**

Self-register online by Sep 12 with code FallFriends20 to get $5 OFF!

Register Now

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[communityservices.lacitycollege.edu](http://communityservices.lacitycollege.edu)

No classes Nov 11 & 25-29
Computer for Beginners Series

This series will take you from little to no prior experience with computers to being able to use your own devices, and communicate with your friends and family. Register individually or sign up for Parts 1-4 for just $215!

<table>
<thead>
<tr>
<th>Part 1: Basic Essentials</th>
<th>Fee: $59</th>
<th>Gregory Frank</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sep 19</td>
<td>1 Sat</td>
<td>10:00 AM-4:00 PM</td>
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<table>
<thead>
<tr>
<th>Part 2: Windows &amp; File Management</th>
<th>Fee: $59</th>
<th>Gregory Frank</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sep 26</td>
<td>1 Sat</td>
<td>10:00 AM-4:00 PM</td>
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<table>
<thead>
<tr>
<th>Part 3: Internet for the Novice</th>
<th>Fee: $59</th>
<th>Gregory Frank</th>
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<tbody>
<tr>
<td>Oct 3</td>
<td>1 Sat</td>
<td>10:00 AM-4:00 PM</td>
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<thead>
<tr>
<th>Part 4: The In’s and Out’s of Email</th>
<th>Fee: $59</th>
<th>Gregory Frank</th>
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<tbody>
<tr>
<td>Oct 10</td>
<td>1 Sat</td>
<td>10:00 AM-4:00 PM</td>
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Microsoft Excel for Windows

The leader in creating spreadsheets and data presentation. Topics include basic worksheet navigation, entry techniques, cell references, using the command groups and settings, formulas and functions, charts and graphs, and simple database operations. Continuing classes include an overview of Excel’s vast collection of formulas and functions.

<table>
<thead>
<tr>
<th>Take the Excel 1 &amp; 2 Series for only $165!!</th>
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</table>

<table>
<thead>
<tr>
<th>Part 1: Basic Essentials</th>
<th>Level 1</th>
<th>Fee: $85</th>
<th>Gregory Frank</th>
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<tbody>
<tr>
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<th>Level 2</th>
<th>Fee: $95</th>
<th>Gregory Frank</th>
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<td>Oct 24</td>
<td>1 Sat</td>
<td>10:00 AM-4:00 PM</td>
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</table>

Adobe Illustrator Training for Everyone

Create vector-based graphics that can be easily resized without loss of quality. Learn basic tools and fundamentals, features for creating distinct designs include painterly/fluid brushes, shape-building tools, and path controls. There are also different transparency and gradients tools available for a variety of illustrations and mediums. Plus, create a personalized logo and business card. You may use PC or MAC.

Adobe Illustrator required for participation in class. Free 7-day trial offered at: https://www.adobe.com/products/illustrator.html.

<table>
<thead>
<tr>
<th>Adobe Illustrator Training for Everyone</th>
<th>Fee: $115</th>
<th>Gregory Frank</th>
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<tbody>
<tr>
<td>Sep 22 &amp; 24</td>
<td>Tues/Thurs</td>
<td>6:30 PM-9:30 PM</td>
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</tbody>
</table>

Adobe Photoshop Training for Everyone

If you’re new to Adobe Photoshop, you’ll learn the fundamental concepts and features you’ll need to master the program. If you’ve been using Photoshop for a while, you’ll find our training programs teach many advanced features and concepts. Students will create their own movie poster and pop art, and will be able to take their work with them for printing. Learn graphic design, photo manipulation, layout, and restoration. Photoshop is a very detailed program that can help business owners as well as individuals really stand out in a crowd in design and imaging. You may use PC or MAC with any Adobe Photoshop software EXCEPT Photoshop Elements.


<table>
<thead>
<tr>
<th>Web Design</th>
<th>Fee: $59</th>
<th>Deborah Kaluzny</th>
</tr>
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<tbody>
<tr>
<td>Sep 19-Oct 17</td>
<td>5 Sat</td>
<td>10:30 AM-11:30 AM</td>
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</table>

NEW!

© No classes Nov 11 & 25-29 © communityservices.lacitycollege.edu ©
André has worked as a filmmaker and videographer in the television and film industry since 1980. André holds over a dozen awards in producing, directing and editing, and most recently won the 2019 Indie Filmmakers Award in the Black MovieFest category for his films 'Lew's Up First' and 'Twinkies & Root Beer'.

**Digital Video Editing- Level 1 with Adobe Premiere Pro**
In this beginner’s class, learn how to ingest your video into Adobe Premiere Pro CC and edit it. Arrange audio, video, and clip effects on the timeline, and learn media management and insertion into the timeline sequence. You can add cinema-quality effects, filters to video and audio tracks, as well as titles and credits to your finished projects. You may use MAC or PC. Adobe Premiere Pro required for participation in class. Single month access available at [https://www.adobe.com/products/premiere.html](https://www.adobe.com/products/premiere.html).

- **9193** Fee: $179 André Campbell
  - Oct 10-Oct 31
  - 4 Sat 9:30 AM-12:30 PM

**Digital Video Editing- Level 2 with Adobe Premiere Pro**
A non-beginner’s class. The student must be familiar with browsing, logging on, setting up project, editing, and exporting edited timeline platforms in Adobe Premiere. This class will look at using tools, track audio menu, effects window, timeline pancaking, media browsing, working with different resolutions on a timeline, adjustment layer, ingestion, proxy’s, color correction and presets, the Work bar, exporting different settings for YouTube and Vimeo, and more. The instructor will have video files to work with. You may use MAC or PC. Adobe Premiere Pro required for participation in class. Single month access available at [https://www.adobe.com/products/premiere.html](https://www.adobe.com/products/premiere.html).

- **9194** Fee: $179 André Campbell
  - Nov 7-Nov 21
  - 3 Sat 9:30 AM-12:30 PM

**iPhone & Android Smartphone: Shooting Better Video!**
This is a mobile filmmaking class for everyone. Learn to shoot better videos on your smartphone. Are you interested in being a content creator; making films, vlogs, sport videos, documentaries, travel, and corporate videos with your wonderful smartphone? We will look at resolution formats, frames per second, exposure controls such as ISO and shutter speed, focusing, and more. If you have any shooting gear or gadgets for your smartphone, feel free to use them in class and share your experience. Let’s all learn about them.

You must download the latest version of the Filmic Pro App for IOS or Android on to your smartphone (check the FILMIC Evaluator App for compatibility). It is a purchase, and you will need it to fully participate in class.

- **9195** Fee: $39 André Campbell
  - Dec 5
  - 1 Sat 9:30 AM-11:30 AM

**Introduction to Lightroom**
Have you been shooting images on a DSLR and are trying to figure out what to do with them? Learn how to organize, edit and share your images using Lightroom Classic. You’ll take your archive of images and create a digital catalog where you can easily locate images. We’ll go over metadata, cropping, exposure adjustments, and exporting images for print. Take advantage of this class now at this special introductory price! Adobe Lightroom required for participation in class. Free 7-day trial (then $9.99/month) offered at: [https://www.adobe.com/products/photoshop-lightroom/free-trial-download.html](https://www.adobe.com/products/photoshop-lightroom/free-trial-download.html).

- **9271** Fee: $99 Elizabeth Preger
  - Oct 13-22
  - 2 Tues/Thurs 10:30 AM-12:30 PM

**Acting Technique**
Would you like to be an actor? Explore the basics of acting in a safe, positive and encouraging environment. Learn how to break down a script or prepare for an audition. Create and develop believable characters through effective use of imagination. Breathe life into every scene and move people emotionally. Work on film & T.V. scripts with scene partners. All levels of experience are welcome. This class has an on-camera component.

- **9197** Fee: $85 Nancy Friedman
  - Sep 21-Oct 12
  - 4 Mon 7:00 PM-10:00 PM

- **9198** Fee: $85 Nancy Friedman
  - Nov 16-Dec 7
  - 4 Mon 7:00 PM-10:00 PM
So You Want to Host a Podcast

Do you have something to say? Are you passionate about storytelling? Could you spend hours discussing the pros and cons of glassblowing, Stephen King, or social media dog influencers? Maybe it’s time to fuse those brilliant thoughts into one brilliant audio experience. Taught by the hosts of the podcast, “Spin the Bottle,” this course serves as an introduction to podcasting where you’ll learn everything from how to come up with a show concept, to writing and planning content, what production tools and resources to use, as well as how to launch and market your finished product.

Andréa Johnson & Danielle Taylor

Fee: $79

Sep 23-Oct 21 5 Wed 7:00 PM-8:30 PM

Intro to Magic

In this class students will learn basic sleight of hand principles with cards, coins, and everyday objects. They will also learn basic magic theory, and performance skills. If you ever wanted to learn a few tricks to fool your friends, and coworkers, this class is for you! For ages 17 and up. The material fee of $25 is due upon registration, and covers a magic kit that will be mailed to the student. Please sign up early and allow at least 4 days for shipping.

Fee: $55 | Mat: $25

Michael Rangel

Sep 23-Oct 21 5 Wed 7:00 PM-8:00 PM

Libby Letlow has been a theatrical performer in Los Angeles for the past 18 years. She discovered Puppetry 10 years ago while performing in the musical “Little Shop of Horrors”. After that, she went under the tutelage of the late Henson puppeteer, Michael Earl and became an instructor in his school in 2012. Libby has taught puppeteers who have moved on to work with the Henson Company as well as Disney.

Puppetry (Ages 17+)

In this class you will learn the fundamentals of puppetry; acting, movement, character creation, and improvisation. We’ll be creating silly voices and learning exactly how puppets move and come to life. In five weeks we will be creating scenes to perform in class as well as your own lip-synched song. It’s the funniest and furriest class around! Must bring a puppet to class that has a mouth that can be moved up and down from the student’s hand inside the puppet.

Libby Letlow

Fee: $65

9250

Sep 23-Oct 21 5 Wed 7:00 PM-8:30 PM

NEW!

ALL CLASSES ARE ONLINE!
Self-register online by Sep 12 with code FallFriends20 to get $5 OFF!

Register Now

323.953.4000 ext 2651
communityservices.lacitycollege.edu

“Michael is a master, a true master!”
-Quincy Jones, Music Legend

Michael is a professional magician, speaker, and consultant from Los Angeles, whose clients include companies such as Facebook, Disney, the NFL, Activision, and Universal Music Group. He is also a regular performer at the world famous Magic Castle in Hollywood, and has been teaching magic to both children and adults for 20 years.

NEW!

No classes Nov 11 & 25-29

communityservices.lacitycollege.edu

Media & Showbiz
**Beginning Magic (Ages 7-11)**

In this class you will learn the fundamentals of puppetry; acting, movement, character creation, and improvisation. We’ll be creating silly voices and learning exactly how puppets move and come to life. In five weeks we will be creating scenes to perform in class as well as your own lip-synched song. It’s the funniest and furriest class around! Must bring a puppet to class that has a mouth that can be moved up and down from the student’s hand inside the puppet.

9251
Sep 26-Oct 24
Fee: $25
5 Sat
1:00 PM-2:00 PM

Libby Letlow

**Creative Writing for Youth (Ages 10-16)**

Creative writing is fun and useful for school and eventually work. Learn how to write your own biographical statement – very important for college – and how to effectively speak your mind in an opinion piece. Music will be used to inspire free-form writing and incorporate all five senses in our text. And, no creative writing class would be complete without a little poetry. Explore and write haiku, limericks, ballads and more.

9253
Sep 26-Oct 24
Fee: $55
5 Sat
1:00 PM-2:00 PM

Ande Richards

**American Sign Language For Youth (Ages 8-16)**

Have you ever wanted to learn how to sign, but don’t know where to start? This is the class for you to unfold your potential signing skills. You’ll learn the basic language structure of American Sign Language (ASL) and Deaf culture through great activities. This is a fun introduction to American Sign Language (ASL) and finger spelling as it is used within Deaf culture. You will also learn how to use facial grammar, expressive and receptive skills to communicate in ASL, and intriguing facts about Deaf culture and community. Required book: American Sign Language Workbook: Exercises to Build Your Signing Vocabulary, ISBN: 978-1646119509.

9263
Sep 19-Oct 17
Fee: $55
5 Sat
10:00 AM-11:00 AM

Kelly Martinez

**Web Design for Youth (Ages 12-17)**

Do you want to design a website but aren’t sure where to start? Let me teach you the basics of web design! Learn to create simple web pages from templates, insert text, edit your own graphics, and more.

9266
Sep 19-Oct 17
Fee: $55
5 Sat
9:00 AM-10:00 AM

Deborah Kaluzny

**Intro to Card Magic (Ages 12-16)**

Have you ever wanted to be able to pick up a regular deck of cards, and do a mind blowing magic trick for people? If so, then this class is for you! Students will learn the basic principles of sleight of hand with a normal deck of cards and will also learn self working (sleight free) magic, that is not only easy to do, but baffling to an audience. **Student must have a deck of cards.**

9270
Sep 19-Oct 17
Fee: $55
5 Sat
11:30 AM-12:30 PM

Michael Rangel

**Acting for Teens (Ages 12-17)**

Ever wonder what it would be like to perform on the stage or screen? Here’s your chance to explore the basics of acting in a safe, positive, and encouraging environment. Play fun improvisational games and work on actual film and TV scripts with scene partners. You’ll have a blast while overcoming fears you may have about speaking in front of others. All levels of experience are welcome.

9221
Oct 19-Nov 9
Fee: $65
4 Mon
4:00 PM-6:00 PM

Nancy Friedman

**Puppetry for Kids (Ages 8-16)**

In this class you will learn the fundamentals of puppetry; acting, movement, character creation, and improvisation. We’ll be creating silly voices and learning exactly how puppets move and come to life. In five weeks we will be creating scenes to perform in class as well as your own lip-synched song. It’s the funniest and furriest class around! Must bring a puppet to class that has a mouth that can be moved up and down from the student’s hand inside the puppet.
**Piano/Keyboarding for Young People (Ages 8-17)**

Learn basic music note reading, written note theory, development in finger coordination, and critical sense of listening; notations in pitch and rhythm; discipline in good practice habits with an appreciation of music.

**Intermediate Piano:** Requires knowledge of basic music note reading or completion of Beginning Piano. Students will choose music comparable to their level. Must have your own keyboard.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Fee</th>
<th>Instructor</th>
<th>Dates</th>
<th>Classes</th>
<th>Time</th>
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<tbody>
<tr>
<td>9211</td>
<td>$59</td>
<td>Anthony Baray</td>
<td>Sep 19-Oct 17</td>
<td>5 Sat</td>
<td>10:00 AM-11:30 AM</td>
</tr>
<tr>
<td>9212</td>
<td>$59</td>
<td>Anthony Baray</td>
<td>Oct 24-Nov 21</td>
<td>5 Sat</td>
<td>10:00 AM-11:30 AM</td>
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</table>

**Draw Comic Book & Cartoon Characters for Kids (Ages 8-15)**

Have fun learning various drawing techniques needed in order to create the many cartoon characters we see on TV, in the movies, and in comics. Create your own cartoon characters too! Bring your ideas, imagination and passion for this popular art. No experience needed. Register before class fills up! Have pencil, eraser, pad of paper, and colored pencils.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Fee</th>
<th>Instructor</th>
<th>Dates</th>
<th>Classes</th>
<th>Time</th>
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<tr>
<td>9219</td>
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<td>Sep 20-Oct 18</td>
<td>5 Sun</td>
<td>10:00 AM-11:30 AM</td>
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<tr>
<td>9220</td>
<td>$65</td>
<td>Israel Lopez</td>
<td>Oct 25-Nov 22</td>
<td>5 Sun</td>
<td>10:00 AM-11:30 AM</td>
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</tbody>
</table>

**Guitar for Young People (Ages 9-17)**

Discover the true and fun way to play the guitar. This class will teach proper finger coordination, how to tune your guitar, and reading basic music notes. Have fun while learning how to play this wonderful instrument. Class is limited to 15 students. **Must have your own guitar.**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Fee</th>
<th>Instructor</th>
<th>Dates</th>
<th>Classes</th>
<th>Time</th>
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<tr>
<td>9211</td>
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<td>Anthony Baray</td>
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<td>5 Sat</td>
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<tr>
<td>9212</td>
<td>$59</td>
<td>Anthony Baray</td>
<td>Oct 24-Nov 21</td>
<td>5 Sat</td>
<td>10:00 AM-11:30 AM</td>
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</table>

**Judo for Kids (Ages 6-17)**

This is a traditional Japanese martial arts class, specializing in throws and takedowns, that will help kids develop coordination, self confidence and agility.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Fee</th>
<th>Instructor</th>
<th>Dates</th>
<th>Classes</th>
<th>Time</th>
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<tbody>
<tr>
<td>9222</td>
<td>$55</td>
<td>Jojo Aguilar</td>
<td>Sep 19-Oct 17</td>
<td>5 Sat</td>
<td>1:00 PM-2:00 PM</td>
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</tbody>
</table>

**Kinder Gym (Ages 2-4)**

Enjoy an hour of fun and exercise. Games, songs, and motor skill activities will help your child develop coordination, confidence, and physical fitness. Parent participation is required.

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<tr>
<th>Course Code</th>
<th>Fee</th>
<th>Instructor</th>
<th>Dates</th>
<th>Classes</th>
<th>Time</th>
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<tbody>
<tr>
<td>9223</td>
<td>$55</td>
<td>Jojo Aguilar</td>
<td>Sep 19-Oct 17</td>
<td>5 Sat</td>
<td>2:00 PM-3:00 PM</td>
</tr>
</tbody>
</table>

**Gymnastics for Kids (Ages 5-12)**

Have fun tumbling, running, doing song/dance and motor skill exercises. These fun activities will help to build proper body coordination, growth development and encourage self-confidence. Parent participation is recommended.

<table>
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<tr>
<th>Course Code</th>
<th>Fee</th>
<th>Instructor</th>
<th>Dates</th>
<th>Classes</th>
<th>Time</th>
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<tr>
<td>9224</td>
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<td>Sep 19-Oct 17</td>
<td>5 Sat</td>
<td>3:00 PM-4:00 PM</td>
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</tbody>
</table>

**Singing for Children (Ages 5-10)**

Learn proper vocal and breathing techniques to strengthen and bring out your child’s full singing potential and develop confidence for any musical setting. Topics may include basic ear training, scales, vowels, and learning simple melodies. **No class on November 28.**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Fee</th>
<th>Instructor</th>
<th>Dates</th>
<th>Classes</th>
<th>Time</th>
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<tr>
<td>9215</td>
<td>$55</td>
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<td>Sep 19-Oct 17</td>
<td>5 Sat</td>
<td>1:30 PM-2:30 PM</td>
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<tr>
<td>9216</td>
<td>$55</td>
<td>Linda Stevens</td>
<td>Oct 31-Dec 5</td>
<td>5 Sat</td>
<td>1:30 PM-2:30 PM</td>
</tr>
</tbody>
</table>
Math Success for Kids
Assist your child with their school studies by enrolling them in this intensive math program. Focus will be on the specific problem areas your child is having with math. Designed to help your child improve test skills, increase scores and advance in school. Students are welcome to use their school books and ask homework questions.

### GRADES 4-5

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Fee</th>
<th>Instructor</th>
<th>Dates</th>
<th>Days</th>
<th>Time</th>
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<tr>
<td>9201</td>
<td>$50</td>
<td>Jonathan Mejia</td>
<td>Sep 19-Oct 17</td>
<td>5 Sat</td>
<td>10:00 AM-11:00 AM</td>
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<tr>
<td>9202</td>
<td>$50</td>
<td>Jonathan Mejia</td>
<td>Oct 24-Nov 21</td>
<td>5 Sat</td>
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### ALGEBRA

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<tr>
<th>Course Code</th>
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<th>Instructor</th>
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<th>Days</th>
<th>Time</th>
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<tr>
<td>9205</td>
<td>$50</td>
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<td>Sep 19-Oct 17</td>
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<td>12:00 PM-1:00 PM</td>
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<tr>
<td>9206</td>
<td>$50</td>
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<td>Oct 24-Nov 21</td>
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### GRADES 6-8

<table>
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<tr>
<th>Course Code</th>
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<td>9203</td>
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<td>9204</td>
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### GEOMETRY

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<tr>
<th>Course Code</th>
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<td>9208</td>
<td>$50</td>
<td>Jonathan Mejia</td>
<td>Oct 24-Nov 21</td>
<td>5 Sat</td>
<td>1:00 PM-2:00 PM</td>
</tr>
</tbody>
</table>

### Reading & Study Skills
Help your child improve their reading comprehension and increase their test scores! This class will cover various levels of reading, phonics, vocabulary, and study skills. Students will study word sentence structure, pronunciation and sharpen their presentation and reading skills by reading aloud to the class. Homework assignments will be given. Students are also welcome to use their school books and ask their classroom questions. Sign up your child before class fills up.

### GRADES 3-4

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Fee</th>
<th>Instructor</th>
<th>Dates</th>
<th>Days</th>
<th>Time</th>
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<tr>
<td>9217</td>
<td>$50</td>
<td>Brian King</td>
<td>Sep 22-Oct 20</td>
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<td>4:00 PM-5:00 PM</td>
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### GRADES 5-6

<table>
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<tr>
<th>Course Code</th>
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<th>Instructor</th>
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<th>Days</th>
<th>Time</th>
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</thead>
<tbody>
<tr>
<td>9218</td>
<td>$50</td>
<td>Brian King</td>
<td>Sep 22-Oct 20</td>
<td>5 Mon</td>
<td>5:00 PM-6:00 PM</td>
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</tbody>
</table>

### Spanish for Kids (Ages 7-10)
An introductory class open to young people who want to learn the basic fundamentals of reading and speaking Spanish. In addition to providing the practice needed to aid retention, this class will also provide the opportunity to develop a higher level of thinking skills as it aims at teaching how to use the language creatively. This class is limited to 15 students.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Fee</th>
<th>Instructor</th>
<th>Dates</th>
<th>Days</th>
<th>Time</th>
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<tr>
<td>9209 LEVEL 1</td>
<td>$59</td>
<td>Blanca Garcia</td>
<td>Sep 19-Oct 17</td>
<td>5 Sat</td>
<td>10:00 AM-12:00 PM</td>
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<tr>
<td>9210 LEVEL 2</td>
<td>$59</td>
<td>Blanca Garcia</td>
<td>Oct 24-Nov 21</td>
<td>5 Sat</td>
<td>10:00 AM-12:00 PM</td>
</tr>
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Register Now
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ALL CLASSES ARE ONLINE!
Self-register online by Sep 12 with code FallFriends20 to get $5 OFF!

☆ No classes Nov 11 & 25-29 ☆ communityservices.lacitycollege.edu ☆
### Spanish Conversation and Pronunciation

**Level 1** focuses on the basic fundamentals of speaking and writing Spanish. The student will learn the alphabet, numbers, greetings, and the differences between speaking formally and informally in conversations. Emphasis will be on grammar, pronunciation and conversational dialogue. By the end of the course, the student should be able to identify themselves and others, express emotions, talk about daily activities using the regular present tense of -ar, -er, and -ir ending verbs and the differences between estar and ser.

**Level 2** expands on speaking and writing in Spanish. The student will increase their vocabulary and use the regular and irregular verbs in the present, imperfect and preterite tenses. Emphasis will be on grammar, pronunciation and conversational dialogue. Student should already know how to conjugate verbs in the present tense. Please provide a valid email address for class materials.

- **9225 LEVEL 1**
  - Fee: $95
  - Rick Parada
  - Sep 19-Oct 17
  - 5 Sat
  - 1:00 PM-3:30 PM

- **9226 LEVEL 2**
  - Fee: $95
  - Rick Parada
  - Oct 24-Nov 21
  - 5 Sat
  - 1:00 PM-3:30 PM

### Public Speaking for Adults

Do you worry about having to speak in public? Learn to use your unique personality strengths to conquer the fear and improve your public speaking ability. Prepare informative and persuasive speeches for special and professional occasions. Get individual assessment of voice and speech production, plus gain practical online skills for speaking in a virtual setting.

- **9227**
  - Fee: $75
  - Edythe Davis
  - Sep 23-Oct 21
  - 5 Wed
  - 6:30 PM-8:30 PM

### Creative Writing

We live in exciting times, but how will we remember our thoughts and feelings? Creative writing is the perfect way to capture the moment and connect with others in our community. Learn five distinct ways to share your thoughts and feelings creatively. Class exercises will include writing a biography, an opinion piece, text inspired by a musical prompt, a 5 senses exercise and poetry. Writers at all levels are encouraged to join.

- **9252**
  - Fee: $55
  - Ande Richards
  - Sep 26-Oct 24
  - 5 Sat
  - 11:00 AM-12:00 PM

### Accent Reduction

This class is specifically designed to assist foreign born residents to improve English language clarity through easy accent reduction techniques. Develop the rhythm and proper speech sounds that will assist your career and also help in winning new friends. All are welcome!

- **9254**
  - Fee: $89
  - Jennifer Greer
  - Sep 19-Oct 17
  - 5 Sat
  - 11:00 AM-12:00 PM

### American Sign Language

Have you ever wanted to learn how to sign, but don’t know where to start? This is the class for you to unfold your potential signing skills. Students will learn the basic language structure of American Sign Language (ASL) and Deaf culture through fun activities. This is a combined course designed to introduce you to American Sign Language (ASL) and finger spelling as it is used within Deaf culture. You will also learn how to use facial grammar, expressive and receptive skills to communicate in ASL, and intriguing facts about Deaf culture and community. **Required book: American Sign Language Workbook: Exercises to Build Your Signing Vocabulary, ISBN: 978-1646119509.**

- **9264**
  - Fee: $55
  - Kelly Martinez
  - Sep 19-Oct 17
  - 5 Sat
  - 11:30 AM-12:30 PM
Healthy Activity & Exercise

**Yoga**
Engage your body with joy, delight, and curiosity. Connect with the rich history of traditional yoga practices through simple and fun mindfulness movements, stretches and breathing techniques. **Equipment**: YOGA mat (not an "exercise" mat). Optional - 2 yoga blocks and an 8 foot yoga belt/strap.

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<tr>
<td>9257</td>
<td>$55</td>
<td>Jino De Castro</td>
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<td>9258</td>
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<td>Jino De Castro</td>
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**Beginner Cardio**
Heart throbbing. Breath flowing. Temperatures rising. Guided by fun, move your body in simple to follow exercises that will leave your heart with a huge smile! **Equipment**: Yoga or exercise mat, towel, water, jump rope, and optional light weights (there are ways around conventional weights).

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**Quick & Dirty Self Defense**
Learn how to protect yourself in the streets, how to turn your fear into anger and switch yourself into attack mode. Defend yourself against an attacker and learn why size is not a factor. Students will learn effective techniques on how to quickly subdue their attacker. Teens welcome with parent/guardian permission.

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**Meditation**
Now. And now. And, again, now. The present moment is the fundamental feature of living a life of joyful presence. Meditation is a vehicle with the potential to lovingly, and with ease, transport our attention back to each moment. **Equipment**: Cushion, bolster, or blankets, a support for sitting comfortably on the ground. A folding chair, or similar, for those who choose to adventure sitting with more hip space. No class on Nov 11 & 25.

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**HIIT - Advanced Cardio**
Quick bursts of inventively crafted exercises is one way to have fun while working out. Through a blend of cardio, strength training, bodyweight movements and stretching, learn to move with glee and freedom. **NOTE**: Foundational cardio/strength/mobility experience highly suggested (a growth mindset and can-do attitude is key, familiarity with squat, push, pull, lunge and rotational variations helpful, but not required). **Equipment**: Exercise mat, towel, water. Strongly suggested - elastic resistance bands. Optional - jump rope. No class on Nov 11 & 25.

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**Yoga**
Engage your body with joy, delight, and curiosity. Connect with the rich history of traditional yoga practices through simple and fun mindfulness movements, stretches and breathing techniques. **Equipment**: YOGA mat (not an "exercise" mat). Optional - 2 yoga blocks and an 8 foot yoga belt/strap.

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**Sketching Life (Ages 15+)**

Students will learn techniques that will assist them in sketching the urban landscape. The instructor will guide the learners through exercises that will implement elements of linear perspective, composition, lighting, modeling, and a variety of other methods that will aid them to capture the scene. Class exercise mediums include colored pencils, graphite pencils and ink pens (water color set optional); students are welcome to use any of these or all three. **Required materials for the first meeting are 9x12 or larger mixed media sketch pad, 12” ruler, vinyl eraser, Hb or 2hb pencil. Additional materials discussed at first meeting.** No previous experience needed.

- **9231** Fee: $65  
  Israel Lopez  
  Sep 20-Oct 18  
  5 Sun  
  1:00 PM-2:30 PM

- **9232** Fee: $65  
  Israel Lopez  
  Oct 25-Nov 22  
  5 Sun  
  1:00 PM-2:30 PM

**Draw Comic Book & Cartoon Characters**

If you always wanted to become a cartoon artist this beginners class is for you. Sketch out your favorite characters while learning some fundamental drawing concepts. Draw familiar comics or invent your own cartoon characters. **Have drawing and color pencils, eraser and pad of paper. Instructor will address additional materials at first meeting.**

- **9233** Fee: $65  
  Israel Lopez  
  Sep 20-Oct 18  
  5 Sun  
  11:30 AM-1:00 PM

- **9234** Fee: $65  
  Israel Lopez  
  Oct 25-Nov 22  
  5 Sun  
  11:30 AM-1:00 PM

**Gluten-Free Afternoon Tea**

A family friendly Saturday morning that ends in a tea party! Join us for a gluten free focused afternoon tea class where we’ll explore some classic tea menu items while making them allergen friendly for those in our lives who can’t or don’t eat gluten. You’ll also have the opportunity to learn about various teas as we cook and bake!

**Menu:**
- Cucumber sandwiches on homemade gluten-free sandwich bread
- Gluten-free scones
- Gluten-free chocolate chip cookies

Upon registration, check your confirmation letter for the list of ingredients and supplies you will need for this class!

- **9051** Fee: $45  
  Alyshia Marcelletti  
  Aug 15  
  1 Sat  
  9:00 AM-1:00 PM

**Knitting- Beginning**

Welcoming both men and women alike, knitting can be used to create garments and patterns of many varieties. You will be introduced to needle and string types, stitching patterns, and how to cast-on, knit, purl stitch and cast-off or finish-off. By end of class have fun garment(s) made by you! **See the class description on our website to view material list and where to purchase.**

- **9229** Fee: $55  
  Blanca Garcia  
  Sep 20-Oct 18  
  5 Sun  
  10:00 AM-12:00 PM

- **9230** Fee: $55  
  Blanca Garcia  
  Oct 25-Nov 22  
  5 Sun  
  10:00 AM-12:00 PM

**Pastry Decorating: Cupcake, Cake Pops & Mini Cakes**

Students will use proper ingredients to make delicious flavorful frosting, and get tips and secrets of decorating cake pops, cupcakes and cakes. Learn how to color the frosting with tubing incorporating edible glitter and other cake decor. Learn the fine details of intricate edible design and the cleanest way to work with cupcakes. You will dazzle your friends and family with beautiful and delicious edible works of art. Please provide an email address at time of registration for the instructor to provide a list of materials for class.

- **9199** Fee: $59  
  Blanca Garcia  
  Sep 19-Oct 17  
  5 Sat  
  1:00 PM-3:00 PM

- **9200** Fee: $59  
  Blanca Garcia  
  Oct 24-Nov 21  
  5 Sat  
  1:00 PM-3:00 PM

☼ No classes Nov 11 & 25-29 ☼ communityservices.lacitycollege.edu ☼
Piano/Keyboarding for Adults
Students will learn how to read basic music notes along with practicing and perfecting proper finger and hand coordination. Both classical and popular repertoire will be introduced. Individual instruction is emphasized, students will also gain critical sense of listening notations in pitch and rhythm; discipline in good practice habits with an appreciation of music.
**Intermediate Piano:** knowledge of basic music note reading or completion of Beginning Piano. Students will choose music comparable to their level. **Must have your own keyboard.**

**BEGINNING**
9237  Fee: $55  Alfred Reganyan  
Sep 19-Oct 17  5 Sat  9:45 AM-10:45 AM

**INTERMEDIATE**
9238  Fee: $55  Alfred Reganyan  
Oct 24-Nov 21  5 Sat  9:45 AM-10:45 AM

Born in Armenia, Alfred Reganyan immigrated to California while still a child. As a pianist under the tutelage of Dr. Lucy Nargizyan (USC) at East Los Angeles College, he studied both solo and collaborative repertoires (accompanying and orchestral playing), as well as choral singing and the violin. During that time, he also sang in the school choir, played percussion, and took violin lessons. His playing has been described as having a ‘beautiful sound’ and ‘exquisite tone’. His piano studies continued at California State University, Northridge, where his work with Mark Richman (Julliard) on performance and Dr. Gayle Kowalchyk (Columbia) on pedagogy culminated in a Bachelor of Music degree.

Guitar Made Easy (Ages 18+)
Guitar is one of the most played instruments. Learn about the guitar itself, tuning and minor maintenance, and how to play single-note melodies and chords. Class is limited to 15 students. **Please have your own acoustic guitar** (or an electric guitar with a small amp). Optional suggested reading: Guitar Method 1, 2nd ed. by Schmidt and Kock, ISBN 0-7935-3392.

9239  Fee: $59  Anthony Baray  
Sep 19-Oct 17  5 Sat  11:30 AM-1:30 PM
9240  Fee: $59  Anthony Baray  
Oct 24-Nov 21  5 Sat  11:30 AM-1:30 PM

Ukulele- The Easy Way
A beginner’s first stop on the way to a lifelong passion with this charming and beautiful Hawaiian instrument. Learn basic finger positioning, strumming techniques and songs. Class limited to 15 students. **Please have your own ukulele.**

9241  Fee: $55  Anthony Baray  
Sep 19-Oct 17  5 Sat  1:30 PM-2:30 PM
9242  Fee: $55  Anthony Baray  
Oct 24-Nov 21  5 Sat  1:30 PM-2:30 PM

Singer’s Workshop (Ages 15+)
Singing skills development including work on vocal technique, breathing, performance skills and developing audience rapport. Topics may include basic ear training, scales, vowels, and learning simple melodies. Each student may perform solo and in a group.

9243  Fee: $115  Nicolette Holman  
Sep 19-Oct 17  5 Sat  1:30 PM-3:30 PM
9244  Fee: $115  Nicolette Holman  
Oct 24-Nov 21  5 Sat  1:30 PM-3:30 PM

ALL CLASSES ARE ONLINE!
Self-register online by Sep 12 with code FallFriends20 to get $5 OFF!

Register Now
323.953.4000 ext 2651  
communityservices.lacitycollege.edu
**Uso de Tabletas y Celulares Inteligentes**

El único requisito es que el participante tenga para las clases el celular o tableta inteligente con el que desee trabajar, practicar y aprender durante el taller.

**Temario:**
- Descripción de las diferentes herramientas y utilidades.
- Configuraciones básicas.
- Conexión y navegación en internet.
- El mundo de las aplicaciones: descargar, instalar, utilizar y eliminar.
- Aplicaciones de redes sociales: Facebook, Twitter, y Instagram.
- Aplicaciones de comunicación: correo electrónico, WhatsApp y Skype.
- Aplicaciones de Google: Google Search, Google Maps, y Google Calendar.
- Otras aplicaciones y herramientas útiles: Office, Youtube, edición de fotos, Noticias, Netflix, mercado libre, medios online, Uber, Easy Go, Como ir, entre otras que los alumnos deseen aprender y utilizar.

9235  
Octubre 3 y 10  
Costo: $55  
2 sábados  
Alexander Gonzalez  
9:30 AM-12:30 PM  
¡Traiga sus preguntas a la clase!

---

**Crea Tu Propia Pagina Web**

¿Quieres aprender diseño web pero no sabes por dónde empezar? ¿Cansado de ver tutoriales aburridos y mal explicados? Bienvenido al curso de diseño web en el que aprenderás paso por paso y desde lo más básico a diseñar cualquier página web de una forma práctica y sencilla. No importa si nunca antes has programado o si no tienes conocimientos de páginas web. Este curso está diseñado para que aprendas desde lo más básico hasta un nivel avanzado en el que podrás diseñar cualquier sitio web de forma profesional.

Iniciamos el curso con una sección en la cual aprenderás a crear tus propios bocetos de sitios web, que más adelante convertiremos en sitios web reales. Al final de la clase serás capaz de diseñar cualquier sitio web, ya sea el de tu propia empresa, o el de tus clientes. Los beneficios que obtendrás en tu vida con este curso son ilimitados.

En cada sección de la clase hay al menos un proyecto real con la cual vas a poder trabajar con todos los conocimientos adquiridos. Entre los múltiples proyectos que vamos a realizar se encuentran un portafolio de trabajos, una página para empresas y/o startups, una página para un restaurante y un blog desde el cual podrás ganar ingresos con publicidad.

9040  
15 y 22 de agosto  
Fee: $55  
2 sábados  
Alexander Gonzalez  
9:30 AM-3:30 PM  

9236  
Noviembre 7 y 14  
Fee: $55  
2 sábados  
Alexander Gonzalez  
9:30 AM-3:30 PM  

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**Horneo y Decoracion de Cupcakes o Pasteles Basico**

Esta es una buena oportunidad para aprender a hornear y decorar deliciosos y atractivos cupcakes o pasteles de una manera facil. Podemos hornearlos y rellenarlos de nuestro sabor favorito, usando harinas preparadas y una decoracion basica. Esta manera es muy sencilla y practica, utilizando utensilios que son muy comunes en casa de uso constante. Estare dando consejos para que tu puedas hacer cupcakes o pasteles deliciosos para sus seres queridos y amistades y, ¿porque no? ¡tambien poder conseguir un dinero extra!

**No hay clase el 28 de Noviembre.**

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**¡Regístrese ahora!**

communityservices.lacitycollege.edu

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¡Reciba descuento de $5 cuando se registra por la web con el código FallFriends20 antes del 12 de Septiembre!

¡TODAS LAS CLASES ESTAN EN LÍNEA!  
¡Clases para toda la comunidad, con registro fácil y asistencia amigable!  
323 953-4000 ext. 2651

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☆ No classes Nov 11 & 25-29 ☆

communityservices.lacitycollege.edu ☆
LACC Extension has partnered with U Got Class to offer even more great online courses!

Experts in their field design and teach these courses, and are available to promptly answer your questions. This is a multimedia learning experience, with 24/7 access anywhere from the convenience of your computer!

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- Data Science
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- Human Resources
- Leadership
- Personal Development

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• Awards of Completion

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• Personal Instructor Assistance
• All Materials and Books are included!
• Certificates of Completion

You can begin these programs at any time and learn at your own pace. Any time of the day or night.

Visit communityservices.lacitycollege.edu and click “Online Classes.”

Click View Catalog or search for your class. Create your account, and pay and check out online.

To access your courses, click on “My Classroom.” Sign in with your email and password.

Want to find out more? Visit communityservices.lacitycollege.edu and click “Online Courses.”
Earn a Certificate of Achievement in one of LACC’s many CTE programs

**Dietetic Service Supervisor**

- **In as little as 2 semesters**
- **Earn $52,770 – $64,620 as a Food Service Manager**
- Jumpstart your career in dietary and food services, and prepare for the Dietary Manager Certifying exam in the Dietetic Service Supervisor certificate program!

**Dental Prosthetic Technology**

- **Earn $31,150 – $43,900 as a Dental Laboratory Technician**
- Get ready for the first step in becoming a Certified Dental Technologist in the Dental Prosthetic Technology certificate program!

*1 of only 2 California community college programs accredited by the American Dental Association.*
Boost your career

Amazon Web Services: Cloud Computing

Delve into the world of Amazon Web Services with curriculum designed to prepare you for certifications as an AWS Cloud Practitioner and an AWS Solutions Architect!

In as little as 2 semesters

Cybersecurity

Prepare yourself for professional industry certifications in cybersecurity and break into the fast-growing cybersecurity field with this certificate’s applied learning approach!

In as little as 3 semesters

Full Stack Web Application Developer

Gain hands-on experience in this great lower-cost alternative to private coding bootcamps — made for students and industry professionals alike!

In as little as 2 semesters

For more information, contact:
Kenneth Simkins
Student Support Services Representative
simkink@lacitycollege.edu

DIETETIC SERVICE SUPERVISOR

Jumpstart your career in dietary and food services, and prepare for the Dietary Manager Certifying exam in the Dietetic Service Supervisor certificate program!

DENTAL PROSTHETIC TECHNOLOGY

Get ready for the first step in becoming a Certified Dental Technologist in the Dental Prosthetic Technology certificate program!

*1 of only 2 California community college programs accredited by the American Dental Association.

Prepare yourself for professional industry certifications in cybersecurity and break into the fast-growing cybersecurity field with this certificate’s applied learning approach!

In as little as 2 semesters

Gain hands-on experience in this great lower-cost alternative to private coding bootcamps — made for students and industry professionals alike!

In as little as 2 semesters

Earn $52,770 - $64,620 as a Food Service Manager

Earn $31,150 - $43,900 as a Dental Laboratory Technician
Don’t miss out on getting ahead! This summer, we’re making getting college credits easier than ever for high school students by offering virtual classes and a bootcamp to participate in! That’s right – get college credit from the comfort of your own home... or bed (we won’t know)!

What’s Dual Enrollment?

A program where high school students are enrolled in college classes and earning college credits that transfer to 4-year universities. You’re basically getting a head-start on your undergrad FOR FREE. Another cool perk is that some classes fulfill high school requirements, too.

You can check out the Summer schedule and sign up for classes at www.LACCDream.com/PlanAhead.

Fall 2020 Schedule coming soon!

If you need a few other reasons why Dual Enrollment is so awesome -- aside from it helping you get a great start on an awesome future with a college degree – NBD, or anything! -- here are just a few...

☆ Earn college credits while you’re in high school
☆ Courses transfer to 4-year universities
☆ Save money on college tuition – classes are FREE
☆ Explore various major and career options BEFORE entering college
☆ You’ll also be an LACC student, so you’ll get an LACC Student ID, have access to LACC services like the library/Learning Center, Math and English Writing Centers, tutors, and more!
☆ Taking transferable classes now means you’re already fulfilling your general ed requirements, can transfer early, and have a college degree much quicker!

IMPORTANT DATES:

Summer Session begins – July 20, 2020
Fall Session begins – August 31, 2020

For more information contact:

Juan Alvarez, Student Services Specialist – ALVAREJF@LACITYCOLLEGE.EDU
FREE NONCREDIT ONLINE CLASSES
REGISTER WITH US BY ZOOM:
HTTPS://LACCD.ZOOM.US/MY/LACCNONCREDIT
ZOOM MEETING ID: LACCNONCREDIT

COMPUTER TRAINING
FOR ADULT LEARNERS

Introduction to Computers
Introduction to Keyboarding and Windows
Introduction to the Internet
Introduction to Spreadsheets
Computer Skills for Canvas
Career Exploration: Workplace Office Administration Skills

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noncreditadulted@lacitycollege.edu
In-Home Supportive Services (IHSS) Program:

This training is designed to provide knowledge, skills and information necessary to be applied within the field of home care services. An IHSS provider is an individual who gets paid to provide services to low-income elderly, blind or disabled individuals, including children, so they may remain safely in their own home. IHSS is considered an alternative to out-of-home care, such as nursing homes or board and care facilities.

Requirements: 3 Classes - Voc. Ed 002CE / 059CE / 230CE are required to complete the certificate.

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APPLY AND ENROLL TO ONLINE CLASSES BY PHONE
ENGLISH/ESPAÑOL: 323-385-6183 OR 747-236-3216 OR 323-388-4019
KOREAN: 한국어: 323-389-5171
ARMENIANIAN/RUSSIAN: ՀԱՅԵՐԵՆ / РУССКИЙ: 323-391-3159
REGISTER WITH US BY ZOOM: HTTPS://LACCD.ZOOM.US/MY/LACCNONCREDITZOOM
MEETING ID: LACCNONCREDIT

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noncreditadulted@laccitycollege.edu
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**Requirements:** 3 Classes - Voc. Ed 002CE / 059CE / 230CE are required to complete the certificate.

---

**FREE IHSS ONLINE CLASSES**

**INTERESTED IN THE HEALTH FIELD?**
Apply and enroll to online classes by phone:

**ENGLISH/ESPAÑOL:** 323-385-6183 or 747-236-3216 or 323-388-4019

**KOREAN:** 한국어: 323-389-5171

**ARMENIAN:** ՀԱՅԵՐԵՆ: 818-869-4461

**ARMENIAN/RUSSIAN:** ՀԱՅԵՐԵՆ/РУССКИЙ: 323-391-3159

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**ENGLISH AS A SECOND LANGUAGE**
Students will develop listening, speaking, reading and writing skills in preparation to enter college credit courses or beginning level for students that are new to the English language. There are three ESL levels: beginning, intermediate, and high. Specialized skills classes: conversation, computer basics for ESL students, citizenship, and classes for older adults.

**ESL LEVEL 1-2**
Beginning ESL and Preparation to transition to credit classes

**ESL CIVICS 030, 031, 032, 033**
ESL levels 0-3, transition ESL and Civics Preparation

**CITIZENSHIP CLASSES**
Classes to prepare you for the US Naturalization Process: Test and Interview Preparation

---

**FREE ONLINE CLASSES**

**LEVEL 0 - ESL Literacy**

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**ESL LEVEL 1 - ESL Beginning Low**

**ESL LEVEL 2 - ESL Beginner High**

**ESL LEVEL 3 - ESL Intermediate Low**

**ESL CIVICS 013-014 (Citizenship Courses), 030 (Literacy), 031 (Beginning Low)**

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This course is designed to provide knowledge of workplace Spanish to individuals who serve, or are in contact with, populations whose primary language is Spanish. When you and other English-speaking employees learn some basic words and phrases in Spanish, you'll show your Spanish-speaking employees that they're an important part of the team. You'll also be able to improve communication with customers, vendors, and other Spanish speakers you interact with as part of your job.

### Free Hospitality Classes

**Guestroom Attendant Training**

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GED ONLINE

WHY GET A HIGH SCHOOL CREDENTIAL?
- Better paying job opportunities
- Possible promotion in your current job
- Improved job security
- Opportunity for additional training to earn a technical diploma or degree
- Greater self-worth – feeling really good about yourself

why get a high school credential?

LACC Noncredit Program offers free classes to help you prepare for the GED and the HiSET. Classes are Open Entry. This fall we offer online class instruction in all test areas and also have computer software, textbooks, and worksheets to complement your study plan. Some classes have Zoom access to talk to your professors scheduled during the morning, afternoon, and evening to accommodate your schedule. We offer GED and HiSET practice tests that you can take in order to see if you are prepared to sign up for the actual test. Our staff is here to help you pass the GED or the HiSET.

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English/Español: 323-385-6183 or 747-236-3216 or 323-388-4019
Korean: 한국어: 323-389-5171
Armenian: Հայերեն: 818-869-4461
Armenian/Russian: Հայերեն/Русский: 323-391-3159

Register with us by Zoom: HTTPS://LACCD.ZOOM.US/MY/LACCNONCREDIT
Zoom meeting ID: LACCNONCREDIT

Believe.
Achieve.
Succeed.

Get in touch: 323 953-4000 ext. 2230
www.lacitycollege.edu
noncreditadulted@laccitycollege.edu
Class Cancellations
The State of California mandates that LACC Extension programs be entirely self-supporting. This means that from time to time, we have to cancel a class that does not have enough enrollments. Classes canceled by us are eligible for full refunds and students may always opt to transfer their payment toward another class. Help us avoid cancellations and guarantee your spot – register early and register a friend! Refunds are processed as quickly as possible. Refunds for cash payments may require up to 30 working days.

Authorized Registrant
Attendance at/within a LACC Extension offering is limited to paid/registered students, unless otherwise specifically authorized in the offering description or by the instructor. Instructors and LACC personnel reserve the right to bar/expel unauthorized persons or guests of registered students. Any person deemed to be disruptive to the class or a safety hazard may be subject to discipline or legal action pursuant to LACC/LACCD rules/regulations.

Classroom Material Fees
Some LACC Extension offerings require a degree of physical activity and capability. All participants should check with their physician prior to beginning a new activity.

Credits & Electronic Vouchers
Electronic Vouchers or Credits may be granted to students in lieu of refunds or for other purposes. These vouchers are non-refundable and must be used within 365 days of issuance. Electronic Gift Cards purchased by students do not expire.

Physical Activity
Physical Activity

Contact Us

Office Hours: 323.953.4000 x-2651
comsvcs@lacitycollege.edu
Economic Workforce DevelopmentBuilding
840 N. Heliotrope Dr.
Los Angeles, CA 90029

Room Assignments
Due to ongoing construction, campus renovations, and other factors, LACC Extension has limited access to facilities. Rooms will typically be assigned by the college 1-2 days prior to the start of class. We appreciate your patience and will notify students via the phone and/or email information provided at registration as soon as possible. To aid us in this process, we appreciate a valid email address and local area code phone number on file with your account.

Classroom Material Fees
Please be aware that some LACC Extension classes have material fees (for handouts/supplies) required by the instructor. Material fees are always optional. However should you choose not to purchase supplies or materials, your participation in the class may be limited.

Refunds & Transfers: Choose your classes carefully!
All requests for refunds must be in writing at least two days before the start of class and are subject to a $10 cancellation fee per class. Because enrollment numbers determine whether a class is canceled, there are no refunds nor transfer requests made after the 2-day-prior-to-class starting mark. Partial credits for future use may be available minus a processing fee at our discretion. There are no refunds for credit vouchers or after a class begins.

We are a nonprofit organization, funded separately from the college entirely by our own class fees and donations with a goal of keeping classes affordable.

Grades, Certificates, Awards of Completion & Attendance
LACC Extension class offerings are not-for-credit. We do not maintain grades or transcripts and do not grant degrees or Certificates as defined by the California Education Code and Title V of the CA Code of Regulations.

Students may request an Award of Completion for any LACC Extension class for just $10. Students must have 90% or better attendance to be eligible. LACC Extension and Los Angeles City College do not certify quality of work done nor competencies gained within our offerings unless specifically delineated. Some offerings lead to separate certification of competency or offer credentials from entities separate from LACC and the LACCD, and are specifically noted.

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LACC PARTNERS WITH UCLA AND CESMII

LACC is proud to announce our new partnership with UCLA’s Clean Energy Smart Manufacturing Innovation Institute (CESMII).

Our campus will soon house a CESMII Smart Manufacturing Innovation Center and join a consortium of 200 partners from academia, industry and non-profits focusing on innovations to advance U.S. manufacturing competitiveness, sustainability and innovation.

This new partnership will build and sustain a demonstration facility for educational training and sustainable workforce development enabling LACC, the City’s College, to remain the destination for our community to believe, achieve and succeed.

James Reeves
Vice President of Administrative Services
Los Angeles City College
855 N. Vermont Ave.
Los Angeles, CA 90029
(323) 953-4000 Ext. 2085
reevesjr@lacitycollege.edu
LACC Extension is excited to announce these new classes

Public Speaking
Beginning Cardio
HIIT
Meditation
Magic
Puppetry
Sign Language
Creative Writing
Web Design

(323) 953-4000 ext. 2651 • communityservices.lacitycollege.edu