

Los Angeles City College  
Comprehensive Program Review 2008

Family and Consumer Studies Department

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**XI. Dean's Review and Recommendations**

**I. Department Mission**

*Does the department's mission statement reflect the goals and activities of the department? Is it aligned with the college mission? Explain.*

The Family and Consumer Studies Department's mission statement aligns with the college mission for both transfer programs and vocational training.

**II. Department Overview**

*Does the department's analysis of trends in enrollment and achievement accurately reflect the data? Have any issues been identified? Explain.*

The department analysis is clear and accurate. Good retention; the department's numbers are 77% compared to the campus' 63%.

The AA to BA program has increased demand for additional courses that are required at Cal State University Los Angeles. An online CD course has also added to enrollment increases.

**III. Vocational Programs**

*Does the department's analysis of labor market demand, advisory board activities and accreditation status (if applicable) reflect the data? Have any issues been identified and are they adequately addressed with appropriate action plans? Explain.*

The department's labor market research is excellent. Their advisory board that has met regularly and has provided good recommendations.

**IV. Curriculum**

*Does the department's analysis of enrollment trends accurately reflect the data? Has adequate progress been made in developing and assessing student learning outcomes at the course and program level? Are Title 5 course outline updates current? Has adequate analysis of course scheduling been provided? Explain.*

The department handles scheduling and enrollment management efficiently.

The department is to be commended for completing all of its Title V updates with SLOs and for identifying and conducting a program assessment.

**V. Departmental Engagement**

*Has the department provided a full description of departmental engagement? Explain.*

The department faculty (both fulltime and adjunct) is fully engaged in campus activities and collaborative efforts. They have provided a full description of department engagement with institutions and organizations on campus and in the community.

## **VI. Professional Development**

*Has the department provided a full description of professional development? Explain.*

The overall level of professional development for both fulltime and adjunct faculty in the department is to be commended.

## **VII. Support and Activities**

*Has the department provided a full description of support needs of the department? Explain.*

Campus wide issues concerning the need for clerical support for the chairs and instructional assistant support for the labs are evident in this department as well. In addition, there is a need to upgrade the dietetics lab facility.

The department should identify the specific Library reference support that they need as well as the deficiencies they allude to in the custodial support area.

## **VIII. Resources: Personnel, Equipment and Facilities**

*Has the department provided a full description of resource needs of the department? Explain.*

Personnel--A major concern is the pending retirement in the next five years of four faculty members. Given the fiscal crisis and the long list of current fulltime faculty vacancies, these retirements, if left unfilled, will negatively impact the department.

With the move to the new CDC building, there is a need for another Instructional Assistant.

Equipment--The department has identified the need for smart classrooms.

Facilities--The Dietetics program has remained in the Administration building. Because they did not move to new facilities, the food lab needs to be renovated.

## **IX. Planning and Budget**

*Do the planning goals and action plans reflect the issues raised in the self study? Are they aligned with the Educational Master Plan and the College Strategic Plan? Explain.*

The department presented an accurate assessment. Classes scheduled fulfill each of the four categories of the core competencies.

## **X. Final Summary by Discipline**

*Are all items identified as a Major Concern addressed with a goal and action plan? Explain.*

The department concerns are addressed with appropriate goals and action plans for both Child Development and Dietetics.

## **XI. Department Strengths and Weaknesses**

*Has the department provided an adequate analysis of departmental strengths and weaknesses? Explain.*

**Strengths:**

- .fully engaged and talented faculty;
- .sound retention strategies;
- .flexibility and responsiveness to student and industry needs;
- .strong advisory committee.

As indicated above, the department needs to maintain scheduling efficiency and to stay within the prescribed Academic Affairs enrollment management guidelines.

## **XII. Recommendations/Commendations**

*What recommendations based on your comments do you have for this department? What commendations do you have for this department? Explain.*

The department is to be commended for:

- .completion of all course updates with SLOs and the completion of one assessment;
- .working collaboratively to maintain high retention levels by providing student remediation and support services, including bilingual courses;
- .identifying and responding to student demand and industry need;
- .effective and efficient enrollment management;
- .seeking alternate funding sources through grants;
- .its fully engaged fulltime and adjunct faculty.

Recommendations: The department needs to maintain scheduling efficiency and to stay within the prescribed Academic Affairs enrollment management guidelines.