

# ACADEMIC RESOURCES & STUDENT SUPPORT PROGRAMS

PROGRAMS/ SERVICES	SERVICES PROVIDED	LOCATIONS/CONTACT INFORMATION
<b>Admissions and Records</b>	Assist students with applications, maintain student academic records, transcripts, enrollment verification, residency and graduation petitions.	Student Services Bldg. 1st floor (323) 953-4000 ext. 2104 admissions@lacitycollege.edu
<b>Assessment</b>	Placement testing for English, Math and ESL. Drop-in hours are available or by appointment.	Student Services Bldg. 2nd floor (323) 953-4000 ext. 2264
<b>Bookstore</b>	Purchase books, study aids, gift items, supplies and scantrons.	Student Union 1st floor (323) 953-4000 ext. 2140
<b>Business Office</b>	Provides support and guidance relative to all financial needs and obligations of our students.	Student Services Bldg. 2nd floor (323) 953-4000 ext. 2172
<b>CalWORKs</b>	Provides free workforce training, education, and childcare services for students receiving public assistance.	Student Services Bldg. 3rd floor (323) 953-4000 ext. 2599
<b>Career Center</b>	Educate and serve students in their career education, planning, and development process.	Student Services Bldg. 2nd floor (323) 953-4000 ext. 2210
<b>Child Development</b>	Offers an early childhood learning program for children 3 and 4 years old and an evening program for school-age children. Enrollment priority given to student-parents.	Child Development Center (323) 953-4000 ext. 2220
<b>Counseling Services</b>	Provide quality academic, occupational and personal counseling which creates a climate for students to have maximum self-fulfillment.	Student Services Bldg. 2nd floor (323) 953-4000 ext. 2250
<b>Dental Technology</b>	Dental Technology program continuously improves the student learning process and student performance in alignment with the ADA/CODA accreditation standards and dental industry expectations and demands.	Science Technology Bldg. Room 324A (323) 953-4000 ext. 2501
<b>EOP&amp;S/Care</b>	Assist qualifying students to gain academic and personal success through support services and encouragement.	Student Services Bldg. 3rd floor (323) 953-4000 ext. 2300
<b>Financial Aid</b>	Assist students with general financial aid questions regarding the application process, file status, financial aid programs, and policies and procedures.	Student Services Bldg. 1st floor (323) 953-4000 ext. 2010
<b>First Year Experience (FYE)</b>	Help first year students be successful by providing a supportive, nurturing environment along with educational and career guidance.	Student Services Bldg. 2nd floor (323) 953-4000 ext. 2266
<b>Foster and Kinship Care</b>	Provide classes and resources for the foster care community.	Student Services Bldg. 3rd floor (323) 953-4000 ext. 2335
<b>Foundation Office</b>	Provide scholarships and opportunities to LACC students so students continue to excel in their educational careers	Student Union 3rd floor (323) 953-4011 info@laccfoundation.org
<b>Guardian Scholars (GS)</b>	Provide support for current and former foster youth. GS serves as a support network in guiding students to meet their educational goals.	Student Services Bldg. 3rd floor (323) 953-4000 ext. 2345

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<b>Health &amp; Wellness Center</b>	Provide basic and non-emergency care, health care counseling, emotional and behavioral counseling, family planning and more.	Student Services Bldg. 1st floor (323) 953-4000 ext. 2485
<b>International Students &amp; Intensive English Program</b>	Assist students under F-1 Visa with college admission, assessment, orientation, immigration matters, employment under OPT, academic advisement and counseling.	Student Services Bldg. 2nd floor (323) 953-4000 ext. 2470
<b>Library</b>	Books, reference materials, periodicals, library databases, access to study rooms and computer labs available to students with Cub card.	Martin Luther King, Jr. Library (323) 953-4000 ext. 2400
<b>Nursing</b>	Educate students for entry level registry nursing positions in a variety of multicultural health care settings within the community.	Science Technology Bldg. 2nd floor Room 218 (323) 953-4000 ext. 2065
<b>Ralph Bunche Scholars</b>	Provide a comprehensive and diverse educational experience with the purpose of training scholars poised to become leaders in their respective endeavors and careers.	Student Services Bldg. 2nd floor (323) 953-4000 ext. 2340
<b>Radiology Tech (X-Ray)</b>	Provide students with the technical and interpersonal skills necessary as a professional diagnostic medical radiographer.	Radiology Technology Bldg. (323) 953-4000 ext. 2942
<b>Office of Special Services</b>	Designed to provide educational support and access to students requiring special services to easily transition into college.	Student Services Bldg. 1st floor (323) 953-4000 ext. 2270
<b>Outreach &amp; Recruitment</b>	Assist all students in the local community high school achieve their academic goals.	Student Union Bldg. 2nd floor (323) 953-4000 ext. 2325 outreach@lacitycollege.edu
<b>Office of Student Life (OSL)</b>	Provide an opportunity for students to enhance their personal and leadership development	Student Union Bldg. 2nd floor Office of Student Life (323) 953-4000 ext. 2450
<b>Theatre Academy</b>	The Professional Actor Training Program provides intensive training in all skills and techniques.	El Camino Theatre Arts (323) 953-4000 ext. 2992
<b>(University) Transfer Center</b>	Provide information and assistance to LACC students wishing to transfer to 4-year colleges and universities.	Student Services Bldg. 2nd floor (323) 953-4000 ext. 2215
<b>TRIO</b>	Target low income, first-generation, or disabled students' population who have identified transferring to a four-year university.	Student Services Bldg. 3rd floor (323) 953-4000 ext. 2466
<b>Upward Bound</b>	One of the six TRIO outreach and support programs for high school students from low income and first-generation families.	Administration Bldg. 1st floor (323) 953-4000 ext. 2315
<b>Veterans Resources Center</b>	A place for veterans and their families to navigate both campus and community resources.	Life Science Bldg. Room. 101 (323) 953-4000 ext. 2125
<b>Welcome Center</b>	A one-stop location where students can find information about academic programs, access to computers to apply to LACC and complete the necessary enrollment steps	Student Services Bldg. 1st floor (323) 953-4000 ext.2325 outreach@lacitycollege.edu
<b>Workforce Program</b>	Oversee a variety of educational and career programs, including non-credit programs, ESL/Citizenship, VESL, CalWORKS, and vocational education.	Economic and Workforce Bldg. (323) 953-4000 ext. 2230

## **JANUARY 2020**

Meet your Outreach Coach

Complete Los Angeles City College Online Application  
Complete a FAFSA or California Dream Act Application

## **FEBRUARY - MARCH 2020**

Set up your Student Portal  
Complete Online Application

## **MARCH - MAY 2020**







### **PARTICIPATE IN CITY PROMISE TO:**

- ✓ Create Your Academic/Career Plan With A First Year Counselor
- ✓ Meet & Greet With First Experience Counselors & Staff
- ✓ LACC Campus Tour/Lunch With Current FYE Students

### **REGISTER FOR CLASSES - PRIORITY REGISTRATION**

- ✓ Must Enroll as a Full-Time Student (12 units or more)  
and Enroll in Required English/Math Classes

# NEW STUDENT ENROLLMENT GUIDE

1	 <p><b>APPLY ONLINE</b></p>	<ul style="list-style-type: none"> <li>• Go To <b>lacitycollege.edu</b></li> <li>• Click on <b>Apply/ Register</b></li> <li>• Complete <b>Step 1</b></li> </ul> <p>*Note: Must Have an Active Email Account to Apply</p>
2	 <p><b>SET UP STUDENT PORTAL</b></p>	<ul style="list-style-type: none"> <li>• Username: <b>LACCD ID</b> Number (begins with 88 or 90)</li> <li>• 88@ + The First Character of Your Last Name (capitalized) + The Month and Day of Your Birthday (MMDD)</li> </ul>
3	 <p><b>COMPLETE ORIENTATION ONLINE</b></p>	<ul style="list-style-type: none"> <li>• Complete Orientation through Student Portal</li> </ul> <p>*Please Note Orientation Takes Approx. 45 Min</p>
4	 <p><b>SCHEDULE APPOINTMENT WITH COUNSELOR</b></p>	<ul style="list-style-type: none"> <li>• <b>OPTION 1:</b> Visit Counseling in Student Services Building (SSB) 2nd Floor</li> <li>• <b>OPTION 2:</b> Schedule Appointment Online:  <a href="https://esars.lacitycollege.edu/esars/counseling/eSARS.asp?WCI=Init&amp;WCE=Settings">https://esars.lacitycollege.edu/esars/counseling/eSARS.asp?WCI=Init&amp;WCE=Settings</a></li> </ul>
5	 <p><b>REGISTER FOR CLASSES</b></p>	<ul style="list-style-type: none"> <li>• Check Your Registration Appointment Through Your Student Portal:  <b>ACADEMICS MENU ► TERM INFORMATION ► REG DATES &amp; DEADLINES</b></li> <li>• TO ENROLL: <b>ACADEMICS MENU ► ENROLLMENT ► ADD ► SELECT TERM</b></li> <li>• Pay Tuition Fees Through Student Portal If Paying by Card</li> </ul>
6	 <p><b>GET YOUR LACC CUB CARD</b></p>	<ul style="list-style-type: none"> <li>• Once You Are Enrolled in Your Classes, Stop by The Welcome Center with a Print Out of Your Class Schedule Along with Another Form of ID</li> </ul>

**DON'T FORGET TO APPLY FOR FINANCIAL AID (FAFSA OR DREAM ACT)**

**HAVE ANY QUESTIONS?**

Visit the Welcome Center In SSB-1<sup>st</sup> Floor or Contact Us: **323-953-4000 ext. 2455**

# OUTREACH AND RECRUITMENT SERVICES

## WELCOME CENTER STUDENT SERVICES BUILDING 1<sup>ST</sup> FLOOR

LACC Application for Admission

Online orientation

Navigating the Student Portal/  
Registering for Classes/ Paying fees

Student Services & Programs

Financial Aid

Concurrent Enrollment  
(for High School Students)

Identifying Registration Holds

Student Photo ID (Cub Card)

## WORKSHOPS / PRESENTATIONS

Led by Career Guidance Counselor Assistants  
(CGCA's) and Student Ambassadors

To assist students with their LACC application, next  
steps, and in-depth information about programs  
and services offered

Information sessions may vary depending upon  
individual requests.

Approximately 45 min. - 1 hour

## CAMPUS TOURS

Explore the campus, ask questions, and receive  
insight to student life

LACC Campus Tour Request Form:  
<https://tinyurl.com/yczjsf5q>

Typically 1 hour long

## HIGH SCHOOL VISITS

Students are provided with assistance  
during their transition to LACC.

Recruiters inform prospective students about the  
different programs offered.

Local students can receive assistance with  
application, orientation, and financial aid  
workshops.

## COLLEGE FAIRS

Representatives attend college fairs in local high  
schools, the community, and the LA area.

Additional details about programs, classes, and  
opportunities are provided.

## CONTACT US

[outreach@lacitycollege.edu](mailto:outreach@lacitycollege.edu)

# OUTREACH TEAM



## ALEN ANDRIASSIAN

Dean of Outreach and Student Life

Education: Glendale Community College (AA); Loyola Marymount University (BA); California State University, Northridge (MPA); University of Southern California (EdD, in progress)

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## BRENDA BROWN

Outreach & Recruitment Coordinator

Education: Hay Springs High School, Hay Springs Nebraska; The University of Nebraska-Lincoln (BS) Secondary Education-Language Arts

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Please contact me directly at:  
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## ARMINEH DEREGHISHIAN, M.ED.

Student Services Specialist

Education: Clark Magnet High School; Glendale Community College (AA); University of California, Los Angeles (BA); University of Southern California (MA); University of Southern California, Doctor of Education, Education Leadership, Higher Education Administration Anticipated May 2019

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## JOHN NOYOLA

High School Outreach Representative

Education: Abram Friedman Occupation Center (G.E.D.); Los Angeles Trade-Technical College (AA, Social Science); California State University, Long Beach (BA, Political Science); University of Southern California (MA, Educational Counseling)

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Languages: English/Spanish



## PERLA PARTIDA

High School Outreach Representative

Education: Baldwin Park High School; Mt. San Antonio College Community College (AA); University of California, Los Angeles (BA); University of Southern California (MA in progress)

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## KRISTINE DISHCHYAN

High School Outreach Representative

Education: Bravo High School (c/o 2015); Los Angeles City College (c/o 2018—AA, Psychology); University California, Los Angeles (BA, Sociology (in progress)

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Languages: English/ Armenian



## GERARDO ZARATE

High School Outreach Representative

Education: Miguel Contreras Learning Complex; Los Angeles City College (AA, Social Science & Behavior); California State University, Los Angeles (BA, Sociology, Minor in Psychology)

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Languages: English/Spanish



# OUTREACH TEAM



## KAREN "GARY" SHAMOYAN

Student Support Services Representative,  
Welcome Center

Education: Hollywood High School; University of California, Santa Barbara (BA, Law and Society); Loyola Marymount University (MA, Higher Education Administration).

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Languages: English/Armenian



## LUSINE ZAKARYAN

Student Support Services Representative,  
Welcome Center

Education: Kirov High School (Armenia); Los Angeles City College (2 AA degrees).

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Languages: English/Armenian



## CLAUDIA

Student Support Services Representative,  
Welcome Center

Education: Belmont High School; Glendale Community College (AA, Arts & Humanities); California State University, Los Angeles (BA, Sociology); University of Southern California (Masters of Education Candidate)

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Languages: English/Spanish

## CONTACT US:

Phone: (323) 953-4000 ext. 2455

Office Hours:  
Monday-Thursday: 8:00AM-7:00PM  
Friday: 8:00AM-2:00PM