

Los Angeles City College Administrative Services "How To" Book	Information Technology Department	IV A-4
<b>Request for Employee Network/E-Mail Account Form</b>		

**A. Brief Description**

Below is the link to access the Request for **Employee Network/E-Mail Account Form**.

**B. How To**

1. Click on the link

<http://adminsivs.lacitycollege.edu/forms2/forms.htm>

From the above link, GoTo the heading **IT Department** and then to the **Request for Employee Network/E-Mail Account** link. Click on the **Request for Employee Network/E-Mail Account** link to access the form.

**Note:**

**College email login and password are required.**