



BASIC MEDICAL TRANSCRIPTION

Medical transcription is a valuable skill in today's health care environment. The Basic Medical Transcription course sequence introduces you to the skills and technology required to listen to recordings made by doctors and other health care professionals

and transcribe the information into written documents—including physical exam reports, discharge summaries, autopsy reports, and many other crucial elements of care delivery and administration.

Medical Transcriptionist
 \$38,028 per annum average*

* Data obtained from EMSI Complete Employment Spring 2008 Release V.2



COURSES REQUIRED

COURSE NUMBER	COURSE TITLE	UNITS
CAOT 002	Computer Keyboarding II	3
CAOT 044	Medical Terminology	3
CAOT 046	Machine Transcription for Medical Secretaries	3
TOTAL UNITS		9

Students need to meet the ESL or English 28/31 requirement