

TO: Mary Gallagher, President

FROM: Jim Lancaster, VP Academic Affairs/ICC Incident Director

DATE: February 18, 2021

RE: Planning Objectives Summary: February 18<sup>th</sup> Incident Command Center (ICC) meeting

The full ICC met on February 18, 2021. ICC Objectives were reiterated in the following order:

- I. Health and Safety of LACC students, staff and faculty.
- II. Instruction and Student Services Continuity
- III. Business Continuity

Based on those directives, each ICC section was assigned the following tasks:

1. LACC COVID-19 Cases/Exposure reports
  - a. None Reported
2. Liaison Report:
  - a. County COVID cases trending down, focus now is in vaccination.
  - b. Wi-Fi parking is open, ESC is working on an advisory
  - c. Guidelines for re-engagement pending, reminder that it is not a return to work order.
  - d. Reminded colleges of madate for timely reporting of COVID cases, due within one day.
  - e. Reminder that Sherriff's personnel are reduced,OT is not being paid or approved by ESC; College may approve and pay for OT.
  - f. Sherrifs are concernd about anti-vax protest is colleges serve as vaccine site. Protestors, if any, need to be directed to the free-speech area.
  - g. Suggestion from J. Limbaugh needs to begin discussion on re-engagement grid as this is likely to be a lengthy and complicated process.
3. Safety Officer:
  - a. Nothing to add to information already provided.
4. Updates to ongoing Issues/Activities:
  - a. Management Section:
    - i. Wi-Fi
      1. Averaging between 1 to 3 students.
      2. Needs to be added to website or made more prominent.
      3. Need to make sure the sheriffs are getting a list
        - a. Would like to track the traffic and know who is on site.
        - b. Sheriffs are currently not receiving a list.
    - ii. LACC will be a vaccination site on 3/10, 3/31, and 4/7, using Lot 1; will be for 65 plus population.
    - iii. Computer distribution for students is going well, the process is working.
  - b. Van de Kamp:
    - i. None
  - c. Operations:

1. Maintaining PPE distribution
  2. Working on setting up the bookstore with plexiglass barriers.
  - i. IT:
    1. Working on Tech for
      - a. VAMA
      - b. Cinema
      - c. Dental Tech
      - d. CTE
  - d. Planning Section:
    - i. Re-engagement team met, beginning the process
      1. Awaiting announced additional guidance from ESC.
      2. Will need to expand, they will reach out to the areas as needed.
      3. Wi-Fi parking not included in the grid.
        - a. Maybe difficult for student without cars
          - i. Can the computer lab project be brought back once we get approval.
  - e. Finance/Logistics:
    - i. Continue to submit covid related expenses.
5. New Activities/Issues by section:
  - a. Management Section: None
  - b. Van de Kamp: None
  - c. Operations:
    1. None
  - i. IT:
    1. None
  - d. Planning Section: None
  - e. Finance/Logistics: None
6. Items from the Floor:
  - a. PPE for students: submit a request; we will make sure that student have what they need to complete their programs.
  - b. Request to re-iterate campus check-in process. President will send.
7. Adjournment: 9:36am