

Los Angeles City College  
Comprehensive Program Review 2008

Foreign Languages & Humanities Department

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**XII. EPC Validation Review**

**I. Department Mission**

*Does the department's mission statement reflect the goals and activities of the department? Is it aligned with the college mission? Explain.*

The Mission is aligned with the College's mission. The Mission is well-stated and comprehensive and captures the purpose and breadth of the department. The statements provide a succinct but comprehensive view of this department's focus.

**II. Department Overview**

*Does the department's analysis of trends in enrollment and achievement accurately reflect the data? Have any issues been identified? Explain.*

The department's analysis of enrollment trends is clearly stated. The trend analysis includes humanities and foreign languages combined, but the department has identified some of the variables in enrollment changes and recognizes an opportunity for weekend and late afternoon courses as a way to improve enrollment.

**III. Vocational Programs**

*Does the department's analysis of labor market demand, advisory board activities and accreditation status (if applicable) reflect the data? Have any issues been identified and are they adequately addressed with appropriate action plans? Explain.*

This Department is NOT a Vocational department.

**IV. Curriculum**

*Does the department's analysis of enrollment trends accurately reflect the data? Has adequate progress been made in developing and assessing student learning outcomes at the course and program level? Are Title 5 course outline updates current? Has adequate analysis of course scheduling been provided? Explain.*

The department is in the process of completing Program SLOs for Korean 1 and Spanish 1. Most Title 5 updates are up to date and some need updating. This department has an extensive curricula and has done an excellent job in maintaining and updating and adding courses.

**V. Departmental Engagement**

*Has the department provided a full description of departmental engagement? Explain.*

The department demonstrates extensive departmental engagement for all faculty members.

**VI. Professional Development**

*Has the department provided a full description of professional development? Explain.*

The department documents an excellent and extensive description of professional development activities for all faculty.

## VII. Support and Activities

*Has the department provided a full description of support needs of the department? Explain.*

There is an extensive and detailed description of support needs that must be addressed as many impact health and safety (e.g., unclean bathrooms).

## VIII. Resources: Personnel, Equipment and Facilities

*Has the department provided a full description of resource needs of the department? Explain.*

Resource needs are well-described and justified, including personnel needs, technical and equipment needs, and facility needs.

## IX. Planning and Budget

*Do the planning goals and action plans reflect the issues raised in the self study? Are they aligned with the Educational Master Plan and the College Strategic Plan? Explain.*

Well-aligned goals that reflect the Educational Master Plan and College Strategic Master Plan. The goals address increasing enrollment, improving basic skills, developing on-line courses, and increasing degree availability and achievement.

## X. Final Summary by Discipline

*Are all items identified as a Major Concern addressed with a goal and action plan? Explain.*

Excellent summary of needs, challenges, goals, strengths.

## XI. Department Strengths and Weaknesses

*Has the department provided an adequate analysis of departmental strengths and weaknesses? Explain.*

Clear analysis of strengths and challenges. Again, this department has achieved clarity in its' documentation and validation of resource and personnel deficits and needs.

## XII. Recommendations/Commendations

*What recommendations based on your comments do you have for this department? What commendations do you have for this department? Explain.*

Commendations:

1. Clear, comprehensive, well-developed program review that paints a picture of this Department's focus and activities.
2. Increased enrollment, new course development with new degree in Korean Language.

Recommendations:

1. Complete Title 5 updates, program SLOs, and SLO assessments (not begun at this time).