

**LOS ANGELES CITY COLLEGE  
STUDENT CONDUCT FORM**

Please complete this form whenever you take action against a student for violating the Standards of Student Conduct. Please send it to your department chair/supervisor and Acting Dean Dereghishian (deregha@laccd.edu). This form will be filed in a general folder for reference in the case of repeat violations. The student may receive notification of alleged violations or be contacted to make an appointment with the college disciplinarian.

Student's Name: \_\_\_\_\_ Date \_\_\_\_\_ Time \_\_\_\_\_  
Student ID # \_\_\_\_\_ Program/Service \_\_\_\_\_ Location \_\_\_\_\_  
Course # \_\_\_\_\_ Section # \_\_\_\_\_ Who is the Area Dean? \_\_\_\_\_

See other side of this form and place a check by the appropriate codes of conduct that you believe were violated. Explain below the facts and details substantiating this charge.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Indicate action taken:       Warning:    Verbal       Written  
    Suspended from class/activity in progress  
    Suspended from class/activity in progress and next class/activity  
Please explain \_\_\_\_\_

\_\_\_\_\_

Sheriff's report filed?   Yes    No                                  Referred to Student Health Center for counseling?   Yes    No

\_\_\_\_\_  
Instructor's/Supervisor's Name (Print)          Instructor's/Supervisor's Signature                                  Date

----- Give lower portion to student if possible----- ✂ -----

**LACC STUDENT CONDUCT FORM**

Student's Name \_\_\_\_\_ Date \_\_\_\_\_ Time \_\_\_\_\_  
Program/Service \_\_\_\_\_ Location \_\_\_\_\_  
Course \_\_\_\_\_ Section # \_\_\_\_\_

You are charged with violation(s) of the Standards of Student Conduct. The Standards are listed in the Student Handbook, the Class Schedule and the College Catalog. You can see them on the Los Angeles Community College District's website at [www.laccd.edu](http://www.laccd.edu). Select "About Us", then select "Board Rules", within Chapter IX, Article VIII.

You have been issued a warning or suspended from a college class, program, or activity for 1 - 2 days. This will be reported to the College Disciplinarian, Dean of Special Programs. This violation or another violation of the Code of Conduct may lead to more severe discipline which will become a part of your college record.

Indicate action taken:       Warning:    Verbal       Written  
    Suspended from class/activity in progress  
    Suspended from class/activity in progress and next class/activity  
Please explain \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
Instructor's/Supervisor's Name (Print)          Instructor's/Supervisor's Signature                                  Date

## STANDARDS OF STUDENT CONDUCT

- 9803.10 **Willful Disobedience** to directions of college officials acting in the performance of their duties.
- 9803.11 **Violations of College Rules and Regulations**, including those concerning student organizations, the use of college facility, or the time, place, and manner of public expression or distribution of materials.
- 9803.12 **Dishonesty**, such as cheating, or knowingly furnishing false information to the colleges.
- 9803.13 **Unauthorized Entry** to or use of the college facilities.
- 9803.14 **College Documents**. Forgery, alteration, or misuse of college documents, records, or identification.
- 9803.15 **Disruption of Classes**. Obstruction or disruption of classes, administration, disciplinary procedures, or authorized college activities.
- 9803.16 **Theft of or Damage to Property** belonging to the college, a member of the college community, or a campus visitor.
- 9803.17 **Interference with Peace of College**. The malicious or willful disturbance of the peace or quiet of any of the Los Angeles Community Colleges by loud or unusual noise, or any threat, challenge to fight, fight, or violation of any rules of conduct set forth in this Article. Any person whose conduct violates this section shall be considered to have interfered with the peaceful conduct of the activities of the college when such acts are committed.
- 9803.18 **Assault or Battery**, abuse, or any threat of force or violence directed toward any member of the college community or campus visitor engaged in authorized activities.
- 9803.19 **Alcohol and Drugs**. Any possession of controlled substances which would constitute a violation of Health and Safety Code section 11350 or Business and Professions Code section 4230, any use of controlled substances the possession of which are prohibited by same, or any possession or use of alcoholic beverages while on any property owned or used by the District or colleges of the District. "Controlled substance", as used in this section, includes but are not limited to the following drugs and narcotics: a) opiates, opium, and opium derivatives, b) mescaline, c) hallucinogenic substances, d) peyote, e) marijuana, f) stimulants and depressants, g) cocaine.
- 9803.20 **Lethal Weapons**. Possession, while on a college campus or at a college-sponsored function, of any object that might be used as a lethal weapon is forbidden by all persons except sworn peace officers, police officers, and other government employees charged with policing responsibilities.
- 9803.21 **Discriminatory Behavior**. Behavior while on a college campus or at a college-sponsored function, inconsistent with the District's non-discrimination policy, which requires that all programs and activities of the Los Angeles Community College District be operated in a manner which is free of discrimination on the basis of race, color, national origin, ancestry, religion, creed, sex, pregnancy, marital status, sexual orientation, age, handicap or veteran status.
- 9803.22 **Unlawful Assembly**. Any assemblage of two or more persons to 1) do an unlawful act; or, 2) do a lawful act in a violent, boisterous or tumultuous manner.
- 9803.23 **Conspiring to Perform Illegal Acts**. Any agreement between two or more persons to perform an illegal act.
- 9803.24 **Threatening Behavior**. A direct or implied expression of intent to inflict physical or mental/emotional harm and/or actions, such as stalking, which a reasonable person would perceive as a threat to personal safety or property. Threats may include verbal statement, written statements, telephone threats or physical threats.
- 9803.25 **Disorderly Conduct**. Conduct that may be considered disorderly includes: lewd or indecent attire or behavior that disrupts classes or college activities; breach of the peace of the college; aiding, or inciting another person to breach the peace of college premises or functions.
- 9803.26 **Theft or Abuse of Computer Resources** including but not limited to: a) unauthorized entry into a file to use, read, or change the contents, or for any other purpose; b) unauthorized transfer of a file; c) unauthorized use of another individual's identification or password; d) use of computing facilities to interfere with the work of a student, faculty member or college official, or to alter college or district records; e) use of unlicensed software; f) unauthorized copying of software; g) use of computing facilities to access, send or engage in messages which are obscene, threatening, defamatory, present a clear and present danger, violate a lawful regulation and/or substantially disrupt the orderly operation of a college campus; h) use of computing facilities to interfere with the regular operation of the college or district computing system.
- 9803.27 **Performance of an Illegal Act**. Conduct while present on a college campus or at a location operated and/or controlled by the District or at a District-sponsored event, which is prohibited by local, State, or federal law.
- 9804 **Interference with Classes**. Every person who, by physical force, willfully obstructs, or attempts to obstruct, any student or teacher seeking to attend or instruct classes at any of the campuses or facilities owned, controlled or administered by the Board of Trustees of the Los Angeles Community College District, is punishable by a fine not exceeding five hundred dollars (\$500) or imprisonment in a county jail not exceed one year, or by both such fine and imprisonment. As used in this section "physical force" includes, but is not limited to, use of one's person, individually or in concert with others, to impeded access to or movement within or otherwise to obstruct the students or teachers of the classes to which the premises are devoted.
- 9805 **Interference with Performance of Duties of Employees**. Action to cause, or attempt to cause, any employee of the District to do, or refrain from doing, any act in the performance of his/her duties, by means of a threat to inflict any injury upon any person or property
- 9805.10 **Assault or Abuse of Instructor**. Assault or abuse of any instructor employed by the District in the presence or hearing of a community college student or in the presence of other community college personnel or students and at a place which is on District premises or public sidewalks, streets, or other public ways adjacent to school premises, or at some other place where the instructor is required to be in connection with assigned college activities.
- 9806 **Unsafe Conduct**. Conduct which poses a threat of harm to the individual and/or to others. This includes, but is not limited to, the following types of conduct: Unsafe conduct in connection with a Health Services Program (e.g. Nursing, Dental Hygiene, etc.); failure to follow safety direction of District and/or college staff; willful disregard to safety rules as adopted by the District and/or college; negligent behavior which creates an unsafe environment.