

**Staff and Organizational Development Committee**  
**August 26, 2009 Minutes**

Members present:

Christine Park, Daniel Wanner, Merrill Eastcott, Ed Pai, Wendel Eckford, Andrew Walzer, Ronda Goudeau, Rosalind Goddard, Christi O'Connor, Alex Vaughan

Resources present:

Pam Atkinson, Lenore Saunders

1. Membership

Committee reviewed bylaws for membership constituency. Members and resources identified. Suggestion made to stagger the two-year terms so the entire membership does not change at the same time.

2. Subcommittees

Rosalyn Goddard described the focus of the Book Program for 2009-2019, which is Steve Lopez's *The Soloist*. The author will visit the campus in May 2010. Suggestion made to screen the film on campus.

Members chosen for Classified Staff and Employee Recognition Program subcommittees. Flex Day Planning and Professional Development Academy tasks to be accomplished by the committee as a whole.

3. Accreditation (Recommendation 2).

After reviewing the ACCJC's recommendation regarding staff development, the suggestion was made to collect professional development data for both faculty and staff through existing program review procedures.

Suggestion was made to create an S&OD Strategic Plan that would align itself with existing campus plans: Technology Plan (as one of its goals is to increase level of technological literacy), Ed Plan, Facilities, eMap, etc. One idea was to assess the technological skill level of the campus and design programs to satisfy needs within the college. New SIS system mentioned specifically as one area where training will be vital.

Subcommittee formed to create an S&OD Strategic Plan. Members include Alex Vaughn, Ed Pai, Andrew Walzer, Christi O'Connor, Daniel Wanner. First meeting will be Thursday, September 3 at 1:00pm.

4. Upcoming Workshops

Members urged to come up with ideas for workshops to present at next meeting.

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Next meetings: September 8 and September 22 at 3:00pm