The full ICC met on September 17, 2020. ICC Objectives were reiterated in the following order:

I. Health and Safety of LACC students, staff and faculty.
II. Instruction and Student Services Continuity
III. Business Continuity

Based on those directives, each ICC section was assigned the following tasks:

1. **LACC COVID-19 Cases/Exposure reports**
   a. None Reported

2. **Liaison Report:**
   a. Colleges thanked for the updated check-in/out procedures.
   b. DE training for coordinators on Zoom in process.
   c. Informal poll on Vandalism at the colleges.
   d. IA’s guidance in development, send concerns/issues.
   e. Filming requests submitted but no direction provided.

3. **Safety Officer:**
   a. One class cancelled as precaution, due to a student reporting a fever.
      i. Student asked to be tested and self-quarantine.
      ii. Classes will continue
   b. Poster QR codes were received and posted
   c. PPE stock is good and distribution is ongoing as requested.

4. **Updates to ongoing Issues/Activities:**
   a. Management Section:
      i. None
   b. Van de Kamp: None
   c. Operations:
      1. None
      i. IT:
      1. None
   d. Planning Section:
      i. None
   e. Finance/Logistics:
      i. Protocol to access mailroom released.
      ii. Continue to submit COVID-19 expenses.

5. **New Activities/Issues by section:**
a. Management Section: None
   b. Operations:
      1. None
         i. IT:
            1. Office suite activations are expiring, easily resolved remotely; submit a ticket.
               a. Notice will be sent out to campus on what to do.
            2. Nursing is requesting preparations for a lab.
               a. Have questions, that need to be addressed for work to be completed.
            3. Dental Tech: Technology is delayed per GST; Dept is informed.
               a. Alternative computers have been prepared until the new tech is received.
            4. OSS software for students is not accessible due to authentication issues, meeting to be scheduled.
            5. Reminder that IT is scheduled for staff development and will be short staffed.
               a. There is a backlog of tickets
               b. VP Reeves to follow up with ESC on backlog issues.
            6. A few faculty Chromebooks are still available; email to be sent out in case there is a need.
   b. Planning Section: None
   c. Finance/Logistics: None

6. Items from the Floor:
   a. Is there any guidance for outdoor socially distanced field trips? Will take to EOC.

7. Adjournment: 9:28am