

Los Angeles City College
Comprehensive Program Review 2008

Law/Administration of Justice Department

IX. Planning and Budgeting

b. Past Planning Goals

| Year | Goal # | Description | Relation | Actions Relation | Outcome | Progress |
|------|--------|--|---|---|--|---|
| 2002 | 1 | Internship Courses | Aligns with Strategic Plan Priority # | Assign full-time professors to coordinate and oversee these programs | Established quality programs. Very good for student exposure | Completed/Continued |
| 2002 | 2 | Informal Counseling | Aligns with Strategic Plan Priority # | Each full-time AJ students for this counseling. A questionnaire will be created and given to each student who will fill out and return to the chair. Appointments will be made with follow-ups. | Very positive reaction from our students. This helps them tremendously. | Completed - Continued |
| 2002 | 3 | Attract students from the Administration of Justice discipline as well as others by offering a firearms simulation computer course | Aligns with Strategic Plan Priority # 1, 3, 4, 5, 7 | AJ 382 was created and has been offered each semester. | We have purchased more guns to help with logistical problem of standing around. We are also offering more sections to better suit the students | Enrollment numbers have been good but course logistics were beginning to be detrimental to the course |
| 2002 | 4 | Increase enrollment through academic excellence for the paralegal program by becoming ABA approved. | Aligns with Strategic Plan Priority # 1, 5 | our curriculum is in line with ABA standards and nearly all the necessary ABA requirements are met or in the process of being completed. | Enrollment is down. Our forecast is that enrollment will continue to be slightly down until ABA certification is completed and established. | in process |

b. Past Planning Goals

| Year | Goal # | Description | Relation | Actions Relation | Outcome | Progress |
|------|--------|---------------------|---------------------------------------|---|---------|------------|
| 2006 | 1 | Internship Courses | Aligns with Strategic Plan Priority # | Assign full-time professors to coordinate and oversee these programs | | in process |
| 2006 | 2 | Informal Counseling | Aligns with Strategic Plan Priority # | Each full-time AJ students for this counseling. A questionnaire will be created and given to each student who will fill out and return to the chair. Appointments will be made with follow-ups. | | in process |

e. New Planning Goals

Describe departmental planning goals for the next 6 years, explaining how they support the various college plans, including:

- *Strategic Priorities of the College's Strategic Plan:*
http://www.lacitycollege.edu/public/strategic_planning.htm#strategicplan
- *Educational Master Plan:*
<http://www.lacitycollege.edu/public/EduMasterPlan.pdf>
- *Technology Master Plan:*
http://www.lacitycollege.edu/resource/oac/IT_Plan_Draft03.pdf

New Planning Goals

| Year | Goal # | Description | Relation | Outcome |
|------|--------|---------------------|--|--|
| 2008 | 1 | Assess all the SLOs | Provides for academic excellence and better serves our students. | Students may achieve better grades by understanding the material better. |

f. New Action Plans and Special Projects

Describe the specific action plans and special projects that will be undertaken during the next 6 years to achieve the goals described above. There should be at least one action plan for each goal listed, and there may be more than one action plan for a goal. Plans and projects may include curriculum and program development, establishment of new labs or facilities, outreach and recruitment efforts, public/private partnerships, etc. Include estimated costs and projected time lines for implementation. You can add as many New Action Plans and Special Projects as desired.

New Action Plans and Special Projects

| Year | Goal # | Project # | Project Name | Planned Activities | Individuals Responsible | Expected Outcomes | Projected Costs* | Total Cost | Project Start Date | Project End Date |
|------|--------|-----------|-----------------|---|---|---|------------------|------------|--------------------|---------------------|
| 2008 | 1 | 1 | SLO Assessments | Assess each SLO and determine if changes need to be made. | Chair will create committees to assess the SLOs | The assessments will hopefully determine if our students are truly understanding the course work. Hence, changes may need to be made. | | 0.00 | Sep 1 2008 12:00AM | Jun 30 2014 12:00AM |

*Projected Costs

1. Faculty Requirements/Costs
2. Staff Requirements/Costs
3. Equipment Requirements/Cost
4. Facilities Requirements/Costs
5. Other Requirements/Costs