Lindsay I. Needajob

(111) 222-3333 Lin123@gmail.com

EDUCATION

Associate of Arts in Communications, June 2019

Los Angeles City College, Los Angeles, CA

Relevant Coursework: Sociology, Journalism, Economics

ACCOMPLISHMENTS

Writing Skills

- Wrote 2,000 Word feature on, "How to Buy a Good used Car."
- Wrote 500 word short piece on, "Why Lottery Winners Go Bankrupt after Winning Millions of Dollars."

Public Speaking

- Presented a 10-point technical talk on how to "Recover Date after Your Hard Drive Crashes."
- Appeared in a 30 minute, on campus TV talk-show, "How to Live on the Money You Have."

Research

- Polled 86 licensed drivers in, "Why People Throw Trash out of Their Car Windows While Driving."
- Analyzed survey data on, "Will There be a good Job for Me after Graduation?"

Press Relations

• Persuaded local newspaper editor to join a symposium on, "Who's Writing the Rules of Grammar for Instant Messaging?"

SKILLS

Microsoft Word, Excel, Powerpoint; plus FileMaker, Quark, Photoshop, Acrobat, Word Press

Note: All works cited in this resume were college-course assignments. Writing samples are available on request.