

Los Angeles City College
Comprehensive Program Review 2008

Business Department

IX. Planning and Budgeting

b. Past Planning Goals

Year	Goal #	Description	Relation	Actions Relation	Outcome	Progress
2002	1	Form collaborative partnerships with the members of the advisory council, neighboring communities, local organizations, and possibly other institutions.	Aligns with Strategic Plan Priority #	The Business Administration Department will continue it's partnership with the Beverly Hills Bar Association, The Los Angeles Business Professional Association and Kaiser Medical Center to ensure that the students gain the appropriate skills in the legal and medical areas of the CAOT discipline.		in process
2002	2	Foster a successful learning environment that will allow students to overcome academic challenges so that the learned skills can be transferred to the job market.	Aligns with Strategic Plan Priority #	Revised three short-term basic skill certificates		none
2002	3	Develop an expanded career path module to include courses in all nine disciplines	Aligns with Strategic Plan Priority #	An expanded career path module is in progress and will include the following new courses.		none
2006	1	Continue to develop faculty and staff members who will provide technology training that will ensure student success.	Aligns with Strategic Plan Priority #	Encourage and support technological training in the workplace.		none

b. Past Planning Goals

Year	Goal #	Description	Relation	Actions Relation	Outcome	Progress
2006	2	Improve the number of FTEs in all disciplines in the Business Administration	Aligns with Strategic Plan Priority #	Device a department marketing plan that will promote the degree and certificate offerings		1-2 years

e. New Planning Goals

Describe departmental planning goals for the next 6 years, explaining how they support the various college plans, including:

- *Strategic Priorities of the College's Strategic Plan:*
http://www.lacitycollege.edu/public/strategic_planning.htm#strategicplan
- *Educational Master Plan:*
<http://www.lacitycollege.edu/public/EduMasterPlan.pdf>
- *Technology Master Plan:*
http://www.lacitycollege.edu/resource/oac/IT_Plan_Draft03.pdf

New Planning Goals

Year	Goal #	Description	Relation	Outcome
2008	1	Revise the existing Business Administration programs and align them to reflect the ever changing technological industry standards.	The Strategic Plan for Technology 2003-2008 identifies the college's priorities for the role of technology.	The ultimate outcome is that students will be able to obtain technological marketable skills that will ensure employment.
2008	2	Form a partnership with community organizations and the Business Administration Advisory Committee to create a Business Administration Institute.	Expand and strengthen partnerships with business, industry, educational institutions, neighborhood groups and associations.	Assessment of 21st century workplace skills (work ethics and human relations).

f. New Action Plans and Special Projects

Describe the specific action plans and special projects that will be undertaken during the next 6 years to achieve the goals described above. There should be at least one action plan for each goal listed, and there may be more than one action plan for a goal. Plans and projects may include curriculum and program development, establishment of new labs or facilities, outreach and recruitment efforts, public/private partnerships, etc. Include estimated costs and projected time lines for implementation. You can add as many New Action Plans and Special Projects as desired.

New Action Plans and Special Projects

Year	Goal #	Project #	Project Name	Planned Activities	Individuals Responsible	Expected Outcomes	Projected Costs*	Total Cost	Project Start Date	Project End Date
2008	1	1	Curriculum and Program Development	Upgrade current curriculum to include industry standard software	CAOT faculty	Students improve computer applications skills	Estimate cost 10,500 software 60,000 hardware	\$70,500	Fall 2008	Fall 2009
2008	2	1	Strategic Plan	All day retreat	One faculty member from each discipline and volunteer members from the Business Administration Advisory Committee	Proposed plan that includes the structure, funding source and define goals of the Business Institute	Self supporting	no cost to department	Spring 2009	On-going

**Projected Costs*

1. Faculty Requirements/Costs
2. Staff Requirements/Costs
3. Equipment Requirements/Cost
4. Facilities Requirements/Costs
5. Other Requirements/Costs