

Los Angeles City College
Comprehensive Program Review 2008

Music Department

IX. Planning and Budgeting

b. Past Planning Goals

Year	Goal #	Description	Relation	Actions Relation	Outcome	Progress
2002	1	Clean, secure, accessible, and presentable public performance venue	Aligns with Strategic Plan Priority #	Calls have been made regularly to Willie Richmond, Lawrence Busey, and Vera Tylecek, among others, regarding cleaning schedules.		Much improved due to dramatic renovations done in Summer 2007.
2002	2	Offer one section of Music Fundamentals online or offer a blended delivery system for Music Fundamentals	Aligns with Strategic Plan Priority # 1, 4, 5	We have gathered information from Don and Dave Megill at Mira Costa College, who developed a successful Music 101 online course. Several faculty members have Etudes certification.		The department planned to bring an online course to the Music Department by Fall 2004, but other priorities have delayed that goal. Several faculty have completed Etudes training in anticipation of the beginning of an online program.
2002	3	Be able to accommodate an enlarged Applied Music program attracting more students at a qualified level.	Aligns with Strategic Plan Priority # 1, 4, 5, 6	Discussions were held with Pierce, LA Harbor, Glendale, and Pasadena Community Colleges to find out how they consistently are able to offer Applied Music courses.		The Administration has agreed to allow us to offer Applied Music beginning in the Fall 2008 semester.

b. Past Planning Goals

Year	Goal #	Description	Relation	Actions Relation	Outcome	Progress
2002	4	Increase the current number of piano-equipped practice rooms by 10	Aligns with Strategic Plan Priority # 1, 4, 5	Programming of Clausen Hall was done in fall 2002. The plans were unacceptable, as they reduced space and eliminated programs, and the Music Department Chair did not sign off or give approval.		To date, no procurement has taken place and programming of Clausen Hall is left unfinished, pending funding concerns. Currently, funding for Clausen Hall is predicated on getting Measure J on a ballot and the voters approving the measure.
2002	5	Update, expand and combine the PC MIDI classroom/lab in CH-240 and the Mac MIDI classroom/lab in FH-104 to reflect the rapidly advancing changes in commercial Music as they relate to the industry standard.	Aligns with Strategic Plan Priority # 1, 2, 3, 4, 5	In 2005-2006, we purchased seven new Mac G5s, 20 Mboxes and numerous copies of Finale. In 2006-2007 and 2007-2008 we purchased a similar number of computers and other electronic music equipment through VTEA/CTE/SIEF funds.		The two labs will not be combined until Clausen Hall is programmed and renovated. With the closure of Franklin Hall, the Mac lab will be moved to a new, much smaller location in Clausen Hall. The impact on electronic music classes remains to be seen.
2002	6	Update and expand the program for digital recording arts specialists and sound engineers.	Aligns with Strategic Plan Priority # 1, 3, 5	Each year we make an Annual Unit Plan request for a full-time Instructional Assistant in music with a specialty in electronic music.		Yet another annual unit plan request has been made to add an Instructional Assistant, this time at 0.5 FTE. Equipment is purchased through VTEA/CTE/SIEF funds, allowing us to expand the scope of our course offerings.

b. Past Planning Goals

Year	Goal #	Description	Relation	Actions Relation	Outcome	Progress
2002	7	Upgrade classroom equipment including technology to create smart classrooms with state-of-the-art audio, visual and computer technology, digital projectors, as well as 5 new acoustic pianos in classrooms/rehearsal halls and 20 practice rooms, and provide	Aligns with Strategic Plan Priority # 1, 2, 4, 5	The goal for five new acoustic pianos for classrooms and practice rooms was met through purchases made with VTEA funds.		We have satisfied the goal.
2002	8	Improve performance space; create new larger performing/rehearsal space for large ensembles on ground level and remodel Clausen Recital Hall including new elevator in Clausen Hall.	Aligns with Strategic Plan Priority # 1, 2, 3, 4, 5	Programming of Clausen Hall was done in fall 2002. The plans were unacceptable, as they reduced space and eliminated programs, and the Music Department Chair did not sign off or give approval. Through the efforts of Willie Richmond and Reagan Romali, funds were dispensed to Music to improve the recital hall.		Clausen Recital Hall was renovated in Summer 2007, including an expanded stage, new curtain and refurbished chairs. We still need a new lighting system. A first floor recital hall space is not planned, despite the Music Department making detailed drawings and specifications of our needs to numerous Prop A/AA committees.
2002	9	Offer courses in Commercial Guitar and Electric Bass	Aligns with Strategic Plan Priority # 1, 3, 4, 5	Given the current demand for growth, the Music Department feels that new classes in Commercial Guitar will draw many new students to the Music program.		Curriculum for all courses is being developed, though the Administration is not allowing growth at this time.

e. New Planning Goals

Describe departmental planning goals for the next 6 years, explaining how they support the various college plans, including:

- *Strategic Priorities of the College's Strategic Plan:*
http://www.lacitycollege.edu/public/strategic_planning.htm#strategicplan
- *Educational Master Plan:*
<http://www.lacitycollege.edu/public/EduMasterPlan.pdf>
- *Technology Master Plan:*
http://www.lacitycollege.edu/resource/oac/IT_Plan_Draft03.pdf

New Planning Goals

Year	Goal #	Description	Relation	Outcome
2008	1	Expand the electronic music program to satisfy student demand.	Foster a culture of academic excellence; reduce barriers to student success	Increase in enrollment in electronic music courses. Increased number of sections offered, including advanced courses in new areas. Hiring a new IA to cover the labs and perform maintenance. Increased sources of funding, including at least maintaining current VTEA/CTE allocations. Increased space for the program.
2008	2	Increase transfer rates to four-year schools	Foster a culture of academic excellence; expand and strengthen partnerships with educational institutions; reduce barriers to student success	Increased transfer rates
2008	3	Increased enrollment and retention	Expand and strengthen partnerships with educational institutions; enhance the campus' visibility	Increased enrollment among recent high school graduates. Increased retention. Increased continuing students taking Music courses for the first time. Increased concerts outside of the Department. Showcase concerts for visiting students. Creating a video of our offerings for advertising purposes.
2008	4	Increased use of the library by music students.	Foster a culture of academic excellence; reduce barriers to student success	Improving and modernizing our listening library. Increase in online music subscriptions. Scan music scores so they can be viewed digitally. Better usage of IAs to support students in the library.
2008	5	Increase the value of our certificates through improved job placement	Foster a culture of academic excellence; reduce barriers to student success	Contacting local and regional businesses appropriate to area of study. Place students in these businesses. Keep track of student job placements after completion of certificate.

f. New Action Plans and Special Projects

Describe the specific action plans and special projects that will be undertaken during the next 6 years to achieve the goals described above. There should be at least one action plan for each goal listed, and there may be more than one action plan for a goal. Plans and projects may include curriculum and program development, establishment of new labs or facilities, outreach and recruitment efforts, public/private partnerships, etc. Include estimated costs and projected time lines for implementation. You can add as many New Action Plans and Special Projects as desired.

New Action Plans and Special Projects

Year	Goal #	Project #	Project Name	Planned Activities	Individuals Responsible	Expected Outcomes	Projected Costs*	Total Cost	Project Start Date	Project End Date
2008	1	1	Expand electronic music	Increased number of sections offered, including advanced courses in new areas. Hiring a new IA to cover the labs and perform maintenance. Increased sources of funding, including at least maintaining current VTEA/CTE allocations. Increased space for the program.	Dept Chair and electronic music faculty	Increase in enrollment in electronic music courses.	1. Cost of new IA in electronic music 2. Cost of maintaining equipment 3. Cost of buying new equipment to stay current in the industry 4. Cost of faculty for additional/new courses.			
2008	2	1	Increased transfer rates	Contact local 4-year music schools to discuss curriculum, articulation, transfer requirements and Project Match, among other items.	Dept Chair	Increased transfer rates				

New Action Plans and Special Projects

Year	Goal #	Project #	Project Name	Planned Activities	Individuals Responsible	Expected Outcomes	Projected Costs*	Total Cost	Project Start Date	Project End Date
2008	3	1	Increase enrollment	Targeting advertising and outreach on campus, in high schools, and in the campus community to improve visibility of the program. Increased concerts outside of the Department. Showcase concerts for visiting students. Creating a video of our offerings for advertising purposes.	Dept Chair and full-time faculty.	Increased enrollment among recent high school graduates. Increased retention. Increased continuing students taking Music courses for the first time.	1. Cost of taking ensembles to outside venues 2. Cost of promotional video and advertising			
2008	4	1	Music Library	Improving and modernizing our listening library. Increase in online music subscriptions. Scan music scores so they can be viewed digitally. Use IAs to support students in the library.	Dept Chair, Music IAs	Increased use of the library by music students	1. Cost of online music subscription 2. Cost of new library storage units 3. Cost of furniture and stereo/computer equipment for listening lab			

**Projected Costs*

1. Faculty Requirements/Costs
2. Staff Requirements/Costs
3. Equipment Requirements/Cost
4. Facilities Requirements/Costs
5. Other Requirements/Costs