

**Comprehensive Program Review
2008
TRIO**

I. Department Mission

Does the department's mission statement reflect the goals and activities of the department? Is it aligned with the college mission?

The mission reflects the purpose and intent of the department and is consistent with the campus mission.

II. Department Overview

Does the department's analysis of trends in student demographics and achievements accurately reflect the data? Have any issues been identified?

Comprehensive Data appears to be missing. Some data provided with regard to program and campus enrollment patterns with percentages but aggregate numbers, student levels, GPA ranges, etc. would be helpful.

III. Vocational Programs

Does the department's analysis of labor market demand, advisory board activities and accreditation status (if applicable) reflect the data? Have any issues been identified and are they adequately addressed with appropriate action plans?

Not applicable

IV. Curriculum

Does the department's analysis of enrollment trends accurately reflect the data? Has adequate progress been made in developing and assessing student learning outcomes at the course and program level? Are Title V course outline updates current? Has adequate analysis of course scheduling been provided?

SLO's have been developed but assessment has not been conducted in a comprehensive fashion. Anticipate assessment in 2008-09.

V. Departmental Engagement

Has the department provided a full description of departmental engagement?

Yes, despite its small size and limited staffing, the department is very involved in campus committees and well represented in student services.

VI. Professional Development

Has the department provided a full description of professional development?

Some information lacking with regard to conference and off campus meeting attendance.

VII. Support and Activities

Has the department provided a full description of support needs of the department?

Yes, the department provided information regarding lack of available funding and the limitations on federal funding currently available. The program seeks administrative support for additional staffing and resources to help provide services as well as additional space for student participants.

VIII. Resources: Personnel, Equipment and Facilities

Has the department provided a full description of resource needs of the department?

Yes, well thought out and presented. It is clear that the department provides substantial services despite limitations in funding. In order for the program to progress, additional funding for staffing, equipment, and supplies are sorely needed.

IX. Planning and Budget

Do the planning goals and action plans reflect the issues raised in the self study? Are they aligned with the Educational Master Plan and the College Strategic Plan?

Program plans are consistent with goals and campus plans. Most are planned without request for additional budget resources from the campus. There are plans missing for concerns referenced elsewhere involving additional staffing and equipment.

X. Final Summary by Discipline

Are all items identified as a Major Concern addressed with a goal and action plan?

While the budget is referenced, the department did not seek additional funding as evidenced in program plans.

XI. Department Strengths and Weaknesses

Has the department provided an adequate analysis of departmental strengths and weaknesses?

Yes, accurate and well thought out.

XII. Recommendations

What recommendations based on your comments do you have for this department?

The review was well prepared and thoughtful. The staff are to be commended for their efforts to provide services beyond their limitations in funding and staffing.

- Encourage investigation of external funding sources
- Continued coordination or collaboration with other campus units. TRIO has done so very effectively in the past.
- Conduct assessment of SLO's.

