

### III. Curriculum and Course Outcomes

(for services offering credit courses only)

- a. Enrollment
- b. FTES
- c. Average Class Size
- d. Success Rates
- e. Retention

Given the data, describe the trends in Success Rates, Retention Rates.  
What are the implications for the courses offered by your program?

Beginning Spring 2006 the Personal Development Discipline Committee was formed within the Counseling Department to develop new courses and Title 5 update existing courses. New course, Personal Develo [SEE WORD DOCUMENT FOR THE REST OF THIS SECTION]

**f. Title 5 Updates**

**a. Title 5 Updates and Student Learning Outcome Assessment**

*[Note: Course list will include all courses in the department. Courses must be updated through the Curriculum Committee every 6 years. Courses that are out of compliance with this requirement are highlighted.]*

	Title 5 Update	Date	Title 5 Update Date	SLO Assessment Complete	Change(s) made as result of assessment					
					Yes	No	Not needed			
+			PERSDEV 40	03/21/06	+	No	+			
			PERSDEV 20	02/20/07	+	No	+			
					+					
<i>Department Total</i>										2

**Analysis of Title 5 Update Status**

The Counseling Department is in the process of assessing the SLOs for new course, Personal Development 40 and the updated Personal Development 20. The SLO for PERSDEV 40 is for each student to complete an education plan for their identified educational goal using college catalogs, general education patterns, and articulation agreements (for transfer institutions). The SLO for PERSDEV 20 is that each student complete a career portfolio.

PERSDEV 20 can be offered in three one-unit modularized components as PERSDEV 20A, 20B, and 20C. We are in the process of Title 5 updating the components and establishing appropriate SLOs.

**g. Proposed Course Additions and Course Changes**

1. Enter new courses and course changes planned (Note: All course changes, additions and archive require Curriculum Committee approval).

Course Additions & Changes	Justification (check all that apply)
<p>PERSDEV 41 - Introduction to Higher Education (1 unit)</p> <p>PERSDEV 22 - The Transfer Process (1 unit)</p>	<ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> Advisory Committee Recommendation</li> <li><input type="checkbox"/> New technology developments</li> <li><input type="checkbox"/> Similar CSU/UC lower division requirements</li> <li><input type="checkbox"/> Course needed for sequence</li> <li><input checked="" type="checkbox"/> Integrating current trends and new information</li> <li><input type="checkbox"/> Other (please detail) <input type="text" value=""/></li> </ul>
<p>PERSDEV 42 - College Success Seminar for the Student Athlete (3 units)</p>	<ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> Advisory Committee Recommendation</li> <li><input type="checkbox"/> New technology developments</li> <li><input type="checkbox"/> Similar CSU/UC lower division requirements</li> <li><input type="checkbox"/> Course needed for sequence</li> <li><input checked="" type="checkbox"/> Integrating current trends and new information</li> <li><input checked="" type="checkbox"/> Other (please detail) <input type="text" value="NCAA regulation"/></li> </ul>

**h. Program Delivery and Effectiveness**

(Please refer to data provided by Dean of Research & Planning)

**Analysis of course offerings and effectiveness**

The Personal Development Discipline Committee has made an effort to bring course standards and rigor to the new course PERSDEV 40 – College Success Seminar which has been approved for transferability by the UC for Fall 2006. PERSDEV 20 was Title 5 updated and revised Spring 2007 to reflect an entire course on the scope of career planning.

Despite academic integrity and rigor in our Personal Development course outlines, we had to deal with a lack of consistency with the instructors during the regular semesters. However in the summer, Personal Development courses have been highly effective in the summer bridge program because of the commitment of the instructors in following the course objectives and content.

There needs to be alignment between the course outlines and syllabi. We would like to maintain course integrity by establishing a new process which would open communication between the Personal Development Committee and [SEE WORD DOCUMENT FOR THE REST OF THIS SECTION]