



Office of the President

Date: April 13, 2020

Good Monday Morning LACC Family:

I hope you had a restful holiday weekend, and I hope you all are resting today during our non-instruction day. Tomorrow begins our short-term classes. Most of the classes are full, but please reach out to your instructor if you would like to add a class. You can reach them by email. If you need assistance adding a class, contact our welcome center staff at hotline-students@lacitycollege.edu .

Remember that on the front page of our college website, we have a lot of assistance and resources for faculty, staff and students, as well as communication and information: www.lacitycollege.edu

Access to campus: At this time, the campus is closed. If you need to access the campus for any reason, you must check in at the sheriff's office. Anyone accessing the campus MUST wear a mask. Individuals who do not wear a mask will not be admitted.

From Academic Affairs

PASS/NO PASS Grade Option

Students are able to submit a petition to execute a pass/no pass grade option for any class this term and the process will be approved based on the request. Petitions are available online at <http://laccd.edu/Students/Pages/Student-Forms.aspx> . You can petition for a Pass/No Pass through May 10, 2020.

The Adobe Creative Cloud has provided temporary at-home access. This access is currently available through May 31, 2020. Follow the instructions below to enable access to Creative Cloud Desktop Apps on their personal device.

1. Visit <https://creativecloud.adobe.com> and use your school email credentials to sign in. You will need to use your @student.laccd.edu email account.
2. You will be redirected to the Microsoft logon to enter your school credentials again. Enter your @student.laccd.edu again and click Next. You will be redirected to the LACCD logon page. Enter your LACCD Password to continue.

3. From the Creative Cloud website, browse for and download your desired app. Click Apps on the top of the page to view all apps.

The summer schedule will be posted online a week from today, on Monday, April 20. We will have three sessions: two 5-week sessions and one 8-week session. Registration for summer begins on May 4th. Some classes are scheduled as synchronous meetings, meaning in the schedule it will be noted the times and days the class “meets” virtually. You will be expected to be online at those time and participating in the course.

We do not have a specific timeline for the posting of the Fall 2020 Schedule of Classes. We will be waiting several more weeks to see the progression of the pandemic in our area before we establish dates that the Fall 2020 Schedule of Classes will be completed.

From Student Services

Students will receive their second financial aid disbursements on April 22, 2020.

Students have through May 10 to withdraw from a class and receive an EW (emergency withdrawal) that will not affect their satisfactory progress or count against the number of attempts at a class.

Beginning this week our Town Hall days and times have changed. We will meet on Tuesdays and Thursdays at 12:30 p.m.

BELIEVE ACHIEVE SUCCEED! And we begin another week at our wonderful college!

Be well and be safe,

Mary

Yours in the success of our students,

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