

Los Angeles City College
Comprehensive Program Review 2008

Speech Department

XII. EPC Validation Review

I. Department Mission

Does the department's mission statement reflect the goals and activities of the department? Is it aligned with the college mission? Explain.

The mission statement provides a definition of oral and speech communication, rather than focusing on specifically the mission of the department. The web site of the National Communication Association provides extensive information about mission statements for speech departments.
(<http://www.natcom.org/nca/files/ccLibraryFiles/FILENAME/000000000155/Mission%20Statement.pdf>)
The mission statement should include reference to the college mission.

II. Department Overview

Does the department's analysis of trends in enrollment and achievement accurately reflect the data? Have any issues been identified? Explain.

Analysis of trends is adequate.

Additional discussion of the fairly large increase in section offerings beginning in Spring 2004 would have provided context for the change in enrollment.

In addition, the development of lab classes would have impacted enrollment without a similarly large increase in FTES.

Discussion of the new SLPA program should also include discussion of how the program will be funded.

III. Vocational Programs

Does the department's analysis of labor market demand, advisory board activities and accreditation status (if applicable) reflect the data? Have any issues been identified and are they adequately addressed with appropriate action plans? Explain.

n/a; however the department is developing a vocational program, Speech and Language Pathology Assistant.

IV. Curriculum

Does the department's analysis of enrollment trends accurately reflect the data? Has adequate progress been made in developing and assessing student learning outcomes at the course and program level? Are Title 5 course outline updates current? Has adequate analysis of course scheduling been provided? Explain.

The department pays close attention to curriculum issues. The two course outlines that are currently out of date are being worked on; courses that should be archived are noted.

The department describes its first efforts at assessing student learning outcomes.

New courses are being developed. Further clarity is needed regarding the linkage of new courses with new programs, SLPA and Speech degree.

Issues of course consistency have been addressed, difficulties noted, and further efforts made.

Substantial outreach is done with classes offered off campus.

V. Departmental Engagement

Has the department provided a full description of departmental engagement? Explain.

The department is engaged with many college groups and committees, and has collaborated with a number of other academic departments.

VI. Professional Development

Has the department provided a full description of professional development? Explain.

All full time and many part time faculty have reported a range of professional involvements at the local, state and national levels.

VII. Support and Activities

Has the department provided a full description of support needs of the department? Explain.

Extensive use is made of available support services. Problems are noted with maintenance, counseling and student worker availability. The Debate Team has had many successes. Department notes need to develop marketing brochure for SLPA.

VIII. Resources: Personnel, Equipment and Facilities

Has the department provided a full description of resource needs of the department? Explain.

The department describes needs in all areas, including staff, faculty, equipment and facilities. The need to replace all equipment in the next 2-3 years should be clarified - will all equipment, or just the computer-related items, need replacing? Video cams are included in the action item for Goal 2; are additional web cams needed?

The impact of moving from Franklin Hall during remodeling needs to be described.

IX. Planning and Budget

Do the planning goals and action plans reflect the issues raised in the self study? Are they aligned with the Educational Master Plan and the College Strategic Plan? Explain.

The department identifies several areas where the department would like to expand in response to student need. All of the expansions will require additional funds, as noted.

X. Final Summary by Discipline

Are all items identified as a Major Concern addressed with a goal and action plan? Explain.

Statement is succinct and reflects the department's overall program review and goals.

XI. Department Strengths and Weaknesses

Has the department provided an adequate analysis of departmental strengths and weaknesses? Explain.

The department notes that their collaboration with other departments is limited. However, this department actually seems to be well-engaged with other departments, which is a strength, rather than weakness.

The department describes their efforts to achieve curricular consistency in the areas of communicating student learning expectations, classroom visits, and regular syllabi review and updates. However, they state that there is disparity among faculty in communicating departmental learning expectations. It would be helpful to review these statements to achieve consistency.

XII. Recommendations/Commendations

What recommendations based on your comments do you have for this department? What commendations do you have for this department? Explain.

COMMENDATIONS

1. The department is well integrated with the campus and the community.
2. Attention paid to curricular consistency, including workshops and peer mentoring.
3. The Debate Team has won national awards.
4. The department provided a thorough description of Departmental Planning Assumptions.

RECOMMENDATIONS

1. Modify Mission statement.
2. Discuss how the new programs will be funded.
3. Department should describe plans to follow up on problems with cleanliness, counseling, and student worker availability. This may warrant a new planning goal.
4. Facilities - The department was moved out of Franklin Hall. More extensive discussion of location needs should to be provided. The department states that the Speech lab will be moved out of the old library when it is torn down, but does not say where it will move. Will there be permanent facilities for the Speech Department; if so, where? There should be a planning goal related to development of new facilities.
5. Program expansion - The department notes the need for additional funds to support the desired program expansion (SLPA and Speech degree). The department should identify a plan detailing how it will fund these programs.
6. Add a new Action Plan associated with Goal 2006-6: develop SLPA marketing brochure
7. Identify areas of inconsistency in departmental learning expectations (if appropriate) and actions to resolve these inconsistencies.