

**Staff and Organizational Development Committee**  
**February 9, 2010**

**Participants:**

Christine Park (chair), Daniel Wanner, Edward Pai, Robert Sambrano, Andy Mezynski

**Meeting Objectives:**

1. Accreditation update
2. Arrange meetings dates
3. Brown Bag series
4. Trainings, conferences, workshops
5. Reorganize subcommittees
6. Budget (fundraising, donations)

**Meeting Action Items:**

A. Committee reviewed the Final Draft on Recommendation #2 and made suggestions for improvement. To be discussed further at February 10 forum.

B. Revised S&OD Strategic Master Plan available online for review. To be considered for approval at next meeting.

C. Brown Bags to occur second and fourth Thursday of each month, lunch (12:30-1:30pm) or evening (5-6pm). Ideas for future Brown Bags: Thursday, Feb 10 (lunch)=Ed Pai on "Using Data to make Better Decisions" in TLC. Feb 24 (lunch)=Ed Pai on ARCC. Feb 24 (evening)=Rob Sambrano TBD. March 11 (lunch and evening)=Andy Mezynski on "Citing Resources"

D. Tech Ed training in Pasadena. Suggestion to pay for conference fees at the District S&OD level. Suggestion to speak to Thelma Day.

E. Operating agreement finalized and approved.

F. Subcommittee reorganization tabled. To be discussed at next meeting.

G. Budget item tabled. To be discussed at next meeting.