

Los Angeles City College
Comprehensive Program Review 2008

English/ESL Department

IX. Planning and Budgeting

b. Past Planning Goals

Year	Goal #	Description	Relation	Actions Relation	Outcome	Progress
2002	1	Fulltime English and ESL Faculty. At the least, fulltime faculty should teach 51% of all courses offered in the department.	Aligns with Strategic Plan Priority #	Hiring has been to replace, not to grow.		Two probationary full-time instructors hired in 05-06, Jeffrey Nishimura and Michael Miklos.
2002	2	Balance Distribution of Instructional Resources. The Department should continue to monitor demand for courses and augment or re-distribute instructional resources to support the college's primary mission more effectively.	Aligns with Strategic Plan Priority #	Increase sections where there is demand. Cancel sections where there is insufficient demand. Assess where curriculum needs to be changed to meet changing demands of incoming students.		A new ESL program is being developed with WORKFORCE Education to offer intense language and training programs at Wilshire Center site.
2002	3	Restructure ESL. The Department should continue its current ESL restructuring effort.	Aligns with Strategic Plan Priority #	Course outlines were updated with revised exit skills.		Language of course exit skills, scoring rubrics, and assessment are now in alignment. ESL courses will, however, need to be updated to incorporate SLOs.
2002	4	Review, Revise, and Monitor English Composition Curriculum	Aligns with Strategic Plan Priority	Revision of course outline of English 20, 21, and 28 to raise the standard of entrance skills		Results of actions taken to date not in yet. Data to be collected in coming

b. Past Planning Goals

Year	Goal #	Description	Relation	Actions Relation	Outcome	Progress
2002	5	Improve Placement Procedures	Aligns with Strategic Plan Priority #	Revision of assessment cut-scores to place lowest third of students placing into English 20 to be recommended to take Learning Skills		Results are not in yet. Data to be collected in coming two years are not in yet. Data to be collected in coming two years.
2002	6	Improve Final Examination Procedures	Aligns with Strategic Plan Priority #	No major changes		Department continues to offer the departmental final. Despite decreasing participation among full-time faculty.
2002	7	Improve Recruitment and Retention of Latino Students	Aligns with Strategic Plan Priority #	Introduction of two courses to attract Latino/a students: Latin American Literature and Literature of American Ethnic Groups.		Not available yet. Latin American Literature cancelled Fall 05 due to low enrollment. Both courses will be offered again in 2006-07.
2002	8	update Equipment	Aligns with Strategic Plan Priority #	Through annual unit plan requests, \$11,000 funded in 05-06 to replace computers and printers; \$14,000 in 06-07 to refurbish JH 302, 302, and 304.		Not adequate.
2002	9	Seek outside funding	Aligns with Strategic Plan Priority #	Grant awarded by California Council for the Humanities to Joe Ryan;; From Nettled to Nested.		This grant begins Fall 06. Otherwise, no other grant-seeking activities in department.
2006	1	Involve Adjunct Faculty in Departmental Functions	Aligns with Strategic Plan Priority #	N/A		N/A
2006	2	Secure Tutoring Budget for Writing Center that meets Year Round Needs	Aligns with Strategic Plan Priority #	N/A		N/A
2006	3	Innovate and Expand Curriculum and Calendar to promote innovation and growth	Aligns with Strategic Plan Priority #	N/A		N/A

b. Past Planning Goals

Year	Goal #	Description	Relation	Actions Relation	Outcome	Progress
2006	4	Offer High-Demand Classes	Aligns with Strategic Plan Priority #	N/A		N/A
2006	5	Improve intradepartmental communication	Aligns with Strategic Plan Priority #	N/A		N/A

e. New Planning Goals

Describe departmental planning goals for the next 6 years, explaining how they support the various college plans, including:

- *Strategic Priorities of the College's Strategic Plan:*
http://www.lacitycollege.edu/public/strategic_planning.htm#strategicplan
- *Educational Master Plan:*
<http://www.lacitycollege.edu/public/EduMasterPlan.pdf>
- *Technology Master Plan:*
http://www.lacitycollege.edu/resource/oac/IT_Plan_Draft03.pdf

New Planning Goals

Year	Goal #	Description	Relation	Outcome
2008	1	Increase retention of lower level English and English as a Second Language students.	Student retention and persistence	The ability of students to persist from one English level to the next without repeating the courses

New Planning Goals

Year	Goal #	Description	Relation	Outcome
2008	2	Increase the number of full time faculty members in the department. Currently the department is down to under 20 full time faculty while we continue to serve more students. Additionally, the department is fractured as a result of the construction of the campus as well as a number of retirements and leaves.	Departmental, program and student efficacy is to be kept at a high level despite changes in the college environment.	Continued participation on campus ' committees.
2008	3	To promote student efficacy through the use of updated technology	Priority 1 is to create a culture of academic excellence and strengthening the educational program	Increase use of technology and confidence of students within the department and the college
2008	4	Continue to provide an educational environment that is conducive to learning and growth	Priority 2, maintain a safe and aesthetically pleasing campus environment that encourages involvement, nurtures community, and leads to student success.	Each semester more and more students take part in the programs and workshops available to them in the departments. Enrollment continues to increase.

f. New Action Plans and Special Projects

Describe the specific action plans and special projects that will be undertaken during the next 6 years to achieve the goals described above. There should be at least one action plan for each goal listed, and there may be more than one action plan for a goal. Plans and projects may include curriculum and program development, establishment of new labs or facilities, outreach and recruitment efforts, public/private partnerships, etc. Include estimated costs and projected time lines for implementation. You can add as many New Action Plans and Special Projects as desired.

New Action Plans and Special Projects

Year	Goal #	Project #	Project Name	Planned Activities	Individuals Responsible	Expected Outcomes	Projected Costs*	Total Cost	Project Start Date	Project End Date
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*Projected Costs

1. Faculty Requirements/Costs
2. Staff Requirements/Costs
3. Equipment Requirements/Cost
4. Facilities Requirements/Costs
5. Other Requirements/Costs